



HUMAN SERVICES DEPARTMENT

COMMUNITY PARTNERSHIPS DIVISION / Children's Services Administration

115 S Andrews Avenue, Room A370 • Fort Lauderdale, Florida 33301 • 954-357-6202 • FAX 954-357-8204

Broward County Board of County Commissioners
Children's Services Board Needs Assessment Committee Meeting
Minutes March 6, 2024

I. Welcome and Introductions

The meeting was called to order at 9:02 A.M.

Committee Members in attendance: Maria Juarez Stouffer, Evan Goldman, Monica King, Dan Schevis and Joel Smith in person.

CSB Members: Elida Segrera, Traci Schweitzer and Brenda Fam present; Veda Hudge via TEAMS.

Staff members in attendance: Cassandra Evans, Assistant Director of Community Partnerships Division (CPD), Dr. Tiffany Hill-Howard Children Services Administrator (CSA), Sandra Meza Hernandez (CSA).

II. Approval of minutes

Approval of August 2, 2023, Needs Assessment Committee meeting minutes.

Motion: To approve the August 2, 2023, Needs Assessment Committee minutes as presented by staff.

First: Dan Schevis

Second: Joel Smith

Declaration of Conflict: None

Discussion: None

Result: Passed

Approval of February 7, 2024, Needs Assessment Committee meeting minutes.

Motion: To approve the February 7, 2024, Needs Assessment Committee minutes as presented by staff.

First: Dan Schevis

Second: Monica King

Declaration of Conflict: None

Discussion: None

Result: Passed

Broward County Board of County Commissioners

• Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Tim Ryan • Michael Udine
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III. Chair Report

Maria Juarez Stouffer recapped the need and interest to schedule presentations from a list of agencies, for the upcoming NAC meetings, regarding system issues, challenges and understand gaps in the services that are impacting families.

Dr. Tiffany Hill-Howard will review this list under Section Report.

Members of the Board discussed about this update.

IV. Section Administrator's Report

Utilization Report

Dr. Hill-Howard presented a breakdown by service of the Quarter1 financial Utilization Report, showing an overall utilization of 24% for quarter 1 that ended December 2023. Staff is working towards getting another 25% for the second quarter and have at least half of the money utilized by April.

Staff made a clarification that colors on the chart for YTD Expenditures and total funding are flipped; numbers are accurate. Staff answered questions from members.

Members of the Board and Staff discussed about this update.

For the RFP that is coming out soon, Dr. Hill-Howard reminded members to encourage organizations that are working in either of the eight areas of the CSA's service, to apply to broaden our region and expand the services to every child that may need them in Broward County.

Liaison Report Framework

Dr. Hill-Howard presented an outline to standardize the liaison report that could cover certain points, perhaps from their respective areas of work to assist children or share any information the Committee should know in that field:

- Current Data
- Trends,
- Opportunities/Barriers
- Legislative/Policy Updates
- Hot Topics

Dr. Hill-Howard will share this framework with the CSB Members.

Tentative Schedule of Presentations

April:

Human Services Housing Options Solutions and Supports Division (HOSS-D)
Community Partnerships Division (CPD)- Healthcare Services Section

Family Success Administration Division (FSAD)
Crisis Intervention and Support Division (CISD)
Broward Addiction and Recovery Division (BARD)
Elderly and Veteran Services Division (EVSD)

August: Special Populations

Special Needs
Human Trafficking
ESOL Pilot Project

October:

Legal Delinquency- State Attorney's Office/Diversion
Delinquency- Public Defender's Office
Dependency System

Members discussed about this schedule of presentations and suggested Staff to split April presentations in two months. Staff suggested there should be 2 kinds of presentations, one for NAC as a whole and one more specific for CSB.

Strategic Plan Update

Cassandra Evans provided an update of the approved Strategic Plan action items. \$385,000 was allocated to the creation of the new service category for supported employment, and these funds will be fully used by September 30, 2024. However, there is a current opportunity to change the purpose from Supported Employment. Staff recommended: funding the Baker Act transportation project and teen maternal care. These two recommendations will be presented at the next CSB meeting for approval.

Members of the Board and Staff discussed this update.

Approval of the recommendations presented by Staff to utilize the \$385,000 allocated to CSA.

Motion: Approval of the recommendations presented by Staff to utilize the \$385,000 allocated.

First: Maria Juarez Stouffer

Second: Dan Schevis

Declaration of Conflict: None

Discussion: None

Result: Passed

Approval Staff to move forward and explore reallocation of \$385,000 for Baker Act transportation pilot program \$250,000 focus on data driven and \$135,000 for teen pregnancy and teen maternal health .

Motion: Approval of the recommendations presented by Staff to utilize the \$385,000 allocated.

First: Dan Schevis

Second: Joel Smith

Declaration of Conflict: None

Discussion: None

Result: Passed

V. Baker Act Transportation Pilot Presentation by Elida Segrera

Elida showed a power point presentation (included in the agenda packet) shared by Crisis Center of Tampa Bay. This presentation includes the Crisis Center's history, their trainings, the types of vehicles they use for this 24/7 project, according to the needs - an ambulance and a van.

Members of the Board discussed this update.

Cassandra gave a follow up on the letter of support for Baker Act transportation in Broward County.

VI. Public Comments

None

VII. Adjournment

Meeting adjourned at 10:55 am.

The next Needs Assessment Committee meeting is scheduled for Wednesday, April 3, 2024, at 9:00 A.M. at 2300 W Commercial Blvd, Fort Lauderdale, Florida 33309.