FTFC & Gathering of Eagles Timeline

# August 2021

E-Board holds initial planning meeting to set tentative schedule of 2022

Meeting to Close books for 2021 – Final reconciliation of all outstanding AP or AR

# September 2021

Call for topics/speakers for 2022 conference

Speakers Committee to start securing topics & speakers

Speakers chair to report to E-Board in October

# October 2021

Set up room blocks with Hard Rock based on 2021 expierence

Set up separate code for exhibitors than attendees

Update from Speakers committee on progress, tweak any concerns based on initial feedback

# November

Invoice all Sponsors/Exhibitors/Vendors

Semi-final review of speakers/topics by E-Board from Speakers’ Chair

# December 2021

Final Schedule, sessions/speakers locked in for 2022. All speakers’ agreements collected and reimbursement forms provided to speakers

# January 2022

January 10th – REGISTRATION OPENS

Both Exhibitor and Attendee room block is available

# February 2022