

**BROWARD COUNTY BOARD OF RULES & APPEALS MEETING**  
**Thursday, January 11th, 2018 – Broward County Governmental Center**  
**115 S. Andrews Avenue, Room 422, Fort Lauderdale, FL.**  
**Time: 7:00 P.M.**

**Call Meeting to Order**

**Roll Call**

**Approval of Minutes – November 9, 2017**

**CONSENT AGENDA**

**1. Certifications - Staff Recommended.**

**CITY OF LAUDERDALE LAKES**

ADACH, EDWARD E., ASSISTANT BUILDING OFFICIAL

**CITY OF MIRAMAR**

SIERRA, DAVID, FIRE INSPECTOR

**TOWN OF PEMBROKE PARK**

JHONSON, DON W., CHIEF ELECTRICAL INSPECTOR

**CITY OF PEMBROKE PINES**

CASAZZA, ANTHONY, FIRE INSPECTOR

**CITY OF PLANTATION**

STEARNS, DANIEL K., FIRE PLANS EXAMINER

**CITY OF WEST PARK**

LION, DONALD J.E., CHIEF STRUCTURAL INSPECTOR

RIVERA, ROBIN LEE, CHIEF ELECTRICAL INSPECTOR

**COUNTYWIDE**

BERG, LARRY, STRUCTURAL INSPECTOR

CANFIELD, BRIAN SHAW, MECHANICAL INSPECTOR

DUNSHEE, DAVID W., STRUCTURAL PLANS EXAMINER

FERNANDEZ, JOSE, MECHANICAL INSPECTOR

HOEKSTRA, DONALD P. II, PLUMBING INSPECTOR

JHONSON, DON W., ELECTRICAL PLANS EXAMINER

MORETA, JEISSON A., ELECTRICAL PLANS EXAMINER

NEWLAND, JAMES MICHAEL, PLUMBING PLANS EXAMINER

RANSOM-JACKSON, SHELLIE, STRUCTURAL PLANS EXAMINER

TEPPER, RICK C., LIMITED STRUCTURAL INSPECTOR

STRICKER, TODD J., STRUCTURAL INSPECTOR

**REGULAR AGENDA**

**2. Motion of John Madden, Respondent, for Dismissal of the matter of Broward County Board of Rules and Appeals vs. John Madden.**

- a. Motion to Dismiss for Misconduct
- b. Response to Motion to Dismiss w/ memorandum of law.

3. **Amending Board Policy 15-01 Pre-qualification program fee for employment for companies seeking to provide Plans Examiner and /or Inspectors, who are not sponsored by city of county building departments.**
  - a. Recommendation of the Certifications review committee – Building.
  - b. Board Action
  
4. **Consideration of providing each city and the county with one complimentary copy of the 2014 National Electric Code Book handbook.**
  - a. Staff Recommendation
  - b. Board Action
  
5. **Election of Officers**
  - Board Nominations and Election of Chair and Vice-Chair Passing the Gavel
  
6. **Director’s Report**
  
7. **Attorney’s Report**
  
8. **Committee Report**
  
9. **General Board Members Discussion**
  
10. **Public Comment (3-minute limit per person) and written communications**
  
11. **Adjournment**

If a person desires to appeal any decision with respect to any matter considered at this meeting, such person will need record of the proceedings and, for this reason, such person may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based (Sec. 286. 0105.FS). *(Members: If you cannot attend the meeting, please contact Mr. DiPietro @ (954) 931-2393, between 6:00 p.m. & 7:00 p.m.)*



BROWARD COUNTY

# Board of Rules & Appeals

One North University Drive, Suite 3500B, Plantation, Florida 33324

Phone (954) 765-4500 Fax: (954) 765-4504

<http://broward.org/codeappeals.htm>

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## **BOARD OF RULES AND APPEALS** **NOVEMBER 9, 2017 MEETING MINUTES**

### **Call to order:**

Chair Jeffrey Lucas called a published meeting of the Broward County Board of Rules and Appeals to order at 7 p.m. The roll was called and the following members were present:

### **Present:**

Jeffrey Lucas, FM, CFI, CFEI, Chair  
Kenneth Wynn, Vice Chair  
Ron Burr  
John Famularo  
Shalanda Giles-Nelson  
Daniel Lavrich, P.E.  
David Rice, P.E.  
Daniel Rourke  
Robert Taylor  
Dennis A. Ulmer  
Stephen E. Bailey, P.E.  
Steven Feller, P.E.  
Jeff Falkanger

After the roll call, the presence of a quorum was announced.

Mr. Bryan Parks, Chief Fire Code Compliance Officer, announced at the Florida Fire Marshals and Inspectors Association conference yesterday Daniel Perez from Coral Springs and Parkland was named fire inspector of the year; Bruce Britten from Miramar was elected second vice president to the Association's board; and Chairman Jeff Lucas was appointed as the southeast regional coordinator and named fire marshal of the year.

Mr. James DiPietro, Administrative Director, requested approval of a revised agenda to include Andy Gregg Howard as a structural inspector on the consent agenda item 1a as recommended by staff and inadvertently not shown; change agenda item 4 title to indicate signal booster systems; and add the fiscal years (2018, 2019 and 2020) to agenda item 5. He also requested on behalf of Board member Abbas Zackria that agenda item 4 be deferred to later in the meeting as he will be arriving late this evening and this item was included on the agenda at his request.

MR. LAVRICH AND SECONDED BY MR. ROURKE TO APPROVE THE REVISED AGENDA. THE MOTION CARRIED BY UNANIMOUS VOTE OF 13-0.

**Approval of Minutes** – October 12, 2017

**MS. GILES-NELSON MADE A MOTION AND MR. LAVRICH SECONDED THE MOTION TO APPROVE THE OCTOBER 12, 2017 MEETING MINUTES. THE MOTION CARRIED BY UNANIMOUS VOTE OF 13-0.**

**CONSENT AGENDA**

**1. Certifications – Staff Recommended**

**MR. LAVRICH MADE A MOTION AND MR. FALKNAGER SECONDED THE MOTION TO APPROVE ALL SUBMITTED CERTIFICATIONS. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

**1.a. Request of Mr. Andy Gregg Howard to be certified as a Structural Plans Examiner.**

**a. Board Discussion**

Ms. Giles-Nelson abstained from discussion and voting on this item. A memorandum of voting conflict was filed by Ms. Giles-Nelson on November 11, 2017 and is attached to these minutes.

Mr. Michael Guerasio, Chief Structural Code Compliance Officer, explained Mr. Howard does not meet the letter of the law, Section 104.10.1. In speaking with the Miami-Dade Board of Rules and Appeals, it was determined that Mr. Howard was certified prior to the end of 1993 when there was no requirement for anyone to possess a state license. The records only go back to 2005 which indicate he was certified at that time as a plans examiner/inspector. Requirements for a plans examiner are two years of experience as an inspector but only thirteen months have been verified. Mr. Howard has indicated he has fourteen months, which would mean he is shy ten or eleven months. He was employed by a private provider that has no contracts with municipalities and Mr. Howard feels that time should qualify.

Mr. Howard was sworn in.

Mr. Howard indicated he worked for the City of Miami Beach from November of 1993 through February of 2005 as a structural plans examiner for nine months and a field inspector for seven months; and North Bay Village in 2005-2006 as a structural plans examiner and inspector. Pursuant to Section 104.10.1.2, he does not meet the strict definition of twenty-four months as an inspector. He has fourteen months with a municipality plus nine months as a plans examiner typically rated above an inspector. Additionally, he has thirty-five years in the construction industry: a state general contractor and state roofing contractor licenses; a P.E.; a Bachelor's degree in mechanical engineering from the University of Florida and a Master's degree in civil engineering from Florida International University. He has taken the International Code Council examinations for certified building official and possesses that license as well as

a certified plans examiner and building inspector licenses. He feels that he is qualified for this position. He elaborated upon his construction work experience in Miami-Dade and Broward and referred the Board to the documentation in the agenda backup he provided. He further indicated that Section 104.10.1.2 should have been checked on his application in that he qualifies under that section as well as Section 104.10.1.1.

Mr. Charles Kramer, Board Attorney, indicated that while he is impressed with Mr. Howard's background, he does not see any provision in the building code that allows the Board to grant any equivalency. Mr. James DiPietro, Administrative Director, advised that in about ten months he would automatically qualify to be on the consent agenda.

Mr. Feller supported using his experience as a general contractor and Chairman Lucas pointed out that equivalency is one of the issues being deliberated now by the Certification Committee. In response to Chairman Lucas, the Board Attorney advised that approval based on his application would be in derogation of the code. Mr. Feller felt it is the responsibility of the Board to interpret the code. Mr. Lavrich pointed out there is a distinct difference between changing and interpreting the code. Chairman Lucas felt this is something that the Certification Committee needs to examine. Mr. Feller felt whatever is necessary should be done in short order to review the situation and try to expedite approval because he is qualified and qualified individuals are not easy to come by.

**b. Board Action**

**MR. TAYLOR MADE A MOTION AND MR. RICE SECONDED THE MOTION TO DENY THE REQUEST. THE MOTION PASSED BY A VOTE OF 10-2. CHAIRMAN LUCAS AND MR. FELLER VOTED NO AND MS. GILES-NELSON ABSTAINED FROM VOTING. HER MEMORANDUM OF VOTING CONFLICT IS ATTACHED TO THESE MINUTES.**

A brief discussion followed concerning the Building Certification Committee and their agenda is to look at all possibilities to make the process simpler. Chairman Lucas suggested that the Committee review this case, and consider creating an equivalency path.

**2. Proposed change to the 6<sup>th</sup> edition of the Florida Building Code (2017) Broward County Chapter I Sections 107.3.4.0.1 and 107.3.4.0.3, effective January 1, 2018.**

**a. Public Hearing**

Mr. Michael Guerasio, Chief Structural Code Compliance Officer, advised that this is a language cleanup and update the construction cost values. It is recommended the values be updated from \$5,000 and \$10,000 to \$15,000 and \$30,000.

**b. Board Discussion**

Chairman Lucas opened the public hearing.

Mr. Sanjeev Mangoli, Assistant Director of Gold Coast School of Construction, referred to the previous agenda item 1a. He referred to Section 107.3.4.0.8 and noted it allows electrical contractors to self-certify their drawings. Plumbing contractors are also allowed

to self-certify their drawings. The three sections are directly in conflict with not only the statute but the Board's code amendments as well. The code in multiple locations clearly states that an authority having jurisdiction (AHJ) can request any drawing, therefore he did not see any logic in creating an additional clause that imposes a burden on the consumer.

Mr. Sean Flanagan, representing the Broward County Building Officials Association, emphasized that engineers and architects are the design professionals and contractors are the construction professionals. He was not in favor of any departure from this platform.

Mr. James DiPietro, Administrative Director, clarified the agenda item has to do with threshold levels.

There being no one else wishing to speak, Chairman Lucas closed the public hearing.

**c. Board Action**

**A MOTION WAS MADE BY MR. LAVRICH AND SECONDED BY MR. FELLER TO APPROVE THE RECOMMENDED CODE AMENDMENT. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

**3. Proposed change to the 6<sup>th</sup> edition of the Florida Building Code (2017) Broward County Chapter 1, Sections 112.1 and 112.2, effective January 1, 2018.**

**a. Public Hearing**

Mr. Ken Castronovo, Chief Electrical Code Compliance Officer, indicated during consideration of this section, Chairman Lucas requested language in 112.1 and 11.2 be clarified. Now the building official is authorized to designate the appropriate trade person to connect the energy, fuel or power system.

Chairman Lucas opened the floor for public comment but there was no one wishing to speak.

**b. Board Discussion**

Mr. Bailey briefly reviewed the intent of the change.

**c. Board Action**

**A MOTION WAS MADE BY MR. LAVRICH AND SECONDED BY MR. BAILEY TO APPROVE THE RECOMMENDED CODE AMENDMENTS. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

**4. 2018, 2019 and 2020 Fiscal Year approval in Concept of classes to be Offered by the National Fire Protection Association (NFPA) for inspectors, plans examiners, chiefs, building officials and fire marshals.**

**a. Staff Report**

Mr. Bryan Parks, Chief Fire Code Compliance Officer, reviewed the information provided the Board on this item. This proposal covers classes staff would like to offer over the next three years.

In response to Mr. Lavrich, Mr. James DiPietro, Administrative Director, indicated the request is for authorization to move forward with the program in concept, working with the Purchasing Division to negotiate a contract. The Purchasing Division staff has indicated they have authority to issue a three-year contract for this kind of dollar amount. If there are any changes to the class itinerary, it would be presented to the Board. Mr. Parks added that the prices shown in the agenda item are not firmed up in any way. There is an opt-out provision if needed.

**b. Public Comment**

There was no one wishing to speak.

**c. Board Action**

**A MOTION WAS MADE BY MR. LAVRICH AND SECONDED BY MS. GILES-NELSON TO APPROVE IN CONCEPT STAFF'S RECOMMENDATION OF A THREE-YEAR PROGRAM. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

**4. Request of Board member Abbas Zackria, CSI to discuss scope of authority with respect to formal interpretation entitled "Two-Way Radio Communication Enhanced Public Safety Signal Booster Systems"**

**a. Board Discussion**

Board member Mr. Zackria discussed the implementation methods that vary from municipality to municipality and the testing results. He also noted that there is a conflict between the Florida statutes, the National Fire Protection Association (NFPA) and the building code. The statutes only speak about high rises whereas the NFPA and building code speaks about all buildings such as restaurants and day cares. Broward County's Chapter 1 was prior to the state statute. There is significant cost and no standards for design. As more devices are installed, there are conflicts between them in adjacent buildings.

**b. Board Action**

Mr. Rice agreed with Mr. Zackria. He believed that fire inspectors follow the NFPA. He touched on the testing process that is performed before a certificate of occupancy is issued. Chairman Lucas suggested a declaratory statement might be useful. Mr. Parks explained that 11.10 of the NFPA calls for all buildings to be addressed except for one and two family. In last year's legislative session, Galt Ocean Mile convinced the legislature to add language to the statutes. There is a different compliance date on condominiums and apartment buildings. If existing high rises are found to be needing, they have a better timeline for compliance whereas the others, under 11.10, the Authority Having Jurisdiction (AHJ) can require compliance within a year. Fire is mandated by the minimum code to enforce the Florida Fire Prevention section. He

believed the intent is already clear. Mr. Feller believed there is an option for high rises that if they have a two-way communication system, the fire alarm system can be eliminated which provides some relief in terms of cost. He believed the Board needs to do a little more work on this. The best time to do it is at the construction shell timeframe. He did not see the point of requiring a call system in low rise buildings if they already have a fire alarm system. Chairman Lucas indicated that the life safety code specifies all buildings. Not all buildings have fire alarm systems. Mr. Rice pointed out another factor is where the building is located in relation to an antenna. Often in a large school, there is no communication in the middle of the building. The path of egress defines the area.

Mr. Feller wanted to refer the matter back to the Committee. It was suggested that Mr. Zackria should be on the Committee. Mr. Rice suggested a joint committee effort with the BDA Committee and the Fire Code Committee. There was consensus approval for a joint committee to be formed and that it meet sometime in January.

6. **One-day course on accessibility for structural and plumbing inspectors proposed by Mr. Jeffrey Gross and Mr. Larry Schneider.**

a. **Staff Report**

Mr. Otto Vinas, Chief Plumbing Code Compliance Officer, reviewed the information provided the Board on this item. This proposal has to do with providing more continuing education for inspectors, plan reviewers and chiefs on accessibility that was requested by the advisory board on individuals with disabilities. The course will focus on building and plumbing. The total cost would be \$3,000 divided equally between the two instructors. One hundred participants can be accommodated at no charge.

b. **Board Action**

**A MOTION WAS MADE BY MR. LAVRICH AND SECONDED BY MR. WYNN TO APPROVE THE STAFF RECOMMENDATION. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

7. **Policy #17-05 – Waiver of recertification processing for those individuals who have been given their initial certification November 1 through December 31 of the second year of a recertification cycle.**

a. **Staff Report**

Mr. Cris Fardelmann, Chief Structural Code Compliance Officer, reviewed the information provided the Board on this item.

b. **Board Action**

**A MOTION WAS MADE BY MR. FELLER AND SECONDED BY MS. GILES-NELSON TO APPROVE THE STAFF RECOMMENDATION. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**



8. **Proposed 6<sup>th</sup> Edition Florida Building Code (2017) Formal Interpretation #13, “Ceiling Grid Lighting Fixture Support Method” effective January 1, 2018.**

a. **Staff Report**

Mr. Ken Castronovo, Chief Electrical Code Compliance Officer, reviewed the information provided the Board on this item. He explained this interpretation is already in existence and is recommended for re-adoption in the new 6<sup>th</sup> edition code cycle.

b. **Board Action**

**A MOTION WAS MADE BY MR. LAVRICH AND SECONDED BY MR. FELLER TO RE-ADOPT THE RECOMMENDED FORMAL INTERPRETATION. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

9. **Consideration of providing each city and the county with one complimentary set of the Florida Building Code 6<sup>th</sup> Edition (2017) and one copy of the 2017 Florida Fire Prevention Code 6<sup>th</sup> Edition.**

a. **Recommendation of Administrative Director**

Mr. James DiPietro, Administrative Director, reviewed the information provided the Board on this item. He offered some history on the topic. With the Board's reserve approaching \$5 million, he felt a rate cut should be considered. However beforehand, he felt sensible expenditures should be considered. The proposal is to issue one set of code books to each city and the County.

b. **Board Action**

**A MOTION WAS MADE BY MR. FELLER AND SECONDED BY MR. LAVRICH TO APPROVE THE RECOMMENDATION. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

10. **Consideration of merit pay adjustment for staff effective October 8, 2017.**

a. **Recommendation of Administrative Director**

Mr. James DiPietro, Administrative Director, reviewed the information provided the Board on this item.

b. **Board Action**

**A MOTION WAS MADE BY MR. FELLER AND SECONDED BY MR. LAVRICH TO APPROVE THE MERIT PAY ADJUSTMENTS AS DESCRIBED IN THE AGENDA ITEM. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

11. **One-time cash equivalent merit bonus for Chief Fire Code Compliance Officer.**

**a. Recommendation of Administrative Director**

Mr. James DiPietro, Administrative Director, reviewed the information provided the Board on this item. In response to Mr. Feller, Mr. DiPietro indicated that on occasion the County recognizes a non-unionized employee in this fashion. Chairman Lucas explained it is a cash bonus that does not raise the pay plan ceiling.

**b. Board Action**

**A MOTION WAS MADE BY MR. FELLER AND SECONDED BY MR. FAMULARO TO APPROVE THE CASH MERIT BONUS OF 2% AS DESCRIBED IN THE AGENDA ITEM. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

**12. Leadership performance review for Administrative Director, designation of pay range, salary adjustment and longevity/merit bonus.**

**a. Report of Board Chair Jeff Lucas, FM, CFI, CFEI**

Chairman Lucas indicated that he conducted a performance review for the Administrative Director which is included in this agenda item. He highlighted activities of the past year. He went on to note that over the years the percentage difference between the administrative director and the chief code compliance officers has fallen. The proposal is to make an adjustment in that regard.

Complimentary remarks were made by the Chair and various members of the Board.

**b. Establishment of pay range**

**c. Salary adjustment effective October 8, 2017**

**A MOTION WAS MADE BY MR. FELLER AND SECONDED BY MR. LAVRICH TO APPROVE A SALARY ADJUSTMENT (3.438%) AND PAY RANGE ADJUSTMENT SO THAT THERE IS A 28.5% DIFFERENTIAL FROM THE CHIEF CODE COMPLIANCE OFFICERS EFFECTIVE OCTOBER 8, 2017 AS RECOMMENDED BY THE CHAIR. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

**d. Merit longevity bonus effective January 3, 2018**

At the Chair's request, Mr. James DiPietro, Administrative Director, drew attention to the Broward County personnel action form as well as the Board voted longevity/merit program provided in the agenda item. He noted that his eighteenth-year anniversary is January 3, 2018.

**A MOTION WAS MADE BY MR. LAVRICH AND SECONDED BY MR. FELLER TO APPROVE THE MERIT LONGEVITYS BONUS AS DESCRIBED IN THE AGENDA ITEM. THE MOTION PASSED BY UNANIMOUS VOTE OF 13-0.**

13. **Director's Report**

Mr. James DiPietro, Administrative Director, indicated last year there was legislation to reduce the size of the Florida Building Commission. The Broward County Building Officials Association is seeking the Board's support on this matter.

Mr. Sean Flanagan, representing the Broward County Building Officials Association, requested the Board's support in opposing 2018's House Bill 299. The subcommittee is recommending membership be reduced from 27 to 15. The Association believes this will limit the reliable voices of professionals in the construction industry. Some of the members proposed to be eliminated are fire prevention professionals, plumbing contractor, municipal, county or district official, finance director, county code enforcement (official), and mechanical and electrical engineer. This reduction would be a detriment to the construction industry. He asked if the Board would allow their staff to follow this subcommittee (careers and competition). He is not familiar with the reasoning behind the bill in that he was made aware of it just today. Chairman Lucas commented that the Fire Marshals Association of Florida and the Fire Chiefs Association are both paying attention to this matter also. Mr. Bryan Parks, Chief Fire Code Compliance Officer, noted the proposal includes eliminating the fire protection engineer and fire representative. They are also talking about extending the new code cycles. There is a proposal to even further reduce the membership to eleven. It is money motivated.

Chairman Lucas asked Mr. Flanagan to supply the Administrative Director with any information that would be helpful to the Board. Mr. DiPietro indicated that the Building Officials Association would like the Board to approve a staff member to travel to Tallahassee. Mr. Flanagan advised that all expenses would be covered by the Building Officials Association.

14. **Attorney's Report** - none

15. **Committee Reports**

Chairman Lucas reiterated previous direction about the Bi-Directional Amplifiers (BDA) Ad-Hoc Committee (including the Fire Committee).

Mr. Feller noted that the Chief Mechanical Code Compliance Officer is looking to set a Mechanical/Smoke Control Committee meeting to discuss existing smoke control systems. Old technology systems are expensive to maintain. The goal would be to find a method to update those systems because people are essentially relying on systems that are non-functioning. The target timeframe would be January.

16. **General Board Member Discussion** - none

17. **Public Comment (3-minute limit per person) and written communications** - none

18. **Adjournment**

Having no further business to go before the Board, the meeting adjourned at 8:34 p.m.

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Jeffrey Lucas, FM, CFI, CFEI – Chair

DRAFT

# Section 1

**JANUARY 11, 2018, BOARD MEETING**  
**CERTIFICATIONS**

|  |    |
|--|----|
| <b><u>CITY OF LAUDERDALE LAKES</u></b>                   |    |
| ADACH, EDWARD E., ASSISTANT BUILDING OFFICIAL .....      | 1  |
| <b><u>CITY OF MIRAMAR</u></b>                            |    |
| SIERRA, DAVID, FIRE INSPECTOR.....                       | 3  |
| <b><u>TOWN OF PEMBROKE PARK</u></b>                      |    |
| JHONSON, DON W., CHIEF ELECTRICAL INSPECTOR .....        | 11 |
| <b><u>CITY OF PEMBROKE PINES</u></b>                     |    |
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| <b><u>CITY OF PLANTATION</u></b>                         |    |
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| <b><u>CITY OF WEST PARK</u></b>                          |    |
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| CANFIELD, BRIAN SHAW, MECHANICAL INSPECTOR.....          | 49 |
| DUNSHEE, DAVID W., STRUCTURAL PLANS EXAMINER .....       | 54 |
| FERNANDEZ, JOSE, MECHANICAL INSPECTOR.....               | 59 |
| HOEKSTRA, DONALD P. II, PLUMBING INSPECTOR.....          | 64 |
| JHONSON, DON W., ELECTRICAL PLANS EXAMINER .....         | 69 |
| MORETA, JEISSON A., ELECTRICAL PLANS EXAMINER.....       | 76 |
| NEWLAND, JAMES MICHAEL, PLUMBING PLANS EXAMINER .....    | 82 |
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| STRICKER, TODD J., STRUCTURAL INSPECTOR.....             | 98 |

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NOV 13 2017

November 8, 2017

TO: Mr. Cris Fardelmann  
Chief Code Compliance Officer, Structural  
Board of Rules and Appeals  
1 North University Drive, Suite 3500B  
Plantation, FL 33324

RE: BORA certification review for position of Structural Inspector,  
Structural Plan Reviewer, Assistant Building Official.

Dear Mr. Fardelmann,

Mr. Adach is employed by Calvin, Giordano & Associates and currently assigned duty in the City of Pembroke Pines Building Department.

Mr. Adach is in possession of his State of Florida licenses: Standard Inspector, #BN3648; Standard Plans Examiner, #PX1738; Building Code Administrator, #BU1254.

With BORA approval, our goal is to utilize Mr. Adach in all of his license capacities, including Assistant Building Official to the **City of Lauderdale Lakes**. Mr. Adach is very knowledgeable, with deep experience working for Broward County for more than twenty-five years. He is a valued addition to the building department team.

Please consider for approval the certification reviews for Mr. Adach. Thank you for your assistance in this matter. Please contact me at your earliest opportunity should you require additional information.

Yours truly,

**CALVIN, GIORDANO & ASSOCIATES, INC.**

David Burgueno  
Building Official  
City of Lauderdale Lakes

Building Code Services  
Coastal Engineering  
Code Enforcement  
Construction Engineering & Inspection  
Construction Services  
Contract Government  
Data Technologies & Development  
Emergency Management Services  
Engineering  
Governmental Services  
Indoor Air Quality  
Landscape Architecture & Environmental Services  
Municipal Engineering Planning  
Public Administration  
Redevelopment & Urban Design  
Renewable Energy  
Resort Development  
Surveying & Mapping  
Transportation Planning & Traffic Engineering  
Utility & Community Maintenance Services  
Water Resources Management

1800 Eller Drive, Suite 600  
Fort Lauderdale, FL 33316  
Phone: 954.921.7781  
Fax: 954.921.8807

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**FROM: James DiPietro, Administrator Director**

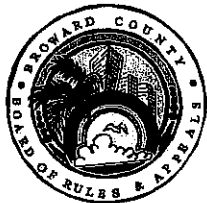
**SUBJECT: Reduction of paperwork for Building Officials and Chief Inspectors seeking to serve in multiple jurisdictions, or moving from one jurisdiction to another, within a biennial certification period.**

**PROCEDURE:**

When a jurisdiction, wishes to hire anyone, currently certified by the Board of Rules and Appeals, in the position of Building Official, Assistant Building Official or Chief Inspector, in another jurisdiction, into that same titled position in their jurisdiction, a letter of intent signed by the Building Official, Chief Executive Officer, Human Resources Director or other duly authorized representative shall be submitted to the Board of Rules and Appeals. (For the position of Building Official, the letter must be signed by the City Manager, the Acting City Manager or the Mayor).

Said letter of intent shall identify the jurisdiction doing the hiring, the name of the appointee, the positions for which they are being hired and the effective date of the hire.

No further paperwork shall be required, unless the existing file is found to be deficient in any way.



# Broward County Board of Rules & Appeals

One North University Drive, Suite 3500-B, Plantation Florida 33324  
TL 954.765.4500 ♦ FX 954.765.4504  
www.broward.org/codeappeals

## PROVISIONAL STAFF APPROVAL OF BROWARD COUNTY BORA FIRE CERTIFICATION APPLICATION

**NAME:** DAVID SIERRA

**JURISDICTION:** MIRAMAR FIRE RESCUE

**POSITION:** FIRE INSPECTOR

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application; a certification card will be issued shortly following the meeting and mailed to the Fire Code Official.

  
Bryan Parks, Chief Fire Code Compliance Officer

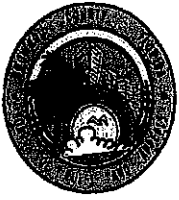
12/14/17  
Date

  
Second Code Compliance Officer's signature

12.14.17  
Date

Upon Board approval, this term of certification expires on September 2021  
Date

c.c.: Fire Code Official  
Administrative Director  
File



# BOARD OF RULES AND APPEALS

## Certification Form for Position of Fire Inspector

For Fire Department of: Miramar Fire Department

Name: Daniel Sierra

Home \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: 10/29/89 Drivers License #: \_\_\_\_\_

The undersigned makes application for certification, and vouches for the truth and accuracy of all statements and answers herein contained

Signature of Applicant: [Signature] Date Signed: 10/14/17

### F-103.5 Certification of Fire Inspectors:

**F-103.5.1 Appointment of a Fire Inspector.** There shall be appointed by the Fire Chief of each fire department certain fire prevention personnel to be qualified as set forth in this Chapter as part of the FFPC to serve as a Fire Inspector. To be eligible for appointment as a Fire Inspector, such person shall be certified by BORA.

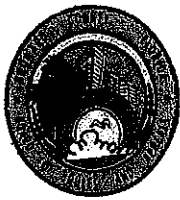
**F-103.5.3 Certification of a Fire Inspector.** Application for certification shall be on a form containing such pertinent information as is considered relevant to BORA. To be eligible for appointment as Fire Inspector, such person shall be certified by BORA and shall meet the following qualifications:

**F-103.5.3.1** Be a certified Firefighter as defined by the Florida Firefighters Standards Council and shall be a state certified Fire Inspector.

**F-103.5.3.2** Pass a written competency examination approved by BORA, to be given in May and November (only one (1) required) of each year, or the test may be given when requested by at least three (3) applicants.

**F-103.6.4** Personnel assigned to the bureau as Fire Inspectors shall be State of Florida Certified Firefighters, State of Florida Certified Fire Inspectors. For certification refer to Florida State Statute 633.

**Exception:** At Fire Chief's discretion, a person may be given up to eighteen (18) months to become a Florida Certified Firefighter, from the date of hire.



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

Admin. Policy #07-01  
 Effective date: 3-20-2007  
 Amended effective: 02-13-2015

**Note: The following items shall be provided at the time of submittal of this form.**

1. COPY OF CURRENT STATE FIRE FIGHTER CERTIFICATION
2. COPY OF CURRENT STATE FIRE INSPECTOR CERTIFICATION
3. COPY OF YOUR PASSING LETTER FROM THE BOARD OF RULES AND APPEALS TEST.
4. A CLEAR COPY OF A CURRENT PHOTO ID.
5. A RÉSUMÉ INDICATING ALL EDUCATION AND WORK EXPERIENCE
6. Individuals being considered for certification will be required to complete an affidavit of compliance with 71-575 (see Board policy 14-02)

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

David Sierra

Printed name and Signature of Applicant (above)

State of Florida

SS

County of Broward

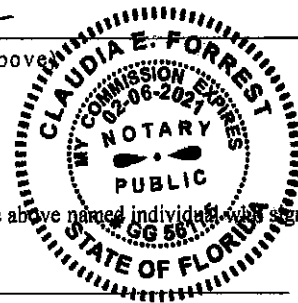
On the 14<sup>th</sup> day of Dec, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public

Claudia E. Forrest

My Commission Expires

02/06/2021



Fire Chief: Robert E. Palmer

Printed name and Signature of Fire Chief (above)

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Florida Fire Prevention Code and the Local Fire Amendments as applicable to Broward County.

State of Florida

SS

County of Broward

On the 14<sup>th</sup> day of December, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary- Public

Kathleen A. Barral

My Commission Expires:

2/20/2021



Note: The Broward County Board of Rules & Appeals has the authority to request additional information if necessary.

Approved:

Robert E. Palmer  
 Chief Code Compliance Officer

Date:

12/14/17

Disapproved:

Chief Code Compliance Officer

Date:

Approved by BCBRA on the

day of

, 20

Page 6.40

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

David Sierra [Signature]

Printed Name and Signature of Applicant.

State of Florida

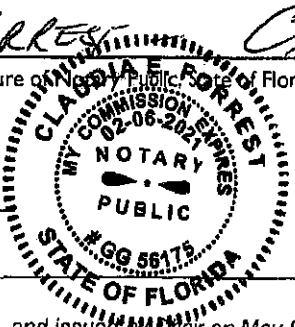
SS |

County of Broward

On the 14th day of Dec., 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: Claudia Forley [Signature] (Printed name and Signature of Notary Public of Florida)

(NOTARY SEAL)



Personally Known [check] OR Produced Identification

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

# Division of State Fire Marshal

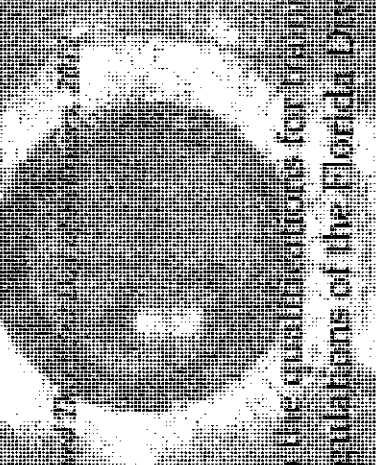
BUREAU OF FIRE STANDARDS AND TRAINING

Fire Safety Council of Florida

## Certificate of Compliance

DAVID RAYMOND SIERRA

Approved By



By virtue of full compliance with the qualifications for trainees as prescribed by Florida Statute and by the Rules and Regulations of the Florida Division of State Fire Marshal

*[Signature]*  
State Fire Marshal

*[Signature]*  
State Fire Marshal

*[Signature]*  
State Fire Marshal

# Division of State Fire Marshal

BUREAU OF FIRE STANDARDS AND TRAINING

Hereby Awards this

205699

**FIRE SAFETY INSPECTOR I**

**Certificate of Compliance**

to

**DAVID RAYMOND SIERRA**

*Expires the 30th Day of September, 2021*

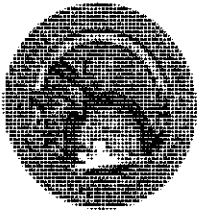
By virtue of having met the requirements of Florida Statutes and the Rules and Regulations of the Division of State Fire Marshal



*Jimmy Patton*  
State Fire Marshal

*m. L. J. II*  
Bureau Chief

*Julius Halas*  
Director



# BROWARD COUNTY BOARD OF RULES AND APPEALS

ONE NORTH UNIVERSITY DRIVE  
SUITE 3500-B  
PLANTATION, FLORIDA 33324  
PHONE: 954-765-4500  
FAX: 954-765-4504  
www.broward.org/codeappe

September 25, 2017

David Sierra

### 2017 Voting Members

#### Chair

Mr. Jeffrey Lucas, FM, CFL, CFEL  
Fire Service Professional

#### Vice-Chair

Mr. Kenneth B. Wynn  
Representative Disabled Community

Mr. John Famularo,  
Roofing Contractor

Mrs. Shalanda Giles Nelson,  
General Contractor

Mr. Daniel Lavrich, P.E.  
Structural Engineer

Mr. Daniel Rourke  
Master Plumber

Mr. Gregg D. Attile,  
Mechanical Contractor

Mr. Stephen E. Bailey, P.E.  
Electrical Engineer

Mr. Ron Burr  
Swimming Pool Contractor

Mr. John Sims,  
Master Electrician

Mr. Dennis A. Ulmer  
Consumer Advocate

Mr. Abbas H. Zackna, CSI  
Architect

Robert A. Kamm, P.E.  
Mechanical Engineer

2017 Alternate Board Members

Mr. Jeff Falkanger  
Architect

Mr. Steven Feller, P.E.  
Mechanical Engineer

Mr. Alberto Fernandez,  
General Contractor

Mr. Robert Taylor  
Fire Service

Mr. Gary Elzweig, P.E.  
Structural Engineer

Mr. David Rice, P.E.  
Electrical Engineer

Mr. James Terry,  
Master Plumber

Mr. David Tringo,  
Master Electrician

Mr. William Flett,  
Roofing Contractor

### Board Attorney

Charles M. Kramer, Esq.

### Board Administrative Director

James DiPietro

—ESTABLISHED 1971—

Congratulations David Sierra,

The Broward County Board of Rules and Appeals is pleased to inform you that you have passed the Fire Inspector Certification test which was conducted on September 22, 2017. Please be sure to complete the enclosed applications which must be signed by the Chief Fire Administrator. Your certification will expire the same month and year as your State Inspector's Certification. Copies of your State Inspector's Certification, State Fire Fighter certification, Photo ID and resume must be sent along with the application.

Please be advised that if you currently are not working for a Fire Department, you have a period of three (3) years within the code cycle under the FFPC, from the date of this test in which to be hired by a Fire Department located within Broward County and to apply for certification.

Please be further advised that any **Inspector / Fire Plans Examiner** or **Fire Marshal** charged with enforcing or otherwise supervising or inspecting any work covered under any section of the **Florida Fire Prevention Code**, as applicable to Broward County pursuant to Florida Statute 633, Laws of Florida and the Local Fire Amendments to the Florida Fire Prevention Code, and who is required to hold or who otherwise holds a **Certificate of Competency** in any area of Fire Inspections, shall not use that **Certificate of Competency** to engage in free enterprise thereby competing against persons or firms whose work s/he may also inspect, nor may s/he allow that **Certificate of Competency** to be used by another person or firm.

Cordially,

Bryan Parks  
Chief Fire Code Compliance Officer

BP:jkj  
Attachments

G:\SHARED\Certification & Re-Certification\FIRE\FIRE CERT RELATED\Exam Letters & Results\2017\Sept.22\Pass Ltr Sep 22.doc



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# DAVID R SIERRA

DAVIDR@SIERRA.COM

## OBJECTIVE

To obtain my Broward County Fire Inspector Certification

## EDUCATION

*Emergency Management Services A.S.*  
Broward College 2017

*High School Diploma*  
South Plantation High School c/o 2008

## EXPERIENCE

**City of Miramar Fire Department** 2015-Present

Firefighter Paramedic

- Provide emergency rescue care throughout the city of Miramar
- Provide prehospital ACLS/BLS care to the citizens of Miramar

**Florida Medical Center** 2014-2015

Emergency Room Technician Paramedic

- Perform IV's, blood draws, EKG, and patient assessment's
- Assist with cardiac arrests, stroke alerts, and ACLS procedures.

**Broward Sheriff Fire Rescue** 2013-2015

Firefighter Reserve

- Train as an active member of the reserve program.
- Attend community events as part of the department with plenty of community involvement.

## CERTIFICATIONS & SKILLS

- State of Florida Firefighter I&II
- State of Florida Paramedic
- American Heart Association ACLS, PALS, and BLS provider
- American Heart Association BLS Instructor
- State of Florida Fire Inspector
- Bilingual (English/Spanish)

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**



**Broward County**  
**Board of Rules & Appeals**  
 One North University Drive, Suite 3500B, Plantation FL 33324  
 TL 954.765.4500 ✦ FX 954.765.4504 ✦ www.broward.org/codeappeals

Name Jhonson, Don W

Jurisdiction Town of Pembroke Park, Fl.

Position Chief Electrical Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| Issue Date: _____                   | Expiration Date: _____              |
| Chief Code Compliance Officer _____ | Chief Code Compliance Officer _____ |
| Date _____                          | Date _____                          |

**Option Two: Provisional Certification**

**BCAIB Expiration Date:** \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| Chief Code Compliance Officer _____ | Chief Code Compliance Officer _____ |
| Date _____                          | Date _____                          |

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| Chief Code Compliance Officer _____ | Chief Code Compliance Officer _____ |
| Date _____                          | Date _____                          |

**Option Four: Standard Certification**

**Expiration Date**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

|                                     |                                     |
|-------------------------------------|-------------------------------------|
| <i>Keneth Colman</i> 11/9/2017      | <i>Donna</i> 11-09-2017             |
| Chief Code Compliance Officer _____ | Chief Code Compliance Officer _____ |
| Date _____                          | Date _____                          |

**Applicant's License Numbers**

|              |        |
|--------------|--------|
| EC 130000692 | BU 502 |
| BN 1445      |        |
| PX 100       |        |

Stronger Codes Mean Safer Buildings



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

*Certification Form for Position of Chief Electrical Inspector*

For Building Department of: TOWN OF PEMBROKE PARK

Name: DON N JENSEN

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: \_\_\_\_\_

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
 (BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

**104.5 Certification of the Chief Electrical Inspector.** To be eligible for appointment as a Chief Electrical Inspector, such person shall be certified as required by the State of Florida, BCAIB as an Electrical Plans Examiner and as an Electrical-Inspector. Such person shall be certified by BORA and shall meet at least of the following qualifications:

**Exception:** Engineers are exempt from BCAIB certification only.

**104.5.1** Six (6) years of combined experience as an Engineer in the discipline requested and having practiced for a minimum three (3) years and a minimum one (1) year as an Electrical Plans Examiner employed by a municipality or private company contracted with a municipality or School Board within the State of Florida and a minimum two (2) years as an Electrical Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida.

**104.5.2** Eight (8) years of combined experience as a Master Electrician Contractor or Electrical Contractor or Journeyman Electrician, five (5) years of which shall have been construction experience in the Electrical discipline and a minimum of one (1) year as an Electrical Plans Examiner employed by a municipality or private company contracted with a municipality or School Board within the State of Florida and a minimum two (2) years as an Electrical Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida. An applicant for Certification as a Chief Electrical Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or an Associate of Science Degree in Electrical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required eight (8) years of experience.

**IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:**

**104.5.3** Each of the applicants shall possess a current Certificate of Competency as a Master Electrician Contractor or Electrical Contractor issued by at least one of the following entities:

**A.** Florida Electrical Contractors Licensing Board.

**B.** Broward County Central Examining Board of Electricians.

**C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.

**D.** Florida Department of Business and Professional Regulation as an Engineer.

1/1/2016



**BROWARD COUNTY  
BOARD OF RULES AND APPEALS**

- Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.
1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
  2. A clear copy of a current photo ID.
  3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
  4. Résumé of education and experience.
  5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
  6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

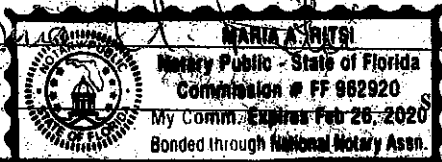
The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Don W Johnson  
Printed name and Signature of Applicant.

State of Florida | SS  
County of Broward

On the 3<sup>RD</sup> day of NOVEMBER, 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Signature]



My Commission Expires:

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

Alan Corriveau  
Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS  
County of Broward

On the 9 day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Signature]



My Commission Expires:

Approved: [Signature]  
Chief Code Compliance Officer

Date: 11/9/2017

Disapproved: \_\_\_\_\_  
Chief Code Compliance Officer

Date: \_\_\_\_\_

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Don W. Johnson
Printed Name and Signature of Applicant.

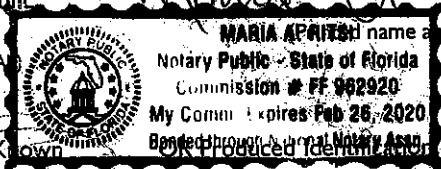
State of Florida

SS |

County of Broward

On the 3rd day of NOVEMBER, 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: Maria A. Pate



Personally Known Bonded through a Notary Assn

Type of Identification Produced DRIVERS LICENSE

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

# Don W. Jhonson

---

## Objective

Chief Electrical Inspector

## Education

| 1974 | North Central Texas College

| 1970 | College of the Air Force

## Skills & Abilities

**Experienced Chief Electrical Inspector 1993 to present.**

**Common Sense Approach. Consistent Good Judgment. Fairness in Applying the Code. Positive Attitude. Dependable. The Ability to Listen. The Ability to Work with People. Commitment to helping support safe electrical installations.**

**Comprehensive knowledge** of electrical construction installations; electrical materials and equipment; city and national electrical codes; the occupational hazards and safety precautions of the electrical trade. Ability to: plan, organize, manage, and interpret policy; analyze and interpret wiring diagrams, sketches, drawings, and specifications of electrical installations; deal tactfully and with firmness with the public and contractors in enforcing existing electrical codes.

## Experience

**CHIEF ELECTRICAL INSPECTOR | TOWN OF GOLDEN BEACH | 2004 - PRESENT**

**CHIEF ELECTRICAL INSPECTOR | TOWN OF SURFSIDE | 1998 - 2010**

**CHIEF ELECTRICAL INSPECTOR | TOWN OF BAY HARBOR | 1993 - 2008**



# Broward County Board of Rules & Appeals

One North University Drive, Suite 3500-B, Plantation Florida 33324

TL 954.765.4500 ♦ FX 954.765.4504

www.broward.org/codeappeals

## PROVISIONAL STAFF APPROVAL OF BROWARD COUNTY BORA FIRE CERTIFICATION APPLICATION

NAME: ANTHONY CASAZZA

JURISDICTION: PEMBROKE PINES FIRE RESCUE

POSITION: FIRE INSPECTOR

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application; a certification card will be issued shortly following the meeting and mailed to the Fire Code Official.

Bryan Parks  
Bryan Parks, Chief Fire Code Compliance Officer

12/20/2017  
Date

[Signature]  
Second Code Compliance Officer's signature

12/20/2017  
Date

Upon Board approval, this term of certification expires on December 2020  
Date

c.c.: Fire Code Official  
Administrative Director  
File

DEC 19 2017

Admin.Policy#07-01

Effective date: 3-20-2007

Amended effective: 02-13-2015



BROWARD COUNTY

# BOARD OF RULES AND APPEALS

Certification Form for Position of

Fire Inspector

For Fire Department of: Pembroke Pines

Name: Anthony Casazza

Home \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Drivers License \_\_\_\_\_

The undersigned makes application for certification, and vouches for the truth and accuracy of all statements and answers herein contained

Signature of Applicant: [Signature] Date Signed: 11/21/17

### F-103.5 Certification of Fire Inspectors:

**F-103.5.1 Appointment of a Fire Inspector.** There shall be appointed by the Fire Chief of each fire department certain fire prevention personnel to be qualified as set forth in this Chapter as part of the FFPC to serve as a Fire Inspector. To be eligible for appointment as a Fire Inspector, such person shall be certified by BORA.

**F-103.5.3 Certification of a Fire Inspector.** Application for certification shall be on a form containing such pertinent information as is considered relevant to BORA. To be eligible for appointment as Fire Inspector, such person shall be certified by BORA and shall meet the following qualifications:

**F-103.5.3.1** Be a certified Firefighter as defined by the Florida Firefighters Standards Council and shall be a state certified Fire Inspector.

**F-103.5.3.2** Pass a written competency examination approved by BORA, to be given in May and November (only one (1) required) of each year, or the test may be given when requested by at least three (3) applicants.

**F-103.6.4** Personnel assigned to the bureau as Fire Inspectors shall be State of Florida Certified Firefighters, State of Florida Certified Fire Inspectors. For certification refer to Florida State Statute 633.

**Exception:** At Fire Chief's discretion, a person may be given up to eighteen (18) months to become a Florida Certified Firefighter, from the date of hire.





BROWARD COUNTY

BOARD OF RULES AND APPEALS

Admin.Policy#07-01
Effective date: 3-20-2007
Amended effective: 02-13-2015

Note: The following items shall be provided at the time of submittal of this form.

- 1. COPY OF CURRENT STATE FIRE FIGHTER CERTIFICATION
2. COPY OF CURRENT STATE FIRE INSPECTOR CERTIFICATION
3. COPY OF YOUR PASSING LETTER FROM THE BOARD OF RULES AND APPEALS TEST.
4. A CLEAR COPY OF A CURRENT PHOTO ID.
5. A RESUME INDICATING ALL EDUCATION AND WORK EXPERIENCE
6. Individuals being considered for certification will be required to complete an affidavit of compliance with 71-575 (see Board policy 14-02)

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Anthony Casazza [Signature]
Printed name and Signature of Applicant (above)

State of Florida

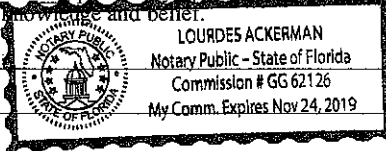
SS

County of Broward

On the 9th day of Nov, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public

My Commission Expires



Fire Chief:

[Signature]

Printed name and Signature of Fire Chief (above)

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Florida Fire Prevention Code and the Local Fire Amendments as applicable to Broward County.

State of Florida

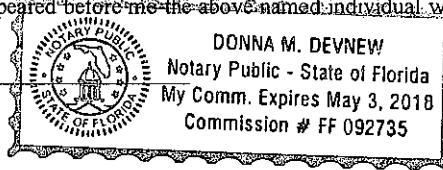
SS

County of Broward

On the 9 day of Nov, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary- Public

My Commission Expires



Note: The Broward County Board of Rules & Appeals has the authority to request additional information if necessary.

Approved: [Signature] Chief Code Compliance Officer Date: 12/20/19

Disapproved: Chief Code Compliance Officer Date:

Approved by BCBRA on the day of , 20

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Anthony Casarza [Signature]
Printed Name and Signature of Applicant.

State of Florida

SS |

County of Broward

On the 9th day of Nov, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: [Signature]
(Printed name and Signature of Notary Public, State of Florida)
(LOURDES ACKERMAN, Notary Public - State of Florida, Commission # GG 62126, My Comm. Expires Nov 24, 2019)

Personally Known OR Produced Identification X
Type of Identification Produced Florida Drivers License

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

# Division of State Fire Marshal

BUREAU OF FIRE STANDARDS AND TRAINING

Hereby Awards this

**Certificate of Compliance**

to

175090

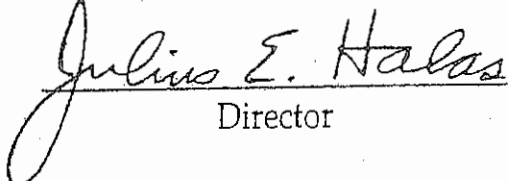
**ANTHONY JOSEPH CASAZZA**

*Issued This 19th Day of March, 2013*

By virtue of full compliance with the qualifications for training as prescribed by Florida Statute and by the Rules and Regulations of the Florida Division of State Fire Marshal.

  
\_\_\_\_\_  
State Fire Marshal

  
\_\_\_\_\_  
Bureau Chief

  
\_\_\_\_\_  
Director

# Division of State Fire Marshal

BUREAU OF FIRE STANDARDS AND TRAINING

Hereby Awards this

199380

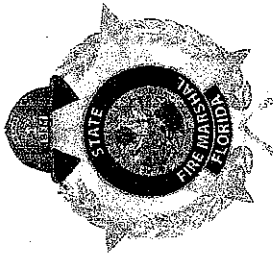
**FIRE SAFETY INSPECTOR I**

**Certificate of Compliance**

to

**ANTHONY JOSEPH CASAZZA**

*Expires the 31st Day of December, 2020*



By virtue of having met the requirements of Florida Statutes and the Rules and Regulations of the Division of State Fire Marshal.

*[Signature]*  
State Fire Marshal

*[Signature]*  
Bureau Chief

*[Signature]*  
Director



# BROWARD COUNTY BOARD OF RULES AND APPEALS

ONE NORTH UNIVERSITY DRIVE  
SUITE 3500-B  
PLANTATION, FLORIDA 33324

PHONE: 954-765-4500  
FAX: 954-765-4504

[www.broward.org/codeappeal](http://www.broward.org/codeappeal)

## 2017 Voting Members

### Chair

Mr. Jeffrey Lucas, FM, CFI, CFEI  
Fire Service Professional

### Vice-Chair

Mr. Kenneth B. Wynn  
Representative Disabled Community

Mr. John Famularo,

Roofing Contractor

Mrs. Shalanda Giles Nelson,

General Contractor

Mr. Daniel Lavrich, P.E.

Structural Engineer

Mr. Daniel Rourke

Master Plumber

Mr. Gregg D'Attilio,

Mechanical Contractor

Mr. Stephen Bailey

Electrical Engineer

Mr. Ron Burr

Swimming Pool Contractor

Mr. John Sims,

Master Electrician

VACANT

Consumer Advocate

Mr. Abbas H. Zackria, CSI

Architect

Robert A. Kamm, P.E.

Mechanical Engineer

## 2017 Alternate Board Members

Mr. Jeff Falkanger, AIA

Architect

Mr. Steven Feller, P.E.

Mechanical Engineer

Mr. Alberto Fernandez,

General Contractor

Mr. Robert Taylor

Fire Service

Mr. Gary Elzweig, P.E.

Structural Engineer

Mr. David Rice, P.E.

Electrical Engineer

Mr. James Terry,

Master Plumber

Mr. David Tringo,

Master Electrician

Mr. William Flett,

Roofing Contractor

## Board Attorney

Charles M. Kramer, Esq.

## Board Administrative Director

James DiPietro

—ESTABLISHED 1971—

March 13, 2017

Anthony Casazza



Congratulations Anthony Casazza,

The Broward County Board of Rules and Appeals is pleased to inform you that you have passed the Fire Inspector Certification test which was conducted on March 9, 2017. Please be sure to complete the enclosed applications which must be signed by the Chief Fire Administrator. Your certification will expire the same month and year as your State Inspector's Certification. Copies of your State Inspector's Certification, State Fire Fighter certification, Photo ID and resume must be sent along with the application.

Please be advised that if you currently are not working for a Fire Department, you have a period of three (3) years within the code cycle under the FFPC, from the date of this test in which to be hired by a Fire Department located within Broward County and to apply for certification.

Please be further advised that any **Inspector / Fire Plans Examiner** or **Fire Marshal** charged with enforcing or otherwise supervising or inspecting any work covered under any section of the **Florida Fire Prevention Code**, as applicable to Broward County pursuant to Florida Statute 633, Laws of Florida and the Local Fire Amendments to the Florida Fire Prevention Code, and who is required to hold or who otherwise holds a **Certificate of Competency** in any area of Fire Inspections, shall not use that **Certificate of Competency** to engage in free enterprise thereby competing against persons or firms whose work s/he may also inspect, nor may s/he allow that **Certificate of Competency** to be used by another person or firm.

Cordially,

Bryan Parks  
Chief Fire Code Compliance Officer

BP:jkj  
Attachments

Page 6.38

G:\SHARED\Certification & Re-Certification\FIRE\FIRE CERT RELATED\Exam Letters & Results\2017\Pass Letterhead Template.Doc

# ANTHONY CASAZZA

## Summary

Nationally registered EMT, Firefighter 1 and 2 and State of Florida Paramedic certified. Currently employed as a Pembroke Pines Firefighter/Paramedic.

## Highlights

- NREMT Certified
- State of Florida EMT-B Certified
- EVOC Certified
- Firesafety Inspector
- FRO HazMat Certified
- Basic Wildland Fire Management
- Firefighter 1/2 and Paramedic Certified

## Experience

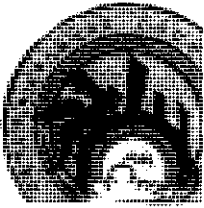
|  |                       |
|--|-----------------------|
| City of Pembroke Pines, Florida<br>Firefighter/Paramedic         | <b>2014 - Current</b> |
| Grocery Clerk, Front Service Clerk<br>Publix - Ft Lauderdale, FL | <b>2012-2014</b>      |

## Education

|   |             |
|---|-------------|
| Firesafety Inspector I  | <b>2017</b> |
| Paramedic<br>Broward College - Davie, FL, US<br>Currently attending Paramedic school.   | <b>2014</b> |
| Firefighter 1 and 2<br>Broward Fire Academy - Davie, FL, US<br>Division of State Fire Marshal certified in the state of Florida.  | <b>2013</b> |
| EMT<br>Broward Fire Academy - Davie, FL, US<br>Achieved NREMT certification.  | <b>2012</b> |
| High School Diploma<br>West Broward High School - Pembroke Pines, FL, US<br>Studied 4 years of Health Science/First Responder and 1 year of Anatomy and Physiology specifically to help prepare me for this job field | <b>2012</b> |

## References

Available upon request



# Broward County Board of Rules & Appeals

One North University Drive, Suite 3500-B, Plantation Florida 33324  
TL 954.765.4500 ♦ FX 954.765.4504  
www.broward.org/codeappeals

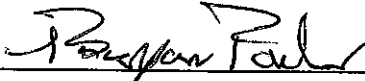
## PROVISIONAL STAFF APPROVAL OF BROWARD COUNTY BORA FIRE CERTIFICATION APPLICATION

NAME: DANIEL K. STEARNS

JURISDICTION: PLANTATION FIRE DEPARTMENT

POSITION: FIRE PLANS EXAMINER

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application; a certification card will be issued shortly following the meeting and mailed to the Fire Code Official.

  
Bryan Parks, Chief Fire Code Compliance Officer

12/13/2017  
Date

  
Second Code Compliance Officer's signature

12/17/2017  
Date

Upon Board approval, this term of certification expires on June 2021  
Date

c.c.: Fire Code Official  
Administrative Director  
File



**BROWARD COUNTY BOARD OF RULES AND APPEALS**  
 ONE NORTH UNIVERSITY DRIVE, SUITE 3500-B, PLANTATION, FLORIDA 33324  
 TL 954.765.4500 • FX 954.765.4504  
<http://www.broward.org/codeappeals>

PLEASE CHECK ANY OF THE FOLLOWING ITEM(S) THAT PERTAIN:

11/21/17  RECERTIFICATION     CHANGE OF CITY     UPGRADE     DOWNGRADE

**\*\* PLEASE COMPLETE AND RETURN BEFORE YOUR CURRENT CERTIFICATION EXPIRES \*\***

NAME Daniel K. Stearns  
 HOME \_\_\_\_\_ PHONE \_\_\_\_\_

NAME OF DEPARTMENT EMPLOYED BY Plantation Fire Department

**PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS:**

- CURRENT BROWARD COUNTY BOARD OF RULES AND APPEALS CERTIFICATION HELD  
Fire Inspector
- PLEASE CHECK ONE: (I AM ) (I AM NOT ) CURRENTLY CERTIFIED AS A FIRE INSPECTOR UNDER F.S. 633 (STATE CERTIFICATION)
- STATE CERTIFICATION NUMBER 175890 EXPIRATION DATE 06/30/2021
- PLEASE CHECK CERTIFICATION APPLYING FOR HEREIN (CHECKS PAYABLE BOARD OF COUNTY COMMISSIONERS)  
 FIRE CODE OFFICIAL     FIRE PLANS EXAMINER     FIRE INSPECTOR

Individuals being considered for recertification will be required to complete an affidavit of compliance with 71-575 (see Board policy 14-02)

I HEREBY CERTIFY THAT THE ABOVE INFORMATION AND ANY DOCUMENTATION REGARDING 60 POINTS TOWARD RECERTIFICATION IS TRUE AND CORRECT.  
 \_\_\_\_\_ 11/17/17  
 SIGNATURE DATE

I HEREBY CERTIFY THAT THE ABOVE INDIVIDUAL IS CURRENTLY EMPLOYED BY THE ABOVE NAMED FIRE DEPARTMENT AND HAS HOURS REQUIRED.  
 FIRE CHIEF (PRINTED NAME) E. Laney Stearns III  
 SIGNATURE OF FIRE CHIEF \_\_\_\_\_ DATE 11/17/2017

ONLY RENEWAL AS OF THE DATE 11/21/17 Page 6.41



**Subject:** Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

**POLICY/AFFIDAVIT**

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

**NOTICE**

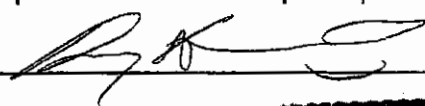
All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

**THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:**

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

**Daniel K Stearns**



Printed Name and Signature of Applicant.

**State of Florida**

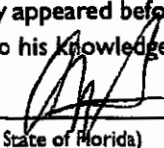
**SS |**

**County of Broward**



On the 17 day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: **Christine E. Martins**



(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known  OR Produced Identification

Type of Identification Produced \_\_\_\_\_

*Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.*

# Division of State Fire Marshal

BUREAU OF FIRE STANDARDS AND TRAINING

Hereby Awards this

175890

***FIRE SAFETY INSPECTOR I***

**Certificate of Compliance**

to

***DANIEL KYLE STEARNS***

*Expires the 30th Day of June, 2021*



By virtue of having met the requirements of Florida  
Statutes and the Rules and Regulations of the  
Division of State Fire Marshal.

  
State Fire Marshal

  
Bureau Chief

  
Director



**JIMMY PATRONIS**  
 FLORIDA'S CHIEF FINANCIAL OFFICER

Locate Apply History Renewal Customize Help

[Student]

Home > In-Box > **Renewal Evaluation**  
**USER: DANIEL KYLE STEARNS**

**Evaluation Data for DANIEL KYLE STEARNS**

**Renewal Satisfied**  
 Student ID: 110910

Renewal & Period 07/01/2013 - FIRESAFETY INSPECTOR I ▾  
 Period Cutoff Date 06/30/2017  
 Days Remaining in Renewal Period 0

Apply for your renewal online: [Apply](#)

**Renewal Status** [View Course History](#)

**Total Hours Credited for this renewal period:**

**125hr**

|   |              |      |
|---|--------------|------|
| ▷ RN3505 STATE FIRE MARSHALS RULE 69A-58  | - 10/30/2013 | 16hr |
| ▷ RN8929 FIABC MONTHLY MEETING  | - 02/04/2014 | 1hr  |
| ▷ RN9864 2014 SPRING SEMINAR ~ SESSION 1  | - 03/06/2014 | 8hr  |
| ▷ RN9866 SPRING SEMINAR ~ SESSION 3   | - 03/13/2014 | 8hr  |
| ▷ RN8929 FIABC MONTHLY MEETING  | - 05/06/2014 | 1hr  |
| ▷ FFP2720 COMPANY OFFICER   | - 06/22/2014 | 40hr |
| ▷ RN11179 CROWD MANAGEMENT TRAINING   | - 11/19/2015 | 4hr  |
| ▷ RN8740 NFPA 1021 ELEMENTS OF SUPERVISION AND MANAGEMENT                         | - 02/22/2016 | 1hr  |
| ▷ RN9896 FIRE SAFETY INSPECTOR NFPA 1 AND 101 - 8 HOUR CLASS                      | - 03/02/2016 | 8hr  |
| ▷ RN10634 FIRE SAFETY INSPECTOR NFPA 1 AND 101 RENEWAL REQUIREMENT - 4 HOUR BLOCK | - 03/03/2016 | 4hr  |
| ▷ RN11720 TAKING ACTION AGAINST CANCER IN THE FIRE SERVICE                        | - 03/03/2016 | 4hr  |
| ▷ RN11672 ABOVE GROUND FUEL TANKS - RN11665                                       | - 03/10/2016 | 1hr  |
| ▷ RN11674 NFPA 921 & 1033   | - 03/10/2016 | 1hr  |
| ▷ RN11670 DOCUMENTATION AND REPORT WRITING  | - 03/10/2016 | 2hr  |
| ▷ RN11671 HOW TO AVOID COLLUSION  | - 03/10/2016 | 2hr  |
| ▷ RN11673 TWO WAY RADIO COMMUNICATION ENHANCEMENT SYSTEMS - RN11206               | - 03/10/2016 | 3hr  |
| ▷ RN11666 OBTAINING THE CERTIFIED FIRE PROTECTION SPECIALIST CERTIFICATION        | - 03/11/2016 | 1hr  |
| ▷ RN11667 PROFESSIONAL DEVELOPMENT FOR THE FIRE MARSHAL OFFICE                    | - 03/11/2016 | 2hr  |
| ▷ RN10633 FIRE SAFETY INSPECTOR NFPA 1 AND 101 RENEWAL REQUIREMENT - 2 HOUR BLOCK | - 03/11/2016 | 2hr  |
| ▷ RN10633 FIRE SAFETY INSPECTOR   |              |      |

|   |              |     |
|---|--------------|-----|
| NFPA 1 AND 101 RENEWAL REQUIREMENT - 2 HOUR BLOCK                                 | - 03/11/2016 | 2hr |
| ▷ RN11669 ALTERNATIVE FIRE ALARM MONITORING TECHNOLOGIES                          | - 03/11/2016 | 2hr |
| ▷ RN12748 DUST EXPLOSIONS IN PROCESS MANUFACTURING FACILITIES                     | - 02/07/2017 | 2hr |
| ▷ RN12791 FIRE INVESTIGATION CASE STUDIES FROM CIVIL AND CRIMINAL PERSPECTIVES    | - 03/01/2017 | 2hr |
| ▷ RN12794 SOLAR PV FOR FIREFIGHTERS   | - 03/01/2017 | 2hr |
| ▷ RN12751 WHATS UNDER YOUR KITCHEN SINK EXPLOSIVES AWARENESS FOR FIRST RESPONDERS | - 03/01/2017 | 4hr |
| ▷ RN12977 ELEVATOR RECALL   | - 04/04/2017 | 2hr |

**Total Hours Required: 54hr**

**Total Credited: 125hr**

**Renewal Requirement Satisfied**



## **Parks, Bryan**

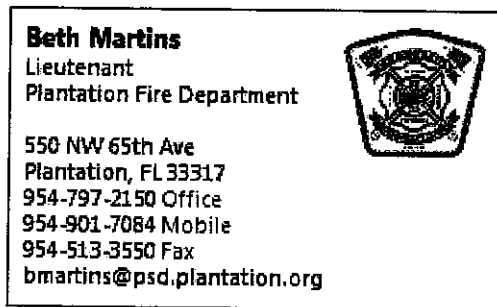
---

**From:** Martins, Beth <BMartins@psd.plantation.org>  
**Sent:** Wednesday, December 06, 2017 5:04 PM  
**To:** Parks, Bryan  
**Subject:** RE: Daniel Stearns  
**Attachments:** Beth Martins.vcf

Please use provision F-103.4.3.3 for the upgrade to Plans Examiner.

Thank you very much.

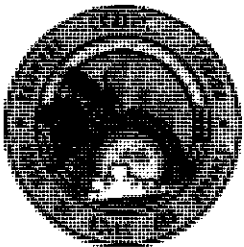
Sincerely,



**From:** Parks, Bryan [mailto:BParks@broward.org]  
**Sent:** Monday, December 04, 2017 8:15 AM  
**To:** Martins, Beth <BMartins@psd.plantation.org>  
**Subject:** Daniel Stearns

Still holding his upgrade paperwork waiting on documents supporting his upgrade as discussed

**Bryan Parks**  
**Chief Fire Code Compliance Officer**  
Board of Rules and Appeals  
1 N University Dr., Suite 3500B  
Plantation, Florida 33324  
954-765-4500 X 9884  
[broward.org/codeappeals](http://broward.org/codeappeals)



STRONGER CODES MEAN SAFER BUILDINGS  
~ESTABLISHED 1971~



*Please consider the Environment before printing.*

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Under Florida law, most e-mail messages to or from Broward County employees or officials are public records, available to any person upon request, absent an exemption. Therefore, any e-mail message to or from the County, inclusive of e-mail addresses contained therein, may be subject to public disclosure.

Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send your electronic mail to this entity. Instead, contact this office by phone or in writing.

**OFFICE OF THE MAYOR**

Diane Veltri Bendekovic  
Mayor

**FIRE DEPARTMENT**

E. Laney Stearns, III  
Fire Chief



**CITY COUNCIL**

Lynn Stoner, President  
Mark Hyatt, President Pro Tem  
Jerry Fadgen  
Ron Jacobs  
Peter S. Tingom,

December 12, 2017

Mr. Bryan Parks  
Board of Rules and Appeals  
One North University Dr., Ste. 3500-B  
Plantation, FL 333324

Dear Mr. Parks,

Please be advised that Daniel K. Stearns (Student ID #110410, State Certificate #17890) has been serving with the Plantation Fire Department since 07/20/2004 as a volunteer firefighter and obtained his minimum standards certificate (#131870) 6/3/2006. If you need further information, please feel free to contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Todd". The signature is stylized and cursive.

Don Todd  
Deputy Chief

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**



**Broward County**  
**Board of Rules & Appeals**  
 One North University Drive, Suite 3500B, Plantation FL 33324  
 TL 954.765.4500 ✦ FX 954.765.4504 ✦ www.broward.org/codeappeals

Last name: Lion First name: Donald J.E.  
 Jurisdiction: West Park  
 Position: Chief Structural Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Two: Provisional Certification** **BCAIB Expiration Date:** \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

*A. Craig Fardelmon* 11/8/17 \_\_\_\_\_ 11/8/17  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Applicant's License Numbers**

CGC058883 \_\_\_\_\_

PX1433 \_\_\_\_\_

BN2985 \_\_\_\_\_

Stronger Codes Mean Safer Buildings





BROWARD COUNTY

210Z 1 0 AON

# BOARD OF RULES AND APPEALS

Certification Form for Position of Chief Structural Inspector **NOV 01 2017**

For Building Department of: WEST PARK

Name: DONALD J.E. LION

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Sta: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: Nov 8, 2017

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
(BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to Indicate compliance with appropriate Code Sections:

Please mark in each corresponding box to Indicate compliance with appropriate Code Sections:

**104.8 Certification of Chief Structural Inspector.** To be eligible for appointment as a Chief Structural Inspector, such person shall be certified as required by the State of Florida, BCAIB as a (Structural) Plans Examiner and (Structural) Inspector. Such person shall be certified by the BORA and shall meet at least one (1) of the following qualifications.

**Exception:** Architects and engineers are exempt from BCAIB certification only.

**104.8.1** Six years combined experience as an architect or an engineer having practiced within the HVHZ a minimum three (3) years, a minimum of one (1) year as a building plans examiner within the HVHZ employed by a municipality or private company contracted with a municipality and a minimum of two (2) years as an Structural Inspector within the HVHZ employed by a municipality or private company contracted with a municipality; or

**104.8.2** Eight (8) years combined experience as a licensed General Contractor (Unlimited), minimum two (2) years construction experience in the Structural discipline within the HVHZ, minimum of one (1) year as a Structural Plans Examiner within the HVHZ and a minimum of two (2) years as a Structural Inspector within the HVHZ, of which one year may be Florida School Board Inspector experience, within the HVHZ, Bachelor or Associates of Science Degree in Engineering, Architecture or Building Construction from an accredited school may be credited for a maximum of three (3) years for Bachelor Degree or a maximum of one (1) year for an Associate Degree.

**104.8.3** An applicant for Certification as Chief Structural Inspector under the provisions of this section, who has passed the BORA HVHZ Competency exam may substitute experience within the State of Florida for the required HVHZ experience requirements as specified in Sections 104.8.1 and 104.8.2.

**NOTE:** A person using Florida School Board experience to meet the requirements of 104.8.2 may only use one (1) year of that experience to qualify under 104.8.2 regardless of successfully passing the HVHZ exam.

IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:

**104.8.4** Each of the applicants shall possess a current Certificate of Competency as a General Contractor (Unlimited) issued by at least one (1) of the following entities:

- A.** Florida Construction Industry Licensing Board.
- B.** Broward County Central Examining Board of Building Construction Trades (as Class "A" Unlimited General Contractor).
- C.** Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D.** Florida Department of Business and Professional Regulation as an architect or engineer.



BROWARD COUNTY BOARD OF RULES AND APPEALS

- Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection. 1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign. 2. A clear copy of a current photo ID. 3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license. 4. Résumé of education and experience. 5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience. 6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

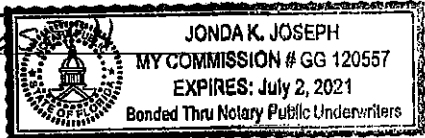
The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

DONALD JAMES ERNEST LION [Signature]

State of Florida | SS DRVR. LIC. County of Broward

On the 2 day of OCT, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Jonda K. Joseph JONDA K. JOSEPH



My Commission Expires: Seal:

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

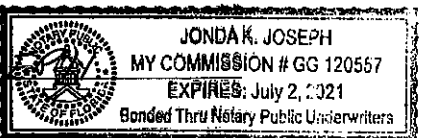
DEAN DECKER [Signature] Building Official

Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS DRVR. LIC. County of Broward

On the 2 day of OCT, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Jonda K. Joseph JONDA K. JOSEPH



My Commission Expires: Seal:

Approved: Chief Code Compliance Officer Date:

Disapproved: Chief Code Compliance Officer Date:

Approved by BORA on the day of , 20

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

DONALD JAMES ERNEST LION [Signature]
Printed Name and Signature of Applicant.

State of Florida DRUR.LIC

SS |

County of Broward

On the 2 day of OCT, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: Jonda K. Joseph JONDA K. JOSEPH
(Printed name and Signature of Notary Public, State of Florida)
(NOTARY SEAL) [Notary Seal: JONDA K. JOSEPH, MY COMMISSION # GG 120557, EXPIRES: July 2, 2021, Bonded Thru Notary Public Underwriters]

Personally Known OR Produced Identification [checkmark]

Type of Identification Produced DRIVER LICENSE - FL.

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

1978  
to  
1991

**Building Inspection Services, Inc. Miami/Ft. Lauderdale, Florida**

*Corporate Activities:* Structural and mechanical inspections of commercial and residential buildings, condominium conversions, construction supervision, expert witness in litigation and real estate pre-closing inspections

*Job Titles:* Inspector/Branch Manager/Special Projects Manager.

*Responsibilities:* All phases of inspections, general management, formulation and writing of instruction manuals, training of new employees, troubleshooting and expert witness.

1976  
to  
1978

**Mighty National Exterminators/Florida Wholesale Fumigation, Ft. Lauderdale, Florida**

*Corporate Activities:* Pest Control/Termite Eradication

*Job Titles:* Supervisor/Branch Manager

*Responsibilities:* Supervised twelve pest control/lawn spray routes and oversaw subterranean termite treatments, general management, sales, payroll and inventory control.  
Day-to-day supervision and scheduling of work as sub-contractor to twenty-six pest control companies.

1970  
to  
1975

**Tropical Exterminators, Bahamas**

*Corporate Activities:* Pest Control/Termite Eradication

*Job Title:* General Manager

*Responsibilities:* Overall responsibility for day-to-day pest control and termite eradication operations. Duties included supervision of ten employees, job scheduling, ensuring job quality, sales and inventory control.

1963  
to  
1970

**Rentokil, England, Bahamas & Antigua, West Indies**

*Corporate Activities:* Pest Control/Termite Eradication

*Job Titles:* (1) Management Trainee (England)  
(2) Technician/Supervisor (Bahamas)  
(3) Manager (Antigua)

*Responsibilities:* (1) Trainee in service work, inspections, supervision and estimating, with two years technical college studying building construction.  
(2) Technician/supervisor, responsible for four service routes, inspections, troubleshooting, termite and fumigation treatments  
(3) Manager, responsible for all aspects of management, sales, accounts and service supervision.

**Qualifications (State of Florida Licenses)**

Certified Standard Inspector  
Certified Plans Examiner  
Certified General Contractor  
Certified Roofing Contractor  
Pest Control - Termite, Fumigation, Lawn & Ornamental Category

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**



**Broward County  
Board of Rules & Appeals**

One North University Drive, Suite 3500B, Plantation FL 33324

TL 954.765.4500 ♦ FX 954.765.4504 ♦ www.broward.org/codeappeals

Name Rivera, Robin Lee

Jurisdiction City of West Park, Fl.

Position Chief Electrical Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Chief Code Compliance Officer                      Date

\_\_\_\_\_  
Chief Code Compliance Officer                      Date

**Option Two: Provisional Certification**                      **BCAIB Expiration Date:** \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

\_\_\_\_\_  
Chief Code Compliance Officer                      Date

\_\_\_\_\_  
Chief Code Compliance Officer                      Date

**Option Three: Standard Certification (Previously Provisional Certification)**

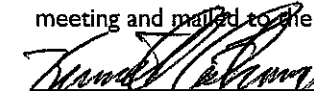
Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.


\_\_\_\_\_  
Chief Code Compliance Officer                      Date

\_\_\_\_\_  
Chief Code Compliance Officer                      Date

**Option Four: Standard Certification**                      **Expiration Date**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

 11/20/2017  
Chief Code Compliance Officer                      Date

 11-20-2017  
Chief Code Compliance Officer                      Date

**Applicant's License Numbers**

EC 13003045

BN 6523

PX 3518

Stronger Codes Mean Safer Buildings



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

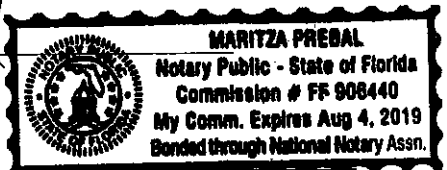
The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Robin Rivera Robin Rivera  
 Printed name and Signature of Applicant.

State of Florida | SS  
 County of Broward

On the 16 day of Nov., 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: MARITZA PREBAL [Signature]  
 My Commission Expires: AUG. 4, 2019 Seal:



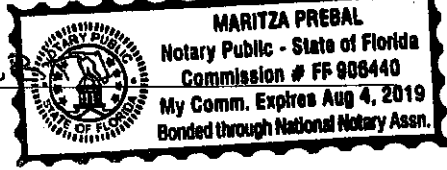
I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

DEAN DECKER [Signature]  
 Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS  
 County of Broward

On the 16 day of Nov., 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Signature] MARITZA PREBAL  
 My Commission Expires: AUG. 4, 2019 Seal:



Approved: [Signature] Date: 11/20/2017  
 Chief Code Compliance Officer

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Code Compliance Officer

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**  
*Certification Form for Position of Chief Electrical Inspector*

NOV 17 2017

For Building Department of: City of West Park

Name: Robin Lee Rivera

Home Addr \_\_\_\_\_

Effective date of hire/promotion/contracted staff: Nov. 16, 2017

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
 (BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

- 104.5 Certification of the Chief Electrical Inspector.** To be eligible for appointment as a Chief Electrical Inspector, such person shall be certified as required by the State of Florida, BCAIB as an Electrical Plans Examiner and as an Electrical Inspector. Such person shall be certified by BORA and shall meet at least of the following qualifications:
  - Exception:** Engineers are exempt from BCAIB certification only.
  - 104.5.1** Six (6) years of combined experience as an Engineer in the discipline requested and having practiced for a minimum three (3) years and a minimum one (1) year as an Electrical Plans Examiner employed by a municipality or private company contracted with a municipality or School Board within the State of Florida and a minimum two (2) years as an Electrical Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida.
  - 104.5.2** Eight (8) years of combined experience as a Master Electrician Contractor or Electrical Contractor or Journeyman Electrician, five (5) years of which shall have been construction experience in the Electrical discipline and a minimum of one (1) year as an Electrical Plans Examiner employed by a municipality or private company contracted with a municipality or School Board within the State of Florida and a minimum two (2) years as an Electrical Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida. An applicant for Certification as a Chief Electrical Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or an Associate of Science Degree in Electrical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required eight (8) years of experience.

IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:

- 104.5.3** Each of the applicants shall possess a current Certificate of Competency as a Master Electrician Contractor or Electrical Contractor issued by at least one of the following entities:
  - A.** Florida Electrical Contractors Licensing Board.
  - B.** Broward County Central Examining Board of Electricians.
  - C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
  - D.** Florida Department of Business and Professional Regulation as an Engineer.

1/1/2016

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Robin Rivera [Signature]

Printed Name and Signature of Applicant.

State of Florida

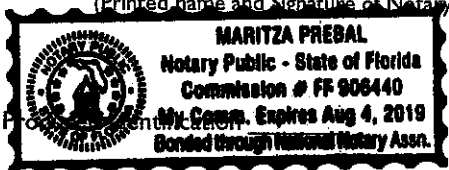
SS |

County of Broward

On the 16 day of NOVEMBER 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: [Signature] (Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)



Personally Known [checked] OR [ ]

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.



**ELECTRICAL INSPECTOR \* PLANS EXAMINER \* MASTER ELECTRICIAN \* QUALIFIER**

Bi-Lingual (English and Spanish), Interpersonal and clear communicator (written and oral),  
Excel, PDF, Estimating Programs, Cad, Munis, InkForce, Naviline

**PROFESSIONAL SUMMARY**

**20+** years License Master Electrician/Qualifier-State of Florida EC 13003045  
Certified Electrical Inspector/State of Florida/ BORA - BN 6523, 765  
Certified Plans Examiner/State of Florida - PX 3518

Understanding of client business requirements  
Knowledge of the financial industry  
Compliance Management  
Multi Trade Coordination  
Building Codes/Regulations

National Electric Codes (NEC)  
Complex issues management  
Multi-Project Management  
Cost Control  
Estimating, Design Build

**WORK SUMMARY**

CAP Gov. Electrical inspector plans examiner 7/17 to present → 7/17  
Municipal Plan examiner Pembroke Pines/West Park Fl. 11/15 - Present  
CGA Electrical Supervisor 12/2014 - 05/17  
CITY OF MIRAMAR Electrical Inspector 09/2013 - 12/2014  
Electrical Inspector - Performs technical work to enforce National, State and local building codes, governing the installation and operation of electrical systems. Is responsible for reviewing building construction projects to determine adherence to current building codes  
Plan Examiner - Examination of residential, multi-unit structures, commercial and industrial construction plans for compliance with the South Florida Building Code and other applicable codes and regulations. Approves and disapproves proposed plans in accordance with code and other regulatory requirements.

R & D of Miami Project Manager /Operator/Estimator 1993 - 2013:  
Electrical installation; Commercial, Residential, Industrial, Hospital, Educational, Governmental, Utilities Electrical Generation, Utilities Phones systems AT&T Computer Central Facilities  
Multi-trade experience (From plans-permitting-ground-finish)  
Estimating, Code Enforcement, Licensing, Permitting, Scheduling,  
Purchase Orders, Shop Drawings, Submittals, Daily Reporting  
Oversight of all operational aspects  
Working knowledge of all projects plans, specifications, installation  
Customer, Inspection Services, QA, QC  
Sales and Project/Contract Negotiations

**PROJECT SUMMARY**

Through out Florida, Texas, California and the United States with an emphasis in South Florida:  
Office Depot \* Chipotles \* Office Max \* SunTrust Banks \* PineCrest Plaza Shopping Centers  
Miami International Airport \* Parkway Elementary \* Turkey Point Nuclear Power Plant \* Verizon  
Baptist Health Systems Hospital \* Miami Dade Metro Rail and Mover \* Sunrise Parks & Recreation

**EDUCATION SUMMARY**

Florida International University  
Associate Engineer  
LTC Leadership graduate  
Miami Dade County  
Master Unlimited Electrician  
Plan Examiner  
Electrical Inspector  
UL Certified Technical Panel Member

State of Florida  
Master Unlimited Electrician Certified  
Zig Zigar Born to win graduate  
State of Florida  
JATC/IBEW 4 year apprenticeship certificate  
State of Florida Certified PX3518  
State of Florida, BORA Certified BN6523 / 765

**MEMBERSHIP SUMMARY**

Member of Building Trades Association  
Florida Association of Electrical contractors

Member of the IAEI  
Member of the NFPA

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**

|   |  |
|---|--|
|  | <p><b>Broward County</b></p> <p><b>Board of Rules &amp; Appeals</b></p> <p>One North University Drive, Suite 3500B, Plantation FL 33324</p> <p>TL 954.765.4500 ✧ FX 954.765.4504 ✧ www.broward.org/codeappeals</p> |
|---|--|

Last name: Berg First name: Larry

Jurisdiction: City of Pompano Beach

Position: Structural Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Option Two: Provisional Certification** BCAIB Expiration Date: October 24, 2018

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB/expiration date.

[Signature] 11/22/17 \_\_\_\_\_ 11/22/2017  
Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Applicant's License Numbers**

PBi1943

CGC1514156

CFC1427680

CCC1328344

Stronger Codes Mean Safer Buildings



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

NOV 03 2017  
 NOV 03 2017

*Certification Form for Position of Structural Inspector*

For Building Department of: City of Pompano Beach

Name: Larry Berg

Home Address: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 08-15-2017

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
 (BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

**104.16.3 Certification of the Structural Inspector:** To be eligible for appointment as a Structural Inspector or Limited Structural Building Inspector, such person shall be certified by the State of Florida, BCAIB as a (Structural) Inspector. Such person shall be certified by the BORA and shall meet at least one (1) of the following qualifications:

**Exception:** Architects and engineers are exempt from BCAIB certification only.

**104.16.3.1** An Architect or an Engineer in the discipline requested and having practiced within the area of HVHZ for at least three (3) years. Or

**104.16.3.2** Either five (5) years construction experience in the Structural discipline in a supervisory capacity, of which at least two (2) years shall have been within the jurisdiction of the HVHZ code; or five (5) years construction experience in the Structural discipline and five (5) years as an active State certified Structural inspector of which at least two (2) years shall have been within the jurisdiction of HVHZ code. An applicant for certification as Structural inspector under the provisions of this section, who has passed the BORA HVHZ Exam may substitute experience within the State of Florida for the required HVHZ Experience.

**104.16.3.3** An applicant for certification as a Structural Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction may be credited for three (3) years for Bachelor Degree or one (1) year for an Associate Degree of the required five-year experience.

**In addition to the aforementioned requirements:**

**104.16.3.4** Each of the applicants shall possess a current Certificate of Competency as a General Contractor (Unlimited) issued by at least one (1) of the following entities:

- A. Florida Construction Industry Licensing Board.
- B. Broward County Central Examining Board of Building Construction Trades (as Class "A" Unlimited General Contractor.
- C. Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D. Florida Department of Business and Professional Regulation as an Architect or an Engineer.

**Exception:** Individuals holding licenses as a residential contractor and /or building contractor, with a current Certificate of Competency issued by the Florida Construction Industry Licensing Board or Broward County Central Examining Board of Building Construction Trades, may be certified as limited structural building inspector or limited structural residential inspector with duties limited to the type and size of work for which they are certified to build. Inspectors employed under this Exception shall be required to attend the first available formal educational course as approved by the BORA immediately following employment.



BROWARD COUNTY BOARD OF RULES AND APPEALS

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

- 1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Resumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

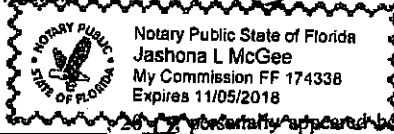
The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Larry Berg

[Handwritten signature of Larry Berg]

Printed name and Signature of Applicant

State of Florida | SS
County of Broward



On the 2 day of NOV, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Signature] Jashona L. McGee

My Commission Expires: 11/5/2018 Seal:

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

Miguel Nunez

[Handwritten signature of Miguel Nunez]

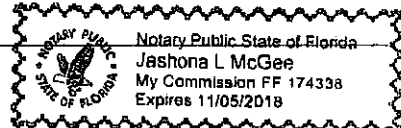
Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS
County of Broward

On the 2 day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Signature] Jashona L. McGee

My Commission Expires: 11/5/2018 Seal:



Approved: \_\_\_\_\_ Date: \_\_\_\_\_
Chief Code Compliance Officer

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_
Chief Code Compliance Officer

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20

**Subject:** Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

**POLICY/AFFIDAVIT**

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

**NOTICE**

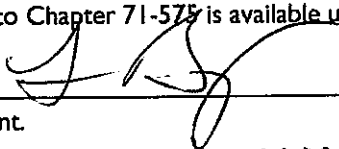
All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

**THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:**

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Larry Berg

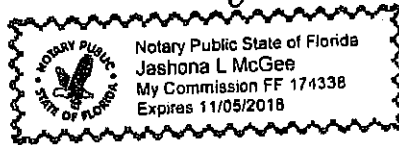


Printed Name and Signature of Applicant.

State of Florida

SS |

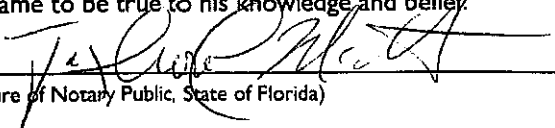
County of Broward



On the 2 day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public:

Jashona L. McGee



(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known  OR Produced Identification

Type of Identification Produced \_\_\_\_\_

*Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.*

# LARRY BERG

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## OBJECTIVE

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To be the best Building Inspector and assist with obtaining compliance throughout the city.

## EXPERIENCE

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8/2017-Current Building Inspector, *City of Pompano Beach*

- I will be performing inspections on all phases of construction related to the structural discipline in addition to performing final inspections for completed projects
- I am being trained in the typical inspections which vary from but not limited to: roofing (phased and in progress) using product approvals to their final inspection;
- Structural components, including, acceptance and verification of form board surveys during the foundations inspections, inspection of rebar replacement in footers, slabs, concrete columns, tie beams, walls, masonry, structural and non-structural wood and metal interior and exterior framed walls and ceiling and their specified structural attachments, gypsum wallboard and panels screw spacing and types; and
- New and replacement of windows and doors frame attachment using submitted and approved notice of acceptance (NOA's) also final inspections for completed projects.

5/2015-12/2016 Qualifier/General Manager, *Tropical Roofing and Construction Inc.*

- Hands on /oversee all work from sales to final on permits
- Reroofing, roof repairs
- Minor structural repairs related to roofing

5/2007-1/2015 Qualifier/Owner, *L. Berg Contractor Inc.*

- Hands on /oversee all work from sales to and planning to final inspection and CO
- Constructed 4 story luxury condos over parking
- Code compliance for the banking/mortgage/real estate industry
- Comply work without permits [illegal additions, converted garages/carports and porches]

- Comply expired permits with covered work using special inspectors and or removing all work that covered areas required to be inspected
- General remodeling: kitchens; baths; reroofing/roof repair; and service plumbing

## EDUCATION

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|      |  |
|------|--|
| 1971 | GED, Cook County, Illinois                 |
| 1975 | Associate, University of Illinois, Chicago |

## LICENSES

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- Certified Roofing Contractor **CCC1328344**, State of Florida  
Department of Business and Professional Regulation
- Certified Plumbing Contractor **CFC1427680**, State of Florida  
Department of Business and Professional Regulation
- Certified General Contractor **CGC1514156**, State of Florida  
Department of Business and Professional Regulation

Temporary Staff Approval of Broward BORA Certification Application



**Broward County  
Board of Rules & Appeals**

One North University Drive, Suite 3500B, Plantation FL 33324  
 TL 954.765.4500 ✦ FX 954.765.4504 ✦ www.broward.org/codeappeals

Last name: CANFIELD First name: BRIAN SHAW *NS*

Jurisdiction: BROWARD COUNTY

Position: MECHANICAL INSPECTOR

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_ Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**Option Two: Provisional Certification** BCAIB Expiration Date: December 11, 2018

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

R.SOTO *R.Soto* 12/14/17 *W. Minch* 12.14.17  
 Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_ Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_ Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_ Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**Applicant's License Numbers**

CAC1818985

PMI678

Stronger Codes Mean Safer Buildings





BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

*Certification Form for Position of Mechanical Inspector* DEC 13 2017

For Building Department of: Broward County

Name: Brian Shawn Canfield

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 12/12/2017

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
 (BORA policy #14-02, effective May 9, 2014.)

**104.13.3 Certification of the Mechanical Inspector.** To be eligible for appointment as a Mechanical Inspector, such person shall be certified as required by the State of Florida, BCAIB as a Mechanical Inspector. Such person shall be certified by BORA and shall meet at least one of the following qualifications:

- Exception:** Engineers are exempt from BCAIB certification only.
- 104.14.3.1** An Engineer in the discipline requested and having practiced for at least three (3) years.

**104.14.3.2** Either five (5) years construction experience in the mechanical discipline in a supervisory capacity or five (5) years construction experience in the mechanical discipline and five (5) years as an active State Certified Mechanical Inspector. An applicant for Certification as a Mechanical Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or an Associate of Science Degree in Mechanical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required five (5) year experience.

**Exception:** Prior to certification by BORA, persons applying for certification as a Mechanical Inspector with a Mechanical Journeyman license shall comply with the following:

- A. Be a Certified Mechanical Journeyman for not less than five (5) years and shall have no less than seven (7) years of practical mechanical experience.
- B. Possess a Standard Inspector license (Mechanical) from BCAIB.
- C. Be approved to take one (1) of the following three (3) exams and pass it within two (2) years after being certified by BORA:
  - i. The Florida Mechanical Contractor license from CILB or
  - ii. A Certificate of Competency as a Mechanical Contractor from Broward County Central Examining Board of Mechanical Contractors and Specialty Mechanical Contractors or
  - iii. A Certificate of Competency as a Master Mechanical from Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.

**IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:**

**104.14.3.3** Each of the applicants shall possess a current Certificate of Competency as a Mechanical Contractor, Class "A" Air Conditioning Contractor, Class "B" Air Conditioning Contractor or Mechanical Journeyman issued by one of the following entities:

- A.** Florida Construction Industry Licensing Board.
- B.** Broward County Central Examining Board of Mechanical Contractors and Specialty Mechanical Contractors.
- C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D.** Florida Department of Business and Professional Regulation as an Engineer.

**Exception:** Individuals holding licenses as a Class "B" Air Conditioning Contractor, with a current Certificate of Competency issued by the above mentioned Boards, may be certified with duties limited to the inspection of air conditioning and mechanical work within the scope of his or her Certificate of Competency. Inspectors employed under this exception shall be required to attend the first available formal educational course as approved by BORA immediately following employment.



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

**Note:** All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign. ✓
2. A clear copy of a current photo ID. ✓
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license. ✓
4. Résumé of education and experience. ✓
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience. ✓
6. BORA staff is authorized to request additional information to verify employment and/or experience.

**Note:** For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

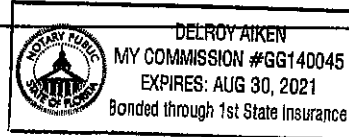
Brian Shawn Canfield [Signature]  
 Printed name and Signature of Applicant.

State of Florida | SS  
 County of Broward

On the 13 day of December, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Signature]

My Commission Expires: AUGUST 30, 2021 Seal:



I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

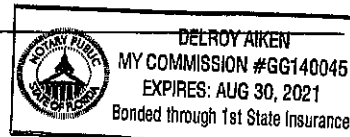
[Signature], DIRECTOR BCSD  
 Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS  
 County of Broward

On the 13 day of December, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Signature]

My Commission Expires: AUGUST 30, 2021 Seal:



Approved: [Signature] Date: 11.14.17  
 Chief Code Compliance Officer

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Code Compliance Officer

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Brian Shawn Cartfield [Signature]
Printed Name and Signature of Applicant.

State of Florida

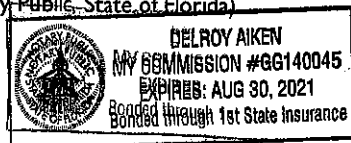
SS |

County of Broward

On the 13 day of December, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: [Signature]
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)



Personally Known [checked] OR Produced Identification

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

## **BRIAN CANFIELD**

### **Summary**

Journeyman Sheet Metal Working Forman with 19 years in construction, leading and performing installation of air conditioning equipment and systems. Good with sheet metal and fiberglass duct work, recent trade school training for air conditioning repair, Universal EPA license, OSHA trained, good problem solver, good with hand tools and reading blue prints.

### **Highlights**

- Sheet metal Journeyman
- Blue print reading
- Layout mechanical systems
- Universal EPA license
- Install air conditioning units
- Install exhaust systems
- Job meetings
- Trouble shooting skills
- Install chilled water systems

### **Experience**

#### **September 2016 to Present, Expert Air Advice in Fort Lauderdale, Florida**

Air Conditioning Technician. I perform installations, repairs, and maintenance on air conditioners. I install and repair air conditioners split systems and heat pumps.

#### **June 2006 to September 2015, Coastal Mechanical Services in Melbourne, Florida**

Sheet Metal Forman/Site Superintendent. I supervised crews up to 25 or more people, properly delegated task, and ensured the job gets done on time and up to local codes per the blue prints. Installed HVAC units, chilled water systems, cooling towers, chilled water pumps, installed all HVAC ventilation (supply air, return air, exhaust, kitchen exhaust, and any other duties the blue prints requested for). Promptly resolved all issues that arose during installation of these systems and did any redesign when needed to the duct system to make it fit within the space provided.

#### **August 1995 to June 2006, Eastern Air Inc. in Pompano Beach, Florida**

I started as a Sheet Metal Helper and worked my way up to a Foreman. Make and install sheet metal and fiberglass duct work. Used bending breaks, cutting shears, Pittsburg machines to cut and build the duct work before installing in the field. Layout and install duct systems on commercial and big residential projects.

### **Schooling and Training**

Graduated from Deerfield Beach High School 1995

Some computer training from PC Professor

OSHA 10 hours and 30 hours of training

Lull, Boom, and Scissor lift training

Graduated from South Florida Academy of Air Conditioning 2015

HVAC Technician program/Universal HVAC EPA Certification

Class B Air Conditioning Contractor

References Available upon request

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**

|   |  |
|---|--|
|  | <p><b>Broward County</b></p> <p><b>Board of Rules &amp; Appeals</b></p> <p>One North University Drive, Suite 3500B, Plantation FL 33324</p> <p>TL 954.765.4500 ✦ FX 954.765.4504 ✦ www.broward.org/codeappeals</p> |
|---|--|

Last name: Dunshee First name: David

Jurisdiction: City of Fort Lauderdale

Position: Structural Plans Examiner

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

|  |  |
|--|--|
| Issue Date: _____                              | Expiration Date: _____                         |
| Chief Code Compliance Officer _____ Date _____ | Chief Code Compliance Officer _____ Date _____ |

**Option Two: Provisional Certification** BCAIB Expiration Date: \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

|  |  |
|--|--|
| Chief Code Compliance Officer _____ Date _____ | Chief Code Compliance Officer _____ Date _____ |
|--|--|

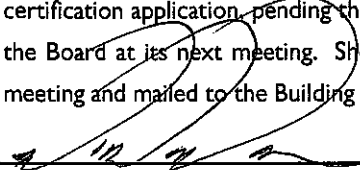

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

|  |  |
|--|--|
| Chief Code Compliance Officer _____ Date _____ | Chief Code Compliance Officer _____ Date _____ |
|--|--|

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

|   |   |
|---|---|
| <br>_____<br>Chief Code Compliance Officer Date | <br>_____<br>Chief Code Compliance Officer Date |
|---|---|

**Applicant's License Numbers**

|                   |  |
|-------------------|--|
| <u>CGC1520935</u> |  |
| <u>BN6930</u>     |  |
| <u>PX3772</u>     |  |

Stronger Codes Mean Safer Buildings



NOV 01 2017

BROWARD COUNTY

# BOARD OF RULES AND APPEALS

## Certification Form for Position of Structural Plans Examiner

For Building Department of: City of Fort Lauderdale

Name: David W Dunshee

Home: \_\_\_\_\_

\_\_\_\_\_ St. \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 6/2016

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
(BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

**104.10.1 Certification of Structural Plans Examiner:** To be eligible for appointment as a Structural Plans Examiner, such person shall be certified as required by the State of Florida, BCAIB as a Structural Plans Examiner and Structural Inspector. Such person shall be certified by the BORA and shall meet at least one (1) of the following qualifications:

**Exception:** Architects and engineers are exempt from BCAIB certification only.

**104.10.1.1** An Architect or an engineer in the discipline requested and having practiced for a minimum of three (3) years, two (2) years of which shall have been within the HVHZ, and a minimum two (2) as a structural Inspector, of which one (1) year may be Florida School Board Inspector experience, employed by a municipality or private company contracted with a municipality within the HVHZ.

**104.10.1.2** An Architect or an Engineer in the discipline requested and having practiced for a minimum of five (5) years, two (2) years of which shall have been within the HVHZ.

**104.10.1.3** Seven (7) years of combined experience as a licensed General Contractor (Unlimited), five (5) years of which shall have been construction experience in the Structural discipline, two (2) years of which shall have been within the HVHZ, and a minimum of two (2) years as a structural inspector, of which one year may be Florida School Board Inspector experience, employed by a municipality or private company contracted with a municipality within the HVHZ.

**104.10.1.4** Five (5) years experience as a Structural Plans Examiner or Structural Inspector, and two (2) years of construction experience in the Structural discipline, which shall have been within the HVHZ and certified by BCAIB.

**104.10.1.5** An applicant for Certification as a Structural Plans Examiner under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction may be credited for three (3) years for Bachelor Degree or one (1) year for an Associate Degree of the required years of experience in sections 104.10.1.3 and 104.10.1.4.

**104.10.1.6** An applicant for Certification as a Structural Plans Examiner under the provisions of this section, who has passed BORA HVHZ Competency exam may substitute experience within the State of Florida for the required HVHZ experience requirements as specified in Section 104.10.1.1, 104.10.1.2, 104.10.1.3 and 104.10.1.4

**In addition to the aforementioned requirements:**

**104.10.1.7** Each of the applicants shall possess a current Certificate of Competency as a General Contractor (Unlimited) issued by at least one (1) of the following entities:

- A. Florida Construction Industry Licensing Board as a General Contractor
- B. Broward County Central Examining Board of Building Construction Trades (as Class "A" Unlimited General Contractor).
- C. Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D. Florida Department of Business and Professional Regulation as an Architect or an Engineer.



BROWARD COUNTY BOARD OF RULES AND APPEALS

- Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection. 1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign. 2. A clear copy of a current photo ID. 3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license. 4. Résumé of education and experience. 5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience. 6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

David W Dunshee

[Handwritten signature of David W Dunshee]

Printed name and Signature of Applicant.

State of Florida | SS County of Broward

On the 1st day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Handwritten signature of Annmarie Lopez]

My Commission Expires: ANNMARIE LOPEZ MY COMMISSION # GG 091990 Seal: EXPIRES: April 9, 2021

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

JOHN T. TRAVERS [Handwritten signature of John T. Travers] BU1315

Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS County of Broward

On the 1st day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Handwritten signature of Annmarie Lopez]

My Commission Expires: ANNMARIE LOPEZ MY COMMISSION # GG 091990 Seal: EXPIRES: April 9, 2021

Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Chief Code Compliance Officer

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ Chief Code Compliance Officer

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

David W Dunshee

[Handwritten signature of David W Dunshee]

Printed Name and Signature of Applicant.

State of Florida

SS |

County of Broward

On the 15th day of NOVEMBER, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: Annmarie Lopez [Handwritten signature]
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)



Personally Known [checked] OR Produced Identification

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.



# David W Dunshee

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## STRUCTURAL BUILDING INSPECTOR

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Florida Certified General Contractor #CGC1520935

Highly talented and accomplished Construction Business Owner with over 25 years of expertise as a results-driven insurance inspector, superintendent, project manager, and business owner. Dedicated commercial and residential general contractor also providing services for insurance inspections consisting of wind mitigation, 4 point, and roof certification inspections. History of directing multiple concurrent projects to successful completion through effective management and team collaboration. Strong background in scheduling, budgeting, costing, plan examination, code compliance, and contract management. Extensive familiarity with site safety, building code regulations, and plan review. Successfully able to manage multiple projects, teams, contractors, and locations simultaneously.

### Key Skills

- Code Compliance
- Plans Examination
- Construction Planning & Scheduling
- Site Safety/OSHA Compliance
- Quality Control Management
- Change Order Management
- Subcontractor/ Crew Supervision
- Bidding/Estimating/Proposals
- Problem Solving

### Professional Experience

#### COASTLINE CONSTRUCTION SERVICES, INC — General Contractor/ Insurance Home Inspector, 2011 to Present

Current business owner, providing commercial and residential construction services in Broward and Miami-Dade Counties. Duties include assuring compliance with the Florida Building Code in the HVHZ. Also providing subcontract work for the largest insurance inspection company in Florida. Performing all types of insurance industry inspections including wind mitigation, 4-point, roof certifications, and comprehensive home inspections.

#### ASPIRE DESIGN AND CONSTRUCTION — Construction Supervisor, 2009 to 2011

Supervisor for the renovations of residential and commercial bank owned foreclosed properties in Broward and Miami-Dade Counties. Daily duties included assuring compliance with Florida Building Code within the HVHZ. Managed and supervised employees and subcontractors for the complete restoration and renovation of properties for resale.

#### DOUBLE D CONSTRUCTION, INC — Business Owner/ Construction Project Manager, 1989 to 2009

Managed all aspects of commercial and residential construction projects including sales, design, bidding, contracts, budgeting, construction scheduling, oversee field operations, personnel operations, hire and manage staff, schedule subcontractors, material procurement, and financial review. My company had an average yearly sales volume of 2 million dollars and completed 2-3 large scale residential and commercial projects simultaneously with an average staff size of 6, approximately 15 subcontractors, and countless vendors. Projects included subcontract work for multiple commercial construction projects 4-6 stories in height. My company was very successful and had a reputation of producing a top quality product within budget and on schedule.

### Education, Certifications, and Licenses

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL — Construction Management 4 year Cert, 1987

MARYLAND GENERAL CONTRACTOR #33426 1989 to 2009

BROWARD COUNTY GENERAL BUILDER #11-CGC-C-1717S-X 2010 to 2014

FLORIDA CERTIFIED GENERAL CONTRACTOR #CGC1520935 2012 to Present

Temporary Staff Approval of Broward BORA Certification Application



**Broward County**  
**Board of Rules & Appeals**

One North University Drive, Suite 3500B, Plantation FL 33324  
TL 954.765.4500 ♦ FX 954.765.4504 ♦ [www.broward.org/codeappeals](http://www.broward.org/codeappeals)

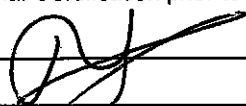
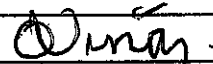
Last name: FERNANDEZ First name: JOSE

Jurisdiction: Broward Co.

Position: Mechanical Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

|   |  |
|---|--|
| Issue Date: <u></u><br><u>R. Soto</u><br>Chief Code Compliance Officer | Expiration Date: <u>3/9/18</u><br><u></u><br>Chief Code Compliance Officer |
| <u>11.9.17</u><br>Date  | <u>11-9-17</u><br>Date   |

**Option Two: Provisional Certification** BCAIB Expiration Date: May 2nd, 2018

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

|                               |                               |
|-------------------------------|-------------------------------|
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

|                               |                               |
|-------------------------------|-------------------------------|
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

|                               |                               |
|-------------------------------|-------------------------------|
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Applicant's License Numbers**

CAC1813923

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Stronger Codes Mean Safer Buildings



# BROWARD COUNTY BOARD OF RULES AND APPEALS

## Certification Form for Position of Mechanical Inspector

For Building Department of: \_\_\_\_\_

Name: Jose fernandez-Ayala

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ St \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 10/22/17

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
(BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

**104.13.3 Certification of the Mechanical Inspector.** To be eligible for appointment as a Mechanical Inspector, such person shall be certified as required by the State of Florida, BCAIB as a Mechanical Inspector. Such person shall be certified by BORA and shall meet at least one of the following qualifications:

**Exception:** Engineers are exempt from BCAIB certification only.

**104.14.3.1** An Engineer in the discipline requested and having practiced for at least three (3) years.

**104.14.3.2** Either five (5) years construction experience in the mechanical discipline in a supervisory capacity or five (5) years construction experience in the mechanical discipline and five (5) years as an active State Certified Mechanical Inspector. An applicant for Certification as a Mechanical Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or an Associate of Science Degree in Mechanical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required five (5) year experience.

**Exception:** Prior to certification by BORA, persons applying for certification as a Mechanical Inspector with a Mechanical Journeyman license shall comply with the following:

- A. Be a Certified Mechanical Journeyman for not less than five (5) years and shall have no less than seven (7) years of practical mechanical experience.
- B. Possess a Standard Inspector license (Mechanical) from BCAIB.
- C. Be approved to take one (1) of the following three (3) exams and pass it within two (2) years after being certified by BORA:
  - i. The Florida Mechanical Contractor license from CILB or
  - ii. A Certificate of Competency as a Mechanical Contractor from Broward County Central Examining Board of Mechanical Contractors and Specialty Mechanical Contractors or
  - iii. A Certificate of Competency as a Master Mechanical from Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.

IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:

**104.14.3.3** Each of the applicants shall possess a current Certificate of Competency as a Mechanical Contractor, Class "A" Air Conditioning Contractor, Class "B" Air Conditioning Contractor or Mechanical Journeyman issued by one of the following entities:

- A.** Florida Construction Industry Licensing Board.
- B.** Broward County Central Examining Board of Mechanical Contractors and Specialty Mechanical Contractors.
- C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D.** Florida Department of Business and Professional Regulation as an Engineer.

**Exception:** Individuals holding licenses as a Class "B" Air Conditioning Contractor, with a current Certificate of Competency issued by the above mentioned Boards, may be certified with duties limited to the inspection of air conditioning and mechanical work within the scope of his or her Certificate of Competency. Inspectors employed under this exception shall be required to attend the first available formal educational course as approved by BORA immediately following employment.

JLFERNANDEZ@BROWARD.ORG

JLFernandez

One North University Drive, Suite 3500-B Plantation, Florida 33324 ♦ TL 954.765.4500 ♦ FX 954.765.4504

c:\users\mguerasio\desktop\certification forms\word version\revised applications\mi.docx

March 10, 2017



BROWARD COUNTY BOARD OF RULES AND APPEALS

NOV 09 2017

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

- 1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Joe Lavandys [Signature]

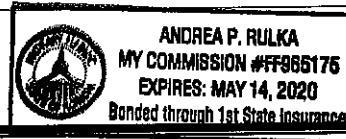
Printed name and Signature of Applicant.

State of Florida | SS
County of Broward

On the 23 day of October, 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Andrea P. Rulka

My Commission Expires: May 14, 2020 Seal:



I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

Daniel F. O'Hinn [Signature]

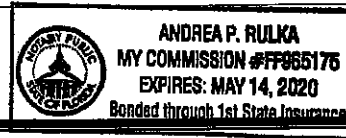
Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS
County of Broward

On the 9th day of November, 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: [Signature]

My Commission Expires: May 14, 2020 Seal:



Approved: [Signature] Chief Code Compliance Officer

Date: 11.9.17

Disapproved: Chief Code Compliance Officer

Date:

Approved by BORA on the day of , 20

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Jose Fernando Ruiz

Printed Name and Signature of Applicant.

State of Florida

SS |

County of Broward

On the 23 day of October, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public:

Andrea P. Pulka
ANDREA P. PULKA name and Signature of Notary Public, State of Florida)
MY COMMISSION #FF085175
EXPIRES: MAY 14, 2020
Bonded through 1st State Insurance

(NOTARY SEAL)

Personally Known [X] OR Produced Identification

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

**Jose Fernandez**

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**Professional Summary**

Highly motivated individual with experience and determination for success. Partnered in an Air Conditioning company for 14 years. Duties performed: Engineering, Mechanical / HVAC plans, energy calculations: Manual J, Manual D, Manual S, Customer Service, Scheduling Crew, etc.

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**Education**

BSME Mechanical Engineering Graduated 05/1999

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**Professional Experience**

Compressor Supply & Engineering 06/1999 – 03/2000  
Mechanical Engineer – Entry Level, Quality Assurance Manager, Mechanics & HVAC AutoCAD Technician.

B&H Air Conditioning 03/2000 – 06/2003  
Mechanical Engineer – Entry Level, Engineering HVAC load calculation Manual J, performed HVAC energy calculation, HVAC AutoCAD drawings, IAQ & Quality Assurance Manager.

Florida Air Service 06/2003 – Present  
Mechanical Engineer – Engineering HVAC load calculation Manual J, performed HVAC energy calculation, HVAC AutoCAD drawings, IAQ & Quality Assurance Manager.

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**Certifications / Training / Skills**

|  |                |
|--|----------------|
| Professional Engineer / Mechanical       |                |
| FL Certified Air Conditioning Contractor | Lic CAC1813923 |
| Certified IAQ / Mold Inspector           | 12/2014        |
| HVAC Balancing & Testing Technician      | 04/2016        |
| AutoCAD 2010 Certification               | 08/2010        |
| ISO 9000 & Quality Assurance Technician  | 06/2006        |
| Quality Assurance Technician             | 10/2006        |

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**References Upon Request**

Temporary Staff Approval of Broward BORA Certification Application



**Broward County  
Board of Rules & Appeals**

One North University Drive, Suite 3500B, Plantation FL 33324

TL 954.765.4500 ♦ FX 954.765.4504 ♦ www.broward.org/codeappeals

Last name: Hoekstra II First name: Donald P  
 Jurisdiction: Pompano Beach  
 Position: Plumbing Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: December 21, 2017

Expiration Date: April 20, 2018

*D. J. ...* 12-21-17  
 Chief Code Compliance Officer Date

*R. Soto* 12-21-17  
 Chief Code Compliance Officer Date

**Option Two: Provisional Certification**

BCAIB Expiration Date: \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

\_\_\_\_\_  
 Chief Code Compliance Officer Date

\_\_\_\_\_  
 Chief Code Compliance Officer Date

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

\_\_\_\_\_  
 Chief Code Compliance Officer Date

\_\_\_\_\_  
 Chief Code Compliance Officer Date

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

\_\_\_\_\_  
 Chief Code Compliance Officer Date

\_\_\_\_\_  
 Chief Code Compliance Officer Date

**Applicant's License Numbers**

CFC1429917

Stronger Codes Mean Safer Buildings



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

*Certification Form for Position of Plumbing Inspector*

For Building Department of: Pompano Beach

Name: Donald P Hoekstra II

Home Address: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 11/27/17

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
 (BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

**104.14.3 Certification of the Plumbing Inspector.** To be eligible for appointment as a Plumbing Inspector, such person shall be certified as required by the State of Florida, BCAIB as a Plumbing Inspector. Such person shall be certified by BORA and shall meet at least one of the following qualifications:

**Exception:** Engineers are exempt from BCAIB certification only.

**104.14.3.1** An Engineer in the discipline requested and having practiced for at least three (3) years.

**104.14.3.2** Either five (5) years construction experience in the plumbing discipline in a supervisory capacity or five (5) years construction experience in the plumbing discipline and five (5) years as an active State Certified Plumbing Inspector. An applicant for Certification as a Plumbing Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or an Associate of Science Degree in Mechanical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required five (5) year experience.

**Exception:** Prior to certification by BORA, persons applying for certification as a Plumbing Inspector with a Journeyman Plumber license shall comply with the following:

- A. Be a Certified Journeyman Plumber for not less than five (5) years and shall have no less than seven (7) years of practical plumbing experience.
- B. Possess a Standard Inspector license (Plumbing) from BCAIB.
- C. Be approved to take one (1) of the following three (3) exams and pass it within two (2) years after being certified by BORA:
  - i. The Florida Plumbing Contractor license from CLB or
  - ii. A Certificate of Competency as a Master Plumber from Broward County Central Examining Board of Plumbers or
  - iii. A Certificate of Competency as a Master Plumber from Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.

IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:

- 104.14.3.3** Each of the applicants shall possess a current Certificate of Competency as a Master Plumber or Plumber Contractor or Journeyman Plumber issued by one of the following entities:
  - A.** Florida Construction Industry Licensing Board.
  - B.** Broward County Central Examining Board of Plumbers.
  - C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
  - D.** Florida Department of Business and Professional Regulation as an Engineer.





BROWARD COUNTY BOARD OF RULES AND APPEALS

Handwritten initials and date: JEP 11/30/17

- Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.
1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
  2. A clear copy of a current photo ID.
  3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
  4. Resumes of education and experience.
  5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
  6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Donald P Hoekstra II [Signature]

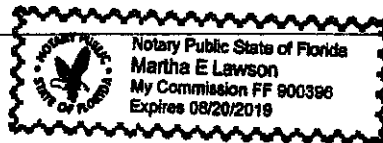
Printed name and Signature of Applicant.

State of Florida | SS  
County of Broward

On the 1 day of Dec, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Martha E Lawson

My Commission Expires: Seal:



I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

MIGUEL NUNEZ [Signature]

Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS  
County of Broward

On the 1 day of Dec, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Martha E Lawson

My Commission Expires: Seal:



Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Code Compliance Officer

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Code Compliance Officer

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Donald P Hoekstra II [Signature]

Printed Name and Signature of Applicant.

State of Florida

SS |

County of Broward

On the 1 day of Dec, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: Martha E. Lawson [Signature]

(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known X OR Produced Identification



Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

# DONALD P HOEKSTRA II

## OBJECTIVE

To obtain a position as a plumbing inspector & work my way up from there

## EXPERIENCE

11/27/2017 TO CURRENT                      City of Pompano Beach                      *Pompano Beach, FL*  
**PLUMBING INSPECTOR**

- Plumbing Inspector Trainee/ Hopefully becoming a full time inspector pending license application & resume review by Otto

11/11/2015 TO CURRENT                      United Service Training Corps                      *Oakland Park, FL*  
**TEACHER**

- Second year apprenticeship teacher/ Shaping the minds and educating our future plumbers to make sure they uphold the integrity of the trade & uses proper plumbing practices

9/16/2016 TO 11/27/2017                      Dixie Plumbing Service                      *Pompano Beach, FL*  
**PLUMBING FOREMAN**

- Plumbing Foreman / was responsible for running my own truck, crew (helpers / apprentices), & managing the jobs assigned to me

6/1/2004 TO 9/15/2016                      Don's Plumbing Inc.                      *Oakland Park, FL*  
**PLUMBING FOREMAN**

- Plumbers Apprentice/ Completed a four year training program with USTC where I obtained my journeyman's plumbing license
- Plumbing Foreman/ I was responsible for running my own truck, crew (laborers / apprentices), managing and completing jobs assigned to me. (blue print reading, layout, & installation of plumbing systems)
- Company Manager/ took over the day to day operations- Managing all personnel (Scheduling/ Hiring/ Firing), Reviewing all incoming projects & contracts, Managing office personnel & accounting

## EDUCATION

AUGUST 2000 - JUNE 2004                      Boca Raton Community High School                      *Boca Raton, FL*  
**HIGH SCHOOL DIPLOMA**

## CERTIFICATIONS

- State Certified Plumbing Contractors License CFC1429917
- Medical Gas Installers License ID# 13-0914-05
- ASSE Backflow Tester & Repair License Cert# 18854
- Broward County Certified Teacher

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**



**Broward County**  
**Board of Rules & Appeals**  
 One North University Drive, Suite 3500B, Plantation FL 33324  
 TL 954.765.4500 ✧ FX 954.765.4504 ✧ www.broward.org/codeappeals

Name Jhonson, Don W  
 Jurisdiction Town of Pembroke Park, Fl.  
 Position Electrical Plans Examiner

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Two: Provisional Certification** **BCAIB Expiration Date:** \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Four: Standard Certification** **Expiration Date**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

*[Signature]* 11/14/2017 \_\_\_\_\_ *[Signature]* 11-14-2017  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Applicant's License Numbers**

EC 130000692 \_\_\_\_\_ BU 502 \_\_\_\_\_  
 BN 1445 \_\_\_\_\_  
 PX 100 \_\_\_\_\_

Stronger Codes Mean Safer Buildings



BROWARD COUNTY

# BOARD OF RULES AND APPEALS

## Certification Form for Position of Electrical Plans Examiner

For Building Department of: Town of Pembroke Park

Name: DON W JHANNON

Home Address \_\_\_\_\_

City \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 11-9-17

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
(BORA policy #14-02, effective May 9, 2014.)

**Please mark in each corresponding box to indicate compliance with appropriate Code Sections:**

- 104.10.2. Certification of the Electrical Plans Examiner.** To be eligible for appointment as an Electrical Plans Examiner, such person shall be certified as required by the State of Florida, BCAIB as an Electrical Plans Examiner and as an Electrical Inspector. Such person shall be certified by BORA and shall meet at least one of the following qualifications:
  - Exception:** Engineers are exempt from BCAIB certification only.
  - 104.10.2.1** An Engineer in the discipline requested and having practiced for a minimum of three (3) years and a minimum of two (2) years as an Electrical Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida.
  - 104.10.2.2** An Engineer in the discipline requested and having practiced for a minimum of five (5) years, within the State of Florida.
  - 104.10.2.3** Seven (7) years of combined experience as a Master Electrician Contractor or Electrical Contractor or Journeyman Electrician, five (5) years of which shall have been construction experience in the Electrical discipline and a minimum of two (2) years as an Electrical Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida. An applicant for Certification as an Electrical Plans Examiner under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Electrical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required seven (7) years of experience.

**IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:**

- 104.10.2.4** Each of the applicants shall possess a current Certificate of Competency as a Master Electrician Contractor or Electrical Contractor issued by of the following entities:
  - A.** Florida Electrical Contractors Licensing Board.
  - B.** Broward County Central Examining Board of Electricians.
  - C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
  - D.** Florida Department of Business and Professional Regulation as an Engineer.

TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION



Broward County  
Board of Rules & Appeals

One North University Drive, Suite 3500B, Plantation FL 33324  
TL 954.765.4500 ✧ FX 954.765.4504 ✧ www.broward.org/codeappeals

Name Jhonson, Don W

Jurisdiction Town of Pembroke Park, Fl.

Position Electrical Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Option Two: Provisional Certification**

BCAIB Expiration Date: \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Option Four: Standard Certification**

**Expiration Date**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

[Signature] 11/14/2017  
Chief Code Compliance Officer Date

[Signature] 11-14-2017  
Chief Code Compliance Officer Date

**Applicant's License Numbers**

EC 130000692

BU 502

BN 1445

PX 100

Stronger Codes Mean Safer Buildings



BROWARD COUNTY

# BOARD OF RULES AND APPEALS

## Certification Form for Position of Electrical Inspector

For Building Department of: Town of Pembroke Park

Name: DON W JOHNSON

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 11.9.17

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
(BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to Indicate compliance with appropriate Code Sections:

**104.12.3 Certification of the Electrical Inspector.** To be eligible for appointment as an Electrical Inspector, such person shall be certified as required by the State of Florida, BCAIB as an Electrical Inspector. Such person shall be certified by BORA and shall meet at least one of the following qualifications:

- Exception:** Engineers are exempt from BCAIB certification only.
- 104.12.3.1** An Engineer in the discipline requested and having practiced for at least three (3) years.
- 104.12.3.2** Either five (5) years construction experience in the electrical discipline in a supervisory capacity or five (5) years construction experience in the electrical discipline and five (5) years as an active State Certified Electrical Inspector. An applicant for Certification as an Electrical Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or an Associate of Science Degree in Electrical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required five (5) year experience.

**Exception:** Prior to certification by BORA, persons applying for certification as an Electrical Inspector with an Electrical Journeyman license shall comply with the following:

- A. Be a Certified Electrical Journeyman for not less than five (5) years and shall have no less than seven (7) years of practical electrical experience.
- B. Possess a Standard Inspector license (Electrical) from BCAIB.
- C. Be approved to take one (1) of the following three (3) exams and pass it within two (2) years after being certified by BORA:
  - i. The Florida Electrical Contractor license from ECLB or
  - ii. A Certificate of Competency as a Master Electrical Contractor from Broward County Central Examining Board of Electricians or
  - iii. A Certificate of Competency as a Master Electrician from Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.

**IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:**

- 104.12.3.3** Each of the applicants shall possess a current Certification of Competency as a Master Electrician Contractor or an Electrical Contractor or a Journeyman Electrician issued by at least one of the following entities:
  - A.** Florida Electrical Contractors Licensing Board
  - B.** Broward County Central Examining Board of Electricians
  - C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968
  - D.** Florida Department of Business and Professional Regulation as an Engineer.



BROWARD COUNTY BOARD OF RULES AND APPEALS

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

- 1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

Don W Johnson

[Handwritten Signature]

Printed name and Signature of Applicant.

State of Florida |
County of Broward | SS

On the 13 day of November 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary Public: Lucie Marie Manzerolle, Commission # GG 102807, Expires August 23, 2021. Includes notary seal and signature.

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

Alan Corriveau [Handwritten Signature] C.B.O.

Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida |
County of Broward | SS

On the 13 day of November 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary Public: Lucie Marie Manzerolle, Commission # GG 102807, Expires August 23, 2021. Includes notary seal and signature.

Approved: [Handwritten Signature] Date: 11/15/17
Chief Code Compliance Officer

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_
Chief Code Compliance Officer

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Doit W Johnson [Signature]
Printed Name and Signature of Applicant.

State of Florida

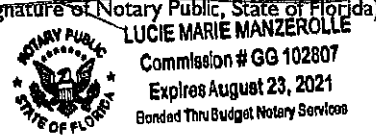
SS |

County of Broward

On the 13 day of November, 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: Lucie Manzerolle
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)



Personally Known OR Produced Identification

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

# Don W. Jhonson

---

## Objective

Chief Electrical Inspector

## Education

| 1974 | North Central Texas College

| 1970 | College of the Air Force

## Skills & Abilities

**Experienced Chief Electrical Inspector 1993 to present.**

**Common Sense Approach. Consistent Good Judgment. Fairness in Applying the Code. Positive Attitude. Dependable. The Ability to Listen. The Ability to Work with People. Commitment to helping support safe electrical installations.**

**Comprehensive knowledge** of electrical construction installations; electrical materials and equipment; city and national electrical codes; the occupational hazards and safety precautions of the electrical trade. Ability to: plan, organize, manage, and interpret policy; analyze and interpret wiring diagrams, sketches, drawings, and specifications of electrical installations; deal tactfully and with firmness with the public and contractors in enforcing existing electrical codes.

## Experience

**CHIEF ELECTRICAL INSPECTOR | TOWN OF GOLDEN BEACH | 2004 - PRESENT**

**CHIEF ELECTRICAL INSPECTOR | TOWN OF SURFSIDE | 1998 - 2010**

**CHIEF ELECTRICAL INSPECTOR | TOWN OF BAY HARBOR | 1993 - 2008**

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**



**Broward County  
Board of Rules & Appeals**

One North University Drive, Suite 3500B, Plantation FL 33324

TL 954.765.4500 ♦ FX 954.765.4504 ♦ www.broward.org/codeappeals

Name Moreta, Jeisson

Jurisdiction Broward County, Fl.

Position Electrical Plans Examiner

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Option Two: Provisional Certification** **BCAIB Expiration Date:** \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Option Three: Standard Certification (Previously Provisional Certification)**

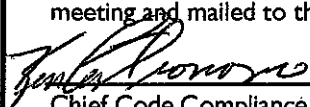
Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.


\_\_\_\_\_  
Chief Code Compliance Officer Date

\_\_\_\_\_  
Chief Code Compliance Officer Date

**Option Four: Standard Certification** **Expiration Date**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

 12/6/2017  
\_\_\_\_\_  
Chief Code Compliance Officer Date

 12-06-2017  
\_\_\_\_\_  
Chief Code Compliance Officer Date

**Applicant's License Numbers**

CTQB 201100689

BN 6766

PX 3947

Stronger Codes Mean Safer Buildings



BROWARD COUNTY

# BOARD OF RULES AND APPEALS

## Certification Form for Position of Electrical Plans Examiner

For Building Department of: Broward county

Name: Jeisson A Moreta

Home Addr: \_\_\_\_\_

C: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: \_\_\_\_\_

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
(BORA policy #14-02, effective May 9, 2014.)

**Please mark in each corresponding box to indicate compliance with appropriate Code Sections:**

- 104.10.2. Certification of the Electrical Plans Examiner.** To be eligible for appointment as an Electrical Plans Examiner, such person shall be certified as required by the State of Florida, BCAIB as an Electrical Plans Examiner and as an Electrical Inspector. Such person shall be certified by BORA and shall meet at least one of the following qualifications:
  - Exception:** Engineers are exempt from BCAIB certification only.
  - 104.10.2.1** An Engineer in the discipline requested and having practiced for a minimum of three (3) years and a minimum of two (2) years as an Electrical Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida.
  - 104.10.2.2** An Engineer in the discipline requested and having practiced for a minimum of five (5) years, within the State of Florida.
  - 104.10.2.3** Seven (7) years of combined experience as a Master Electrician Contractor or Electrical Contractor or Journeyman Electrician, five (5) years of which shall have been construction experience in the Electrical discipline and a minimum of two (2) years as an Electrical Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida. An applicant for Certification as an Electrical Plans Examiner under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Electrical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required seven (7) years of experience.

**IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:**

- 104.10.2.4** Each of the applicants shall possess a current Certificate of Competency as a Master Electrician Contractor or Electrical Contractor issued by of the following entities:
  - A.** Florida Electrical Contractors Licensing Board.
  - B.** Broward County Central Examining Board of Electricians.
  - C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
  - D.** Florida Department of Business and Professional Regulation as an Engineer.



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

- Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.
- ✓ 1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
  - ✓ 2. A clear copy of a current photo ID.
  - ✓ 3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
  4. Résumé of education and experience. *on file*
  - ✓ 5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience. *letter in this package*
  - ✓ 6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

JEISSON A. MORA 

Printed name and Signature of Applicant.

State of Florida | SS  
 County of Broward


On the 31 day of October, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Schwanda Molina

My Commission Expires: December 21, 2018 Seal:



I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

Julio Baiceno 

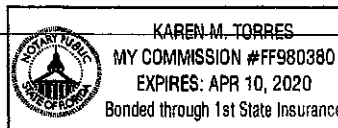
Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.


State of Florida | SS  
 County of Broward

On the 7 day of NOVEMBER, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Karen Jones

My Commission Expires: 4/10/2020 Seal:



Approved:  Date: 12/5/2017  
 Chief Code Compliance Officer

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Code Compliance Officer

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

JEISSON A. MORALES

[Handwritten Signature]

Printed Name and Signature of Applicant.

State of Florida

SS |

County of Broward

On the 31 day of October, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: Schwanda Molina Schwanda Molina

(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known [checked] OR Produced Identification



Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

# JEISSON MORETA

## KEY SKILLS:

- Certificate of Competency as a **Master Electrician from Miami-Dade, Broward, and Palm Beach County.**
- Knowledge in all areas of the **National Electrical Code.**
- Interpret **Blueprints & Schematics.**
- Proficient in speaking, reading and writing in **English and Spanish**

## HAMMOND ELECTRIC SERVICE, Miami, FL

5/2012 – 10/2014

- Wired & Termination of **three phase system.**
- Demolished buildings and offices and presented new projects.
- Knowledgeable in communication systems cabling, circuitry and wiring through various projects.
- As a supervisor have to check that my workers perform the job to according to the code at the moment ( **2 years**)

## SUPERIOR ELECTRIC CONTRACTORS INC. Miami, FL

5/2013 – 12/2013

- Wired & Termination of **three phase system.**
- Demolished buildings and offices and presented new projects.
- Knowledgeable in communication systems cabling, circuitry and wiring through various projects.

## TROPICAL ELECTRIC, INC. Hialeah, FL

2/2012 – 5/2012

- Wired & Termination of Voice & Data, TV, and Internet.
- Prepare conditions for the opening of the Miami Marlins Stadium.
- Install & Termination installation of Fire Alarm devices, such as: **Pull Stations, Speakers & Strobe Lights, Flow Switches, and Power Generators.**

## STATEWIDE ELECTRIC & ENVIROMENTAL SOLUTIONS, Miami, FL

7/2011 – 12/2011

- Installed, maintained, repaired and tested equipment.
- Performed general **code requirements.**
- Cultivated excellent relationships with clients, resulting in a strong base of referral business.
- **Precision conduit bending using both hand tools and mechanical bending.**
- Installation of lighting fixtures and wiring devices for residential and commercial projects.
- **Installation of commercial and residential service panels with voltages of 120-240 V, and 277-480 V.**
- As a As a supervisor have to check that my workers perform the job to according to the code at the moment

## FISK ELECTRIC, Miami, FL

5/2005 - 4/2011

- Trouble-shoot electrical circuits.
- Rewired and installed panel boards and switch board.

- Earned a reputation for expertise in complex troubleshooting and problem resolution.
- Gained extensive experience in analyzing and following manuals, schematic diagrams, blueprints and other specifications.
- **Consistently commended for team-player mind-set, "doing it right the first time" and working with minimal supervision under tight deadlines.**

As a supervisor have to check that my workers perform the job to according to the code at the moment( **3 years**)

### **EDUCATION & CREDENTIALS**

#### **Electrical Journeyman's License, 2009**

Ramon Vila Mayo High School P.R., 2003

U.P.R. Carolina College, Carolina, Puerto Rico, 2003-2005

Valid Florida Class E Driver's License.

### **References**

Upon Request



Temporary Staff Approval of Broward BORA Certification Application



**Broward County  
Board of Rules & Appeals**

One North University Drive, Suite 3500B, Plantation FL 33324

TL 954.765.4500 ♦ FX 954.765.4504 ♦ www.broward.org/codeappeals

Last name: Newland First name: James  
 Jurisdiction: Pompano Beach  
 Position: Plumbing Plans Examiner

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_ Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**Option Two: Provisional Certification**

BCAIB Expiration Date: \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_ Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_ Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

*Winer* 12.6.17 *R Sofo* 12.6.17  
 Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_ Chief Code Compliance Officer \_\_\_\_\_ Date \_\_\_\_\_

**Applicant's License Numbers**

CFC1427715

BN6778

PX3666

Stronger Codes Mean Safer Buildings



BROWARD COUNTY

DEC 05 2017

# BOARD OF RULES AND APPEALS

## Certification Form for Position of Plumbing Plans Examiner

For Building Department of Pompano BEACH

Name: JAMES NEWLAND

Home Address \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 11/29/2017

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
(BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

**104.10.4 Certification of the Plumbing Plans Examiner.** To be eligible for appointment as a Plumbing Plans Examiner, such person shall be certified as required by the State of Florida, BCAIB as a Plumbing Plans Examiner and as a Plumbing-Inspector. Such person shall be certified by BORA and shall meet at least one of the following qualifications:

**Exception:** Engineers are exempt from BCAIB certification only.

**104.10.4.1** An Engineer in the discipline requested and having practiced for a minimum of three (3) years and a minimum of two (2) years as a Plumbing Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida.

**104.10.4.2** Seven (7) years of combined experience as a Master Plumber or Plumbing Contractor or Journeyman Plumber, five (5) years of which shall have been construction experience in the Plumbing discipline and a minimum of two (2) years as a Plumbing Inspector employed by a municipality or private company contracted with a municipality or School Board within the State of Florida. An applicant for Certification as a Plumbing Plans Examiner under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Mechanical Engineering may be credited for three (3) years for a Bachelor Degree or one (1) year for an Associate Degree of the required seven (7) years of experience.

**IN ADDITION TO THE AFOREMENTIONED REQUIREMENTS:**

**104.10.4.3** Each of the applicants shall possess a current Certificate of Competency as a Master Plumber or Plumbing Contractor issued by one of the following entities:

- A.** Florida Construction Industry Licensing Board.
- B.** Broward County Central Examining Board of Plumbers.
- C.** Miami-Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D.** Florida Department of Business and Professional Regulation as an Engineer.



BROWARD COUNTY BOARD OF RULES AND APPEALS

ok @ 11/29/17

Note: All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.

- 1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
2. A clear copy of a current photo ID.
3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
4. Résumé of education and experience.
5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience. (LETTER FOR CITY TIME ACCEPTANCE)
6. BORA staff is authorized to request additional information to verify employment and/or experience.

Note: For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

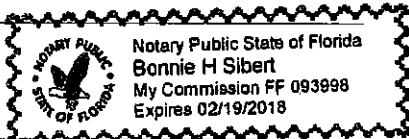
JAMES NEWLAND (Printed name and Signature of Applicant)

State of Florida | SS
County of Broward

On the 29 day of NOV, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Bonnie Sibert

My Commission Expires: 2-19-18 Seal:



I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

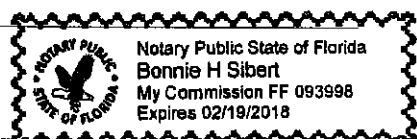
MIGUEL NUNEZ (Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative)

State of Florida | SS
County of Broward

On the 29 day of NOV, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Bonnie Sibert

My Commission Expires: 2-19-18 Seal:



Approved: [Signature] Chief Code Compliance Officer Date: 12-6-17

Disapproved: Chief Code Compliance Officer Date:

Approved by BORA on the day of , 20

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/denial of certification.

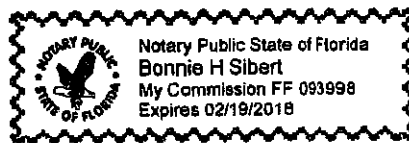
A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

JAMES NEWLAND James Newland
Printed Name and Signature of Applicant.

State of Florida

SS |

County of Broward



On the 29 day of NOV, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: Bonnie Sibert

(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known OR Produced Identification

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

## James Newland

### Experience

#### Plumbing Inspector

City of Pompano Beach, Pompano Beach, FL

*8/2015 – Present*

Working for the Building Official under the direct supervision of the Chief Plumbing Inspector conducting plumbing inspections and enforcing the Florida Building Code, county and city ordinances. Perform field inspections of work in progress or completed under approved building permits for conformance and re-inspect when deficiencies are corrected. Consult with architects, engineers, contractors and homeowners. Investigate complaints regarding alleged code violations, determine validity of claims and suggest remedial action.

Plumber

Boca Raton Regional Hospital, Boca Raton, FL

*5/2010 – 08/2015*

Working in Engineering Mechanical shop, duties include but not limited to:

Preventive maintenance on plumbing system and air conditioning/heating units. Recording/completing service work orders on mechanical calls.

Repairing//replacing plumbing fixtures, heat exchangers, pumps, motors, cooling coils and medical gas outlets. Monitoring/inspecting contractors work to ensure compliance with codes and regulations.

Communicating with managers and technicians to discuss possible changes or problems related to operations or equipment.

**Licenses:**

|   |               |
|---|---------------|
| Florida Certified Plumbing Contractor           | 6/2008        |
| Florida Building Code Principles and Practice   | 11/2015       |
| Florida Standard Plumbing Inspector             | 11/2015       |
| Florida Standard Plans Examiner                 | 11/2015       |
| Currently testing for Florida Building Official |               |
| DBPR Legal                                      | passed 5/2017 |
| DBPR Management                                 | passed 6/2017 |

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**



**Broward County**  
**Board of Rules & Appeals**  
 One North University Drive, Suite 3500B, Plantation FL 33324  
 TL 954.765.4500 ✦ FX 954.765.4504 ✦ www.broward.org/codeappeals

Last name: Ransom-Jackson First name: Shellie  
 Jurisdiction: City of Hallandale Beach  
 Position: Structural Plans Examiner

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Two: Provisional Certification** **BCAIB Expiration Date:** \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

\_\_\_\_\_  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

*[Signature]* 11/13/17 *[Signature]* 11/13/17  
 Chief Code Compliance Officer Date Chief Code Compliance Officer Date

**Applicant's License Numbers**

CGC60553 PX2199  
BU1570  
BN4404

Stronger Codes Mean Safer Buildings



BROWARD COUNTY

# BOARD OF RULES AND APPEALS

NOV 13 2017

## Certification Form for Position of Structural Plans Examiner

For Building Department of: City of Hallandale Beach

Name: Shellie Ransom-Jackson

Home Address \_\_\_\_\_

City \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 9/5/17

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.

(BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to indicate compliance with appropriate Code Sections:

**104.10.1 Certification of Structural Plans Examiner:** To be eligible for appointment as a Structural Plans Examiner, such person shall be certified as required by the State of Florida, BCAIB as a Structural Plans Examiner and Structural Inspector. Such person shall be certified by the BORA and shall meet at least one (1) of the following qualifications:

**Exception:** Architects and engineers are exempt from BCAIB certification only.

**104.10.1.1** An Architect or an engineer in the discipline requested and having practiced for a minimum of three (3) years, two (2) years of which shall have been within the HVHZ, and a minimum two (2) as a structural Inspector, of which one (1) year may be Florida School Board Inspector experience, employed by a municipality or private company contracted with a municipality within the HVHZ.

**104.10.1.2** An Architect or an Engineer in the discipline requested and having practiced for a minimum of five (5) years, two (2) years of which shall have been within the HVHZ.

**104.10.1.3** Seven (7) years of combined experience as a licensed General Contractor (Unlimited), five (5) years of which shall have been construction experience in the Structural discipline, two (2) years of which shall have been within the HVHZ, and a minimum of two (2) years as a structural inspector, of which one year may be Florida School Board Inspector experience, employed by a municipality or private company contracted with a municipality within the HVHZ.

**104.10.1.4** Five (5) years experience as a Structural Plans Examiner or Structural Inspector, and two (2) years of construction experience in the Structural discipline, which shall have been within the HVHZ and certified by BCAIB.

**104.10.1.5** An applicant for Certification as a Structural Plans Examiner under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction may be credited for three (3) years for Bachelor Degree or one (1) year for an Associate Degree of the required years of experience in sections 104.10.1.3 and 104.10.1.4.

**104.10.1.6** An applicant for Certification as a Structural Plans Examiner under the provisions of this section, who has passed BORA HVHZ Competency exam may substitute experience within the State of Florida for the required HVHZ experience requirements as specified in Section 104.10.1.1, 104.10.1.2, 104.10.1.3 and 104.10.1.4

**In addition to the aforementioned requirements:**

**104.10.1.7** Each of the applicants shall possess a current Certificate of Competency as a General Contractor (Unlimited) issued by at least one (1) of the following entities:

- A. Florida Construction Industry Licensing Board as a General Contractor
- B. Broward County Central Examining Board of Building Construction Trades (as Class "A" Unlimited General Contractor).
- C. Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D. Florida Department of Business and Professional Regulation as an Architect or an Engineer.

One North University Drive, Suite 3500-B Plantation, Florida 33324 ☎ TL 954.765.4500 ☎ FX 954.765.4504

c:\users\mguerasio\documents\certification forms\certification forms\revised 3\_27\_2017\revised word applications\spe eng rev.docx

March 10, 2017





**BROWARD COUNTY  
BOARD OF RULES AND APPEALS**

- Note:** All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.
1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
  2. A clear copy of a current photo ID.
  3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
  4. Résumé of education and experience.
  5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
  6. BORA staff is authorized to request additional information to verify employment and/or experience.

**Note:** For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

**Shellie Ransom-Jackson**

*Shellie Ransom-Jackson*

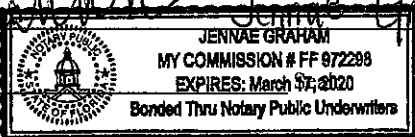
Printed name and Signature of Applicant.

State of Florida | SS  
County of Broward

On the 13 day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public

*Jennae Graham*



My Commission Expires: \_\_\_\_\_

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Broward County Amendments to the Florida Building Code.

**Shellie Ransom-Jackson**

*Shellie Ransom-Jackson*

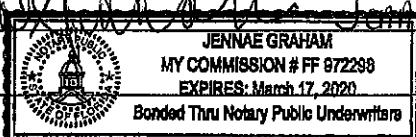
Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS  
County of Broward

On the 13 day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public

*Jennae Graham*



My Commission Expires: \_\_\_\_\_

Seal:

Approved: *S. Cruz-Lindstrom*  
Chief Code Compliance Officer

Date: 11/13/17

Disapproved: \_\_\_\_\_  
Chief Code Compliance Officer

Date: \_\_\_\_\_

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

Shellie Ransom-Jackson

[Handwritten signature of Shellie Ransom-Jackson]

Printed Name and Signature of Applicant.

State of Florida

SS |

County of Broward

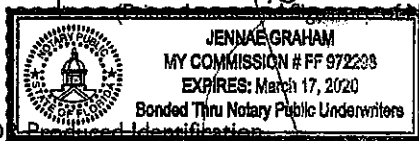
On the 13 day of November, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public:

[Handwritten signature of Jenae Graham]

Notary Public, State of Florida)

(NOTARY SEAL)



Personally Known

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.





BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

NOV 13 2017

*Certification Form for Position of Structural Inspector*

For Building Department of: City of Hallandale Beach

Name: Shellie Ransom-Jackson

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 9/5/17

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
 (BORA policy #14-02, effective May 9, 2014.)

**Please mark in each corresponding box to Indicate compliance with appropriate Code Sections:**

- 104.16.3 Certification of the Structural Inspector:** To be eligible for appointment as a Structural Inspector or Limited Structural Building Inspector, such person shall be certified by the State of Florida, BCAIB as a (Structural) Inspector. Such person shall be certified by the BORA and shall meet at least one (1) of the following qualifications:  
**Exception:** Architects and engineers are exempt from BCAIB certification only.
- 104.16.3.1** An Architect or an Engineer in the discipline requested and having practiced within the area of HVHZ for at least three (3) years. Or
- 104.16.3.2** Either five (5) years construction experience in the Structural discipline in a supervisory capacity, of which at least two (2) years shall have been within the jurisdiction of the HVHZ code; or five (5) years construction experience in the Structural discipline and five (5) years as an active State certified Structural inspector of which at least two (2) years shall have been within the jurisdiction of HVHZ code. An applicant for certification as Structural inspector under the provisions of this section, who has passed the BORA HVHZ Exam may substitute experience within the State of Florida for the required HVHZ Experience.
- 104.16.3.3** An applicant for certification as a Structural Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction may be credited for three (3) years for Bachelor Degree or one (1) year for an Associate Degree of the required five-year experience.  
**In addition to the aforementioned requirements:**
- 104.16.3.4** Each of the applicants shall possess a current Certificate of Competency as a General Contractor (Unlimited) issued by at least one (1) of the following entities:
  - A. Florida Construction Industry Licensing Board.
  - B. Broward County Central Examining Board of Building Construction Trades (as Class "A" Unlimited General Contractor.
  - C. Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
  - D. Florida Department of Business and Professional Regulation as an Architect or an Engineer.

**Exception:** Individuals holding licenses as a residential contractor and /or building contractor, with a current Certificate of Competency issued by the Florida Construction Industry Licensing Board or Broward County Central Examining Board of Building Construction Trades, may be certified as limited structural building inspector or limited structural residential inspector with duties limited to the type and size of work for which they are certified to build. Inspectors employed under this Exception shall be required to attend the first available formal educational course as approved by the BORA immediately following employment.

12:27:27 PM 11/8/2017

**Data Contained In Search Results Is Current As Of 11/08/2017 12:25 PM.**

## Search Results

Please see our [glossary of terms](#) for an explanation of the license status shown in these search results.

For additional information, including any complaints or discipline, click on the name.

| License Type  | Name   | Name Type | License Number/<br>Rank      | Status/Expires                |
|---|--|-----------|------------------------------|-------------------------------|
| Certified General Contractor                            | <b><u>RANSOM JACKSON,<br/>SHELLIE KANORA</u></b> | Primary   | CGC60553<br>Cert General     | Current, Active<br>08/31/2018 |
| <b>Main Address*:</b> 5400 SW 19 ST WEST PARK, FL 33023 |  |           |                              |                               |
| Standard Inspector                                      | <b><u>RANSOM JACKSON,<br/>SHELLIE KANORA</u></b> | Primary   | BN4404<br>Inspector          | Current, Active<br>11/30/2017 |
| <b>Main Address*:</b> 5400 SW 19 ST WEST PARK, FL 33023 |  |           |                              |                               |
| Building Code Administrator                             | <b><u>RANSOM JACKSON,<br/>SHELLIE KANORA</u></b> | Primary   | BU1570<br>Building Code<br>A | Current, Active<br>11/30/2017 |
| <b>Main Address*:</b> 5400 SW 19 ST WEST PARK, FL 33023 |  |           |                              |                               |
| Standard Plans Examiner                                 | <b><u>RANSOM JACKSON,<br/>SHELLIE KANORA</u></b> | Primary   | PX2199<br>Plans<br>Examiner  | Current, Active<br>11/30/2017 |
| <b>Main Address*:</b> 5400 SW 19 ST WEST PARK, FL 33023 |  |           |                              |                               |
| Provisional Building Inspector                          | <b><u>RANSOM JACKSON,<br/>SHELLIE KANORA</u></b> | Primary   | PBI636<br>Prov. Bid<br>Insp. | Null and Void,<br>03/20/2005  |
| <b>Main Address*:</b> 5400 SW 19 ST WEST PARK, FL 33023 |  |           |                              |                               |
| Provisional 1 and 2 Family Dwelling Inspector           | <b><u>RANSOM JACKSON,<br/>SHELLIE KANORA</u></b> | Primary   |                              | Application in<br>Progress    |
| <b>Main Address*:</b> 5400 SW 19 ST WEST PARK, FL 33023 |  |           |                              |                               |
| Real Estate Broker or Sales                             | <b><u>RANSOM JACKSON,<br/>SHELLIE KANORA</u></b> | Primary   |                              | Eligible for Exam             |
| <b>Main Address*:</b> 5400 SW 19 ST WEST PARK, FL 33023 |  |           |                              |                               |

[Back](#)[New Search](#)

**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**



**Broward County**  
**Board of Rules & Appeals**  
 One North University Drive, Suite 3500B, Plantation FL 33324  
 TL 954.765.4500 ✦ FX 954.765.4504 ✦ www.broward.org/codeappeals

Last name: Tepper First name: Rick C.

Jurisdiction: Broward County

Position: Limited Structural Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

|                               |                               |
|-------------------------------|-------------------------------|
| Issue Date:                   | Expiration Date:              |
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Option Two: Provisional Certification** **BCAIB Expiration Date:** December 11, 2018

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

|                               |                               |
|-------------------------------|-------------------------------|
| <i>J. Chris Fardolman</i>     | <i>R. S. G.</i>               |
| 12.27.17                      | 12.27.17                      |
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

|                               |                               |
|-------------------------------|-------------------------------|
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

|                               |                               |
|-------------------------------|-------------------------------|
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Applicant's License Numbers**

CBC1260164

PBI 1965

Stronger Codes Mean Safer Buildings



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

*Certification Form for Position of Structural Inspector*

For Building Department of: Broward County

Name: Rick C Tepper

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 12/12/2017

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
 (BORA policy #14-02, effective May 9, 2014.)

Please mark in each corresponding box to Indicate compliance with appropriate Code Sections:

**104.16.3 Certification of the Structural Inspector:** To be eligible for appointment as a Structural Inspector or Limited Structural Building Inspector, such person shall be certified by the State of Florida, BCAIB as a (Structural) Inspector. Such person shall be certified by the BORA and shall meet at least one (1) of the following qualifications:

**Exception:** Architects and engineers are exempt from BCAIB certification only.

**104.16.3.1** An Architect or an Engineer in the discipline requested and having practiced within the area of HVHZ for at least three (3) years. Or

**104.16.3.2** Either five (5) years construction experience in the Structural discipline in a supervisory capacity, of which at least two (2) years shall have been within the jurisdiction of the HVHZ code; or five (5) years construction experience in the Structural discipline and five (5) years as an active State certified Structural inspector of which at least two (2) years shall have been within the jurisdiction of HVHZ code. An applicant for certification as Structural inspector under the provisions of this section, who has passed the BORA HVHZ Exam may substitute experience within the State of Florida for the required HVHZ Experience.

**104.16.3.3** An applicant for certification as a Structural Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction may be credited for three (3) years for Bachelor Degree or one (1) year for an Associate Degree of the required five-year experience.

**In addition to the aforementioned requirements:**

**104.16.3.4** Each of the applicants shall possess a current Certificate of Competency as a General Contractor (Unlimited) issued by at least one (1) of the following entities:

- A. Florida Construction Industry Licensing Board.
- B. Broward County Central Examining Board of Building Construction Trades (as Class "A" Unlimited General Contractor.
- C. Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D. Florida Department of Business and Professional Regulation as an Architect or an Engineer.

**Exception:** Individuals holding licenses as a residential contractor and /or building contractor, with a current Certificate of Competency issued by the Florida Construction Industry Licensing Board or Broward County Central Examining Board of Building Construction Trades, may be certified as limited structural building inspector or limited structural residential inspector with duties limited to the type and size of work for which they are certified to build. Inspectors employed under this Exception shall be required to attend the first available formal educational course as approved by the BORA immediately following employment.

# RICK TEPPER

## PROJECT MANAGER AND OPERATIONS MANAGER

Project Development | Client Account Management | Business Growth

- Experienced in driving measurable projects and construction operations through the development and application of creative team strategies and procedures.
- Broad and deep knowledge of the processes, capabilities, material grades, and applications of construction project management, as well as team coordination and equipment maintenance.
- Stellar leader and persistent manager with strong client relationship skills
- Unparalleled project acumen; proven ability of manifesting revenue growth and efficiently leading all stated processes.

## CORE SKILLS AND COMPETENCIES

- |                            |                          |                        |
|----------------------------|--------------------------|------------------------|
| ▪ Budget Operations        | ▪ Team Negotiation       | ▪ Client Relationships |
| ▪ Maintenance Distribution | ▪ Prospecting            | ▪ Team Coordination    |
| ▪ Project Management       | ▪ Support Administration | ▪ Task Management      |
| ▪ Due Diligence            | ▪ Industry Expertise     | ▪ Revenue Growth       |

## PROFESSIONAL EXPERIENCE

**TOTALITY, INC.,** West Palm Beach, Florida  
*Qualifying Contractor*

(2014-Present)

3

- Fulfilled a critical role performing several key operations such as sales, scheduling, marketing, install, permitting, finals, and collections.
- Generated and cultivated new business acquisition and client engagement by aggressively calling leads, in addition to developing contingency plans and alternate solutions for all stated projects.
- Developed and implemented creative and efficient contingency plans and alternate solutions for all stated projects, resulting in an annual return revenue of more than \$360 thousand.
- Exercised negotiation ability for payments while maintaining an environment of positive communication and relationship building for each individual client, furthermore following up regularly with clients to confirm and grow satisfaction which ensured repeat business and referrals.

**MERLE WOOD AND ASSOCIATES, INC.,** Fort Lauderdale, Florida  
*Project Manager, Lifestyle Manager*

(2012-2014)

- Spearheaded the effective process of special projects such as home relocations and renovations, in addition to acquiring both a \$1.2 million and a \$350 thousand renovation.
- Instrumentally managed multiple vendors in order to accurately execute contract negotiations and security checks, furthermore creating addendums to contracts and agreements between owners, contractors, consultants, vendors, suppliers, and subcontractors.
- Seamlessly conducted site inspections during various critical stages of the construction process to ensure both quality control and proper adherence to the project schedule.
- Exercised sound judgement in hiring and managing work crews of up to 30 employees and sub-contractors, furthermore assigning employees to duties tailored to their abilities and level of training to ensure proper job execution.
- Served as the key liaison between the owners and the workforce for the issuing of high-volume reports to the owners in addition to accurately reviewing work on their behalf.
- Independently and proficiently grasped complex issues and specifications while maintaining compliance with all stated objectives.



**TEMPORARY STAFF APPROVAL OF BROWARD BORA CERTIFICATION APPLICATION**



**Broward County**  
**Board of Rules & Appeals**  
 One North University Drive, Suite 3500B, Plantation FL 33324  
 TL 954.765.4500 ✧ FX 954.765.4504 ✧ [www.broward.org/codeappeals](http://www.broward.org/codeappeals)

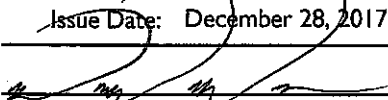

Last name: Stricker First name: Todd J.

Jurisdiction: City of Pompano Beach

Position: Structural Inspector

**Option One: For 120-Day Temporary Certification**

Please be advised staff has approved the Building Official request for certification for the period specified below. Applicant shall submit his/her Provisional Certification prior to the expiration date to extend certification as specified in option two.

|  |  |
|--|--|
| Issue Date: <u>December 28, 2017</u>   | Expiration Date: <u>April 27, 2018</u>   |
|  |  |
| 12/28/2017   | 12/28/2017   |
| Chief Code Compliance Officer  | Chief Code Compliance Officer  |
| Date   | Date   |

**Option Two: Provisional Certification**

BCAIB Expiration Date: \_\_\_\_\_

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official. This certification expires either on the Broward County Board of Rules and Appeals expiration date OR on the BCAIB expiration date.

|                               |                               |
|-------------------------------|-------------------------------|
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Option Three: Standard Certification (Previously Provisional Certification)**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has approved your requested certification application. A certification card will be issued shortly and mailed to the Building Official.

|                               |                               |
|-------------------------------|-------------------------------|
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Option Four: Standard Certification**

Please be advised that the Staff of the Broward County Board of Rules and Appeals has temporarily approved your requested certification application, pending the vote of the Broward County Board of Rules and Appeals. Your application will be considered by the Board at its next meeting. Should the Board approve your application, a certification card will be issued shortly following the meeting and mailed to the Building Official.

|                               |                               |
|-------------------------------|-------------------------------|
| Chief Code Compliance Officer | Chief Code Compliance Officer |
| Date                          | Date                          |

**Applicant's License Numbers**

CGCI 507837

Stronger Codes Mean Safer Buildings



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

DEC 21 2017

*Certification Form for Position of Structural Inspector*

For Building Department of: CITY OF POMPANO BEACH

Name: TODD J. STRICKER

Home Address: \_\_\_\_\_

Effective date of hire/promotion/contracted staff: 12-4-17

All applicants shall sign the attached affidavit to ensure compliance with Chapter 71-575, Paragraph 4(b), Laws of Florida.  
 (BORA policy # 14-02, effective May 9, 2014.)

**Please mark in each corresponding box to indicate compliance with appropriate Code Sections:**

**104.16.3 Certification of the Structural Inspector:** To be eligible for appointment as a Structural Inspector or Limited Structural Building Inspector, such person shall be certified by the State of Florida, BCAIB as a (Structural) Inspector. Such person shall be certified by the BORA and shall meet at least one (1) of the following qualifications:

**Exception:** Architects and engineers are exempt from BCAIB certification only.

**104.16.3.1** An Architect or an Engineer in the discipline requested and having practiced within the area of HVHZ for at least three (3) years. Or

**104.16.3.2** Either five (5) years construction experience in the Structural discipline in a supervisory capacity, of which at least two (2) years shall have been within the jurisdiction of the HVHZ code; or five (5) years construction experience in the Structural discipline and five (5) years as an active State certified Structural inspector of which at least two (2) years shall have been within the jurisdiction of HVHZ code. An applicant for certification as Structural inspector under the provisions of this section, who has passed the BORA HVHZ Exam may substitute experience within the State of Florida for the required HVHZ Experience.

**104.16.3.3** An applicant for certification as a Structural Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction may be credited for three (3) years for Bachelor Degree or one (1) year for an Associate Degree of the required five-year experience.

**In addition to the aforementioned requirements:**

**104.16.3.4** Each of the applicants shall possess a current Certificate of Competency as a General Contractor (Unlimited) issued by at least one (1) of the following entities:

- A. Florida Construction Industry Licensing Board.
- B. Broward County Central Examining Board of Building Construction Trades (as Class "A" Unlimited General Contractor.
- C. Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- D. Florida Department of Business and Professional Regulation as an Architect or an Engineer.

**Exception:** Individuals holding licenses as a residential contractor and /or building contractor, with a current Certificate of Competency issued by the Florida Construction Industry Licensing Board or Broward County Central Examining Board of Building Construction Trades, may be certified as limited structural building inspector or limited structural residential inspector with duties limited to the type and size of work for which they are certified to build. Inspectors employed under this Exception shall be required to attend the first available formal educational course as approved by the BORA immediately following employment.



BROWARD COUNTY  
**BOARD OF RULES AND APPEALS**

- Note:** All applications shall include the required information in the following order. Failure to include these items shall be cause for rejection.
- ✓ 1. This application is to be signed by the Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative. For Building Official, the CEO (City Manager, Acting City Manager or Mayor) shall sign.
  - ✓ 2. A clear copy of a current photo ID.
  - ✓ 3. A copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each BCAIB certification and copies of appropriate Certificate of Competency or license.
  - ✓ 4. Résumé of education and experience.
  - ✓ 5. Verifiable evidence of employment such as, IRS forms, tax returns, W-2 forms or notarized written statements (affidavit) including contact information attesting to employment from former employers, partners or design professionals knowledgeable of the applicant professional or trade experience.
  6. BORA staff is authorized to request additional information to verify employment and/or experience.

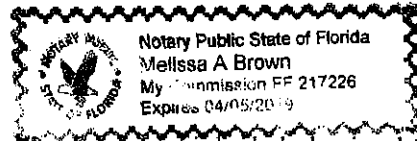
**Note:** For first time applicants only, upon staff approval, a 120 DAY TEMPORARY STAFF APPROVAL OF BORA CERTIFICATION APPLICATION FORM will be issued; upon obtaining BCAIB Provisional and BORA approval, a certification card will be issued and mailed to the Building Official.

The undersigned makes application for certification and indicates compliance with aforementioned Code Sections and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below.

TODD J. STRUCKER

Printed name and Signature of Applicant.

State of Florida | SS  
 County of Broward



On the 11 day of December 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Melissa A. Brown

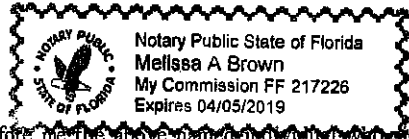
My Commission Expires: 4/05/2019 Seal:

I certify that I have verified that the above named applicant meets all the requirements for this above position in accordance with the Broward County Amendments to the Florida Building Code.

MIGUEL NUNEZ

Printed name and Signature of Building Official, Chief Executive Officer, Human Resources Director, or other duly authorized representative.

State of Florida | SS  
 County of Broward



On the 11 day of December 2017 personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his/her knowledge and belief.

Notary-Public: Melissa A. Brown

My Commission Expires: 4/05/2019 Seal:

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Code Compliance Officer

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief Code Compliance Officer

Approved by BORA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Subject: Policy/Affidavit to ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida

POLICY/AFFIDAVIT

The requirements below have been adopted by vote of the Broward County Board of Rules and Appeals on April 10, 2014, to help ensure compliance with Chapter 71-575, paragraph 4(b), Laws of Florida.

NOTICE

All applicants for certification or re-certification are required to execute the following statement and to have same notarized by a duly authorized Notary. Failure to execute and have this statement notarized will prevent the certification / re-certification process from proceeding to completion.

THE UNDERSIGNED HEREBY VOLUNTARILY AND KNOWINGLY STATES AS FOLLOWS:

The undersigned has read Chapter 71-575, paragraph 4(b), Laws of Florida and has had the opportunity to have same reviewed and explained by legal counsel. Undersigned understands the terms of same and that any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws of Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use his/her Certificate of Competency to engage in free enterprise thereby, competing against persons or firms that may do business within Broward County whose work he/she may also inspect, nor may he/she allow his/her Certificate of Competency to be used by another person or firm. This includes any activity, such as, but not limited to bidding, contracting, code consulting, design, employment, plan review, special building inspections, etc., regardless of compensation. The undersigned makes application for certification or re-certification, affirms compliance with aforementioned Code Section, and vouches for the truth and accuracy of all statements and answers herein contained by affixing his/her signature below. The undersigned agrees that failure to comply with the requirements of chapter 71-575 shall be considered a material breach of the terms of certification and may result in decertification/ denial of certification.

A copy of a legal opinion with respect to Chapter 71-575 is available upon request.

TODD J. STRICKER [Signature]
Printed Name and Signature of Applicant.

State of Florida

SS |

County of Broward



On the 11 day of December, 2017, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary-Public: MELISSA A. BROWN [Signature]
(Printed name and Signature of Notary Public, State of Florida)

(NOTARY SEAL)

Personally Known [checked] OR Produced Identification

Type of Identification Produced

Editor's Note: Affidavit Authorized by BORA vote on May 8, 2014, and issued by Chair on May 9, 2014.

# TODD J. STRICKER

## Executive Profile

---

Results-oriented, hands-on construction and development professional with 22 years of expertise in all facets of the industry. Verifiable track record for the successful completion of multi-million dollar projects through coordinating trades, developing partnerships, and building positive rapport with architects, engineers, local officials, vendors, and clients while maintaining costs. Versed in contract negotiations, project estimating, impending design problems, document preparation, building code and regulations, material purchasing, site management through certification of occupancy

## Professional Experience

---

**President/Owner** Jan 2006 to Current  
**SS Contractors Inc. - Coconut Creek, FL**

- General Contractor on high end residential & commercial projects.
- Oversee all sub-contractors, coordination with clients, schedules, budgeting and all daily operations pertaining to the specific project.

**Project Architect** May 2005 to Jan 2008  
**CES Consulting Group, Inc - Pompano Beach, FL**

- Design and produce construction drawings for multi-million dollar, multi-family residential/commercial projects.
- Schedule and budget all phases of the project.
- Meet with individual clients on all design issues and coordinate DRC submittals for city or state approvals.

**Vice President** Jan 1999 to Jan 2005  
**Crown Contractors, Inc - Boca Raton, FL**

- Develop single family ocean front luxury homes (3M - 15M) and commercial buildings from the planning stage to the finished project including all specifications.
- Coordinate with clients, subcontractors, vendors to schedule work in a timely matter, maintain budgets and coordinate documents, with architects and structural engineers.

**Project Architect** Jan 1995 to Jan 1999  
**Falkanger Residential Design Group, Inc - Fort Lauderdale, FL**

- Using Auto CAD to produce preliminary designs and construction documents for custom design for single and multi- residential projects.
- Meeting with clients and developers to coordinate work schedules and budgeting allowances, coordinate construction documents with structural engineers and MEP.

## Education

---

**Associates of Applied Science, Architectural Technology 1981**  
**Ferris State College - Big Rapids, MI**

## Additional Information

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- General Contractors License CGC1507837 State of Florida
- Home Inspector License HI3536 State of Florida

# Section 2

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## **EXPLANATION OF PROCEEDINGS IN RE: MADDEN MOTION TO DISMISS FOR ATTORNEY MISCONDUCT**

### **Brief Summary of Facts.**

John Madden is a former chief structural inspector for the city of Ft. Lauderdale.

Pursuant to action and inaction taken by John Madden, the administrative office of the Broward County Board of Rules and Appeals chose to conduct an investigation and ultimately discipline John Madden for failure to properly perform his duties as a chief structural inspector.

As part of the proceedings precedent to a hearing before the Board of Rules and Appeals, John Madden's attorney has filed a motion to dismiss all charges based upon allegations of attorney misconduct by the attorney for BORA, Charles M. Kramer, Esq.

The allegations by John Madden's attorney are set forth in Madden's Motion to Dismiss for Attorney Misconduct. The response from the BORA attorney is set forth in the Response to Motion to Dismiss.

### **Proceedings:**

#### **a. The Hearing Officer.**

Tonight's hearing will involve issues of law which may require explanation and interpretation for the Board of Rules and Appeals. In the interest of avoiding any conflict of interest the administrative offices have chosen to posit a neutral party to act as a hearing officer to supervise proceedings and ensure a fair hearing process including providing a neutral explanation and interpretation for any issues of law. The administrative office has chosen John Hearn, Esq., to act as a hearing officer in this regard. John Hearn, Esq. is a practicing attorney with 28 years of experience and is presently the attorney for the city of Coral Springs, Florida.

#### **b. Why this hearing is being conducted.**

John Madden has alleged that the case against him cannot proceed any further because of alleged misconduct by attorney Charles M. Kramer, Esq. More specifically, that due to improper actions of delay and ex parte communication, John Madden has been denied his due process rights and therefore could not obtain a fair and impartial hearing on his case.

#### **c. Probable Cause Committee Members**

Prior to bringing any case before the Board, certain members of the Board acted as part of probable cause committee to review evidence and determine if there was probable cause to go forward with disciplinary action against John Madden. Those Board members who acted as members of the Probable Cause Committee are not eligible to vote as to the merit of the arguments in this hearing or John Madden's disciplinary hearing.

**d. Counsel for BORA**

In this hearing, Charles M. Kramer, Esq., is representing the administrative offices of the Broward County Board of Rules and Appeals, opposing any allegation of misconduct by John Madden or his attorney, and demanding that the action move forward to a hearing on the merits of the case by the Board of the Broward County Board of Rules and Appeals.

In this hearing, Denise Bleau, Esq., is representing the Respondent, John Madden, and asking that because of due process violations, all disciplinary action against John Madden be dropped and any further proceedings be permanently dismissed.

Signed:  \_\_\_\_\_  
James DiPietro, Administrative Director for  
The Broward County Board of Rules and Appeals

MOTION TO DISMISS  
FOR MISCONDUCT



**BROWARD COUNTY BOARD OF RULES AND APPEALS**

**BROWARD COUNTY BOARD  
OF RULES AND APPEALS,**

**Complainant,**

**vs.**

**JOHN MADDEN,**

**Respondent.**

---

**MOTION TO DISMISS FOR MISCONDUCT**

Respondent, John Madden, hereby files this Motion to Dismiss the above-styled cause and in support thereof, states as follows:

1. Over a year and a half ago, Charles Kramer, Esquire, directed, oversaw and participated in a substandard and incomplete “investigation” which resulted in Mr. Madden being notified, “After careful consideration of the facts as set forth in the State of Florida Office of Inspector General Report, sworn statements by yourself [and other evidence] it was the determination of the Probable Cause Committee that there is probable cause that you took actions inconsistent with FBC 104.4.”

2. Mr. Madden was further notified, “In light of the aforesaid, the Probable Cause Committee recommended moving forward to a probable cause hearing in a public forum to present its findings to the Broward County Board of Rules and Appeals.” (Emphasis added)

3. Mr. Madden is innocent of all charges brought against him.

4. Moreover, BORA has been misled into believing that the Office of Inspector General encouraged BORA to proceed against Mr. Madden. The absolute opposite is true as will be proven at the evidentiary hearing.

### **Delay of hearing**

5. After receiving the above-described notice, Mr. Madden and his counsel began gathering substantial evidence to disprove the unsubstantiated and untrue charges leveled against him.

6. The final deposition was taken in March 2017.

7. In January 2017, Mr. Kramer advised the BORA that “the hearing date is actually set by Mr. Madden's attorney when she feels that they have been provided with all desired information.” However, he has ignored and/or rejected requests by the undersigned to schedule the hearing.

8. The most recent communications occurred in August 2017, after the undersigned counsel for John Madden received a “Proposal to Stay or Abate Proceedings in the matter of BORA vs. John Madden/Respondent.”

9. Charles Kramer, Esquire, was advised that the proposal had been rejected. Moreover, he was asked to move forward with the scheduling of the BORA hearing.

10. Specifically, Mr. Kramer was advised, “Mr. Madden must have a full hearing before the Board so that he may be fully exonerated. The unjust charges and faulty investigation have resulted in significant harm to Mr. Madden’s reputation and contributed to the loss of his job with the City. Please let me know when the Board can hear Mr. Madden’s case and provide us with sufficient advance notice so that we can put the packet of information together and for submittal.”

11. On November 9, 2017, after hearing no response from Mr. Kramer for a month, the undersigned again reached out stating, “I have not received any response to my email (below) of October 9, 2017 requesting a hearing date for Mr. Madden’s case before the BORA. I suggest we

schedule Mr. Madden's hearing for February. This will give each of us sufficient time to prepare for the hearing. Please let me know no later than close of business Monday, November 13, 2017."

12. Mr. Kramer responded stating that he would not schedule the hearing until he had an opportunity to depose Mr. Madden – possibly sometime in January. This is outrageous.

13. As Mr. Kramer advised BORA in January 2017, "the hearing date is actually set by Mr. Madden's attorney when she feels that they have been provided with all desired information."

14. The reason for this is because Mr. Kramer and the investigators conducted their investigation *before* leveling charges against Mr. Madden before the Probable Cause Committee. Mr. Madden's sworn statement was taken during the so-called investigation. There is no lawful basis for seeking to take a second sworn statement of Mr. Madden nearly two years later, *after* bringing charges against him.

15. As noted above, when learning about the charges being brought against him, Mr. Madden was told that there would be a "...probable cause hearing in a public forum to present [the Probable Cause Committee's] findings to the Broward County Board of Rules and Appeals." (Emphasis added)

16. The time for discovery by this Complainant was before bringing false charges against Mr. Madden. Mr. Kramer is fully aware of this. Indeed, his recent request to depose John Madden is the first time any such request has been made.

17. Mr. Kramer was again advised, "As we stated in October, we are ready to proceed, provided the hearing is set with sufficient notice in advance. Please set the hearing for February or March and let me know before the end of this week of the exact date."

18. No response has been received regarding this latest request, despite following up and requesting a response three additional times.

### **Ex-Parte Communications – Violation of Due Process Rights**

19. On November 9, 2017, Mr. Kramer was advised, “it is my understanding that Mr. Madden’s case has been discussed on two separate occasions without our knowledge and without being notified. This would clearly violate Mr. Madden’s due process rights. Is it true that you have had a least 2 ex-parte communications about Mr. Madden with BORA, the body that will be adjudicating the claims against Mr. Madden?”

20. Mr. Kramer falsely denied the communications ever occurred.

21. Specifically, Mr. Kramer stated, “I am not aware of Mr. Madden’s case being discussed without your knowledge or without you being notified.”

22. However, upon further research the suspected communications were confirmed.

23. Providing a copy of the minutes from the BORA meeting held in January 2017, the undersigned advised Mr. Kramer, “As you can see from the minutes, you discussed Mr. Madden’s case quite extensively with the Board at that time.”

24. Mr. Madden’s case was not only discussed in January. It was also discussed in August 2017 when the proposal for settlement was approved by BORA.

25. These discussions should have been discouraged by Mr. Kramer, in consideration of the Board’s role in these proceedings as a neutral arbiter of the charges against Mr. Madden.

26. Furthermore, because they did occur, counsel for BORA, a governmental body, should not intentionally misstate facts and deny that such conversations ever occurred in an attempt to cover up this denial of Mr. Madden’s due process rights

**WHEREFORE**, In consideration of the foregoing misconduct, resulting in a denial of Mr. Madden’s due process rights, Respondent hereby moves to dismiss the charges against him in their entirety.



Dated this 22<sup>nd</sup> day of November, 2017.

WARD DAMON POSNER  
PHETERSON & BLEAU  
*Attorneys for John Madden*  
4420 Beacon Circle  
West Palm Beach, Florida 33407  
Ph: 561.842.3000 • Fax: 561.842.3626

By: /s/Denise J. Bleau  
Denise J. Bleau, Esq.  
Florida Bar No. 599514  
Primary: dbleau@warddamon.com  
Secondary: litservice@warddamon.com  
msaunders@warddamon.com

**CERTIFICATE OF SERVICE**

I HEREBY CERTIFY that on the 22<sup>nd</sup> day of November, 2017, a true copy of the foregoing was emailed and mailed via U.S. Mail to all counsel of record on the Service List below.

By: /s/Denise J. Bleau  
Denise J. Bleau, Esq.  
Florida Bar No. 599514

**SERVICE LIST**

Charles M. Kramer, Esq.  
Rogers, Morris & Ziegler LLP  
*Attorneys for Board of Rules and Appeals*  
Victoria Park Centre, Suite 300  
1401 E. Broward Boulevard  
Ft. Lauderdale, FL 33301  
cmkramer@rmzlaw.com

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RESPONSE TO  
MOTION TO DISMISS  
FOR MISCONDUCT

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**BROWARD COUNTY BOARD OF RULES AND APPEALS**

**BROWARD COUNTY BOARD  
OF RULES AND APPEALS,**

**Complainant,**

**vs.**

**JOHN MADDEN,**

**Respondent.**

\_\_\_\_\_ /

**RESPONSE TO MOTION TO DISMISS FOR MISCONDUCT**

Comes Complainant, BROWARD COUNTY BOARD OF RULES AND APPEALS, and files this its Response to Respondent's Motion to Dismiss the above-styled cause and in support thereof, states as follows:

1. Charles Kramer is the general counsel for the Broward County Board of Rules and Appeals. Counsel for Mr. Madden has improperly and baselessly made efforts to discredit and disparage Mr. Kramer in effort to improperly advance her client's interests.

**History of Investigation of Misconduct**

2. In April of 2014, the Office of the Inspector General (OIG) began an investigation into an allegation that employees of the City of Ft. Lauderdale Building Services Division (BSD) wrongly issued permits for two multi-level building developments. The building did not meet the standards for flood zone elevations imposed by the Florida Building Code. A copy of the OIG report is attached hereto as Exhibit "A."

3. The OIG determined that Glen Osborn, former BSD Plans Examiner and Christopher Augustin, former BSD Building Official/ Plans Examiner, were both guilty of misconduct in the performance of their duties.

4. After an investigation lasting 12 months, both Chris Augustin and Glen Osborn entered into a stipulated agreement with BCAIB (Building Code Administrators and Inspectors Board which is a state of Florida entity) and were disciplined for the issues relating to the violations of the floodplain requirements.

5. At all times material hereto, John Madden was employed as the Chief Structural Inspector for the BSD – and worked in direct association with Chris Augustin and Glen Osborn - however, the position of Chief Structural Inspector, is not a position which is recognized by the Building Code Administrators and Inspectors Board. In so saying, the state had no power to take action against Mr. Madden, however, the Broward County Board of Rules and Appeals has the authority to conduct independent investigations and take disciplinary action upon a finding of probable cause. See Board of Rules and Appeal Policy 95-2 attached hereto as Exhibit “B.”

6. On or about April 15, 2015, BORA staff was requested by the Administrative Director of the Board of Rules and Appeals, to conduct an independent investigation related to floodplain issues as found in the Broward County Office of Inspector Generals (OIG) report dated March 25, 2015.

7. The time frame to be addressed within the investigation was from February, 2012 until April 2014, at which time the OIG undertook their investigation.

8. Contrary to Mr. Madden's counsel's statements, Charles Kramer, Esq, did not "direct, oversee and participate" in the investigation process.

9. Individuals to be questioned were employees of the Fort Lauderdale Building Department during the time period in question and include Mr. Chris Augustin, Building Official, Mr. Glen Osborn, Structural Plans Examiner/Assistant Building Official and Mr. John Madden, Chief Structural Inspector.

10. On May 27, 2015, Charles Kramer, Esq., took the sworn statement of Chris Augustin, only. Charles Kramer never took any statement from John Madden.

**No Delay of Hearing by BORA Counsel.**

11. Mr. Madden's counsel has incorrectly stated that Charles Kramer, Esq. has ignored or rejected requests by [Ms. Bleau] to schedule the disciplinary hearing on BORA's calendar.

12. The truth of the matter is that the hearing on the Madden matter was originally anticipated for August of 2016. Ms. Bleau has repeatedly sought extensions of time and been unavailable with little or no notice. A copy of email from Ms. Bleau advising of her unavailability for the months of May, June, and July of 2016 due to medical issues, then vacation plans, then family matters, and then other litigation in New York, is attached hereto as Exhibit "C." A copy of email from Ms. Bleau dated July 23, 2016 advising that she would suddenly be

unavailable in August of 2016 (despite the date of August 2016 having been discussed for at least four (4) months) and asking that the hearing be held in late August or September, 2016 is attached as Exhibit “D.”

13. Despite clamoring for a hearing in late August or September of 2016, Ms. Bleau then scheduled no less than six (6) depositions between the dates of September 16, 2016 and March 31, 2017.<sup>1</sup>

14. On April 17, 2017, Ms. Bleau sent Charles Kramer, Esq. a request for notice of the new time and date of hearing.

15. On May 1, 2017, Charles Kramer sent Ms. Bleau a copy of a proposed agreement between BORA and John Madden to refrain from prosecution of the case provided that Mr. Madden did not seek a position as either a building official or a chief inspector.

16. There was no communication between counsel for five (5) months.

17. On October 5, 2017, BORA staff sent a copy of a proposal by BORA to Ms. Bleau and Mr. Madden which was a determination that the BORA would be staying proceedings in this case until and if Mr. Madden chose to apply for a position as a Chief Inspector or Building Official.

18. On October 9, 2017 Denise Bleau advised that her client would not accept the proposal. A copy of the proposal was also sent to Ms. Bleau. A copy of the Bleau email is attached as Exhibit “E.”

19. Charles Kramer advised that the Madden hearing would go forward after Madden’s deposition was taken and Bleau objects to same.

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<sup>1</sup> William Dumbaugh September 16, 2016; Glen Osborn February 23, 2017; Jim DiPietro September 20, 2016; Chris Fardelman; November 4, 2016; Bryan Parks November 4, 2016 ; Christopher Augustin March 31, 2017.



20. Ms. Bleau has been the single greatest source of delay through her foot dragging, misrepresentations, making herself unavailable, and protracted discovery designed to exhaust parties, patience, and resources.

21. There is no delay rising to due process violation by Charles Kramer, Esq., This is an attempt by Mr. Madden's counsel to derail BORA's attempt at proper closure on this matter in accordance with the procedures including but not limited to those set forth under Special Act 71-575, Board of Rules and Appeals Policy 95-2, the South Florida Building Code, Chapter 203.5 of the FBC, and section 8.18 of the Broward County Charter.

**No ex-parte communications violative of due process.**

22. A review of the federal Administrative Procedures Act provide guidance in application of the Florida APA. Ex parte communications, as defined by the Administrative Procedure Act, include "oral or written communication[s] not on the public record with respect to which reasonable prior notice to all parties is not given, . . . [but do not include] requests for status reports. . . " 5 U.S.C. § 551(14) (1976)." Duke Law Journal, Vol. 1980 :65 (pg. 66). See also Fla. Statutes Sec. 120.66 (20.66 Ex parte communications.—

(1) In any proceeding under ss. 120.569 and 120.57, **no ex parte communication relative to the merits, threat, or offer of reward shall be made** to the agency head, after the agency head has received a recommended order, or to the presiding officer by:

(a) An agency head or member of the agency or any other public employee or official engaged in prosecution or advocacy in connection with the matter under consideration or a factually related matter.

(b) A party to the proceeding, the party's authorized representative or counsel, or any person who, directly or indirectly, would have a substantial interest in the proposed agency action.

23. In January of 2017, Charles Kramer provided a status report to the Board of Rules and Appeals regarding the Madden case. The minutes of the BORA meeting where the Madden status was discussed are attached hereto as Exhibit "F."

24. At no time was any fact pattern, merit/lack of merit, or propriety/impropriety of action with respect to Mr. Madden's case discussed.

25. Ms. Bleau trolls a red herring in front of the BORA Board by suggesting that any communication between BORA General Counsel and the Board is inappropriate. This is not true.

26. "Congress clarified the law governing ex parte communications in the Government in the Sunshine Act, Pub. L. No. 94-409, 90 Stat. 1246 (1976) (codified at 5 U.S.C. § 557(d) (1976)). **This 1976 amendment to the Administrative Procedure Act expressly prohibited ex parte communications on the merits** in all formal agency proceedings between an interested person and any agency official "who is or may reasonably be expected to be involved in the decisional process." 5 U.S.C. § 557(d)(1)(A) (1976). If a communication is received by the agency, it must be summarized and placed in the public record of the proceeding. Id. § 557(d)(1)(C)." Duke Law Journal Vol. 1980 :65 (pg. 66).

27. As noted, under both Florida and federal law, the standard for ex-parte communications is not just ANY communications but communications on the

merits of a case in formal agency proceedings. The merits of Madden's case were never addressed.

28. Ms. Bleau is attempting to deceive this Board by wagging a finger and admonishing BORA General Counsel for providing a status update. Ms. Bleau's actions are insufficient to conjure the spectre of due process violation. Her motion is ill founded, poorly conceived, and readily determinable to be an attempt to prevail by obfuscation rather than objective fact finding.

29. Mr. Madden has inured no prejudice, his due process rights are fully intact, and the motion to dismiss for misconduct must be denied.

Dated this 22nd day of December, 2017.

ROGERS, MORRIS & ZIEGLER LLP  
Attorneys for BORA  
1401 E. Broward Boulevard, Suite 300  
Ft. Lauderdale, FL 33301  
Phone: 954-462-1431/Fax: 954-763-2692  
Primary email: [cmkramer@rmzlaw.com](mailto:cmkramer@rmzlaw.com)

*/s/ Charles M. Kramer*

By: \_\_\_\_\_  
CHARLES M. KRAMR  
Florida Bar No. 133541

### **CERTIFICATE OF SERVICE**

I HEREBY CERTIFY that on the 22nd day of Decemer, 2017, a true copy of the foregoing was emailed and mailed to Denise J. Bleau, Ward Damon Posner

Pheterson & Bleau, Attorney for John Madden, 4420 Beacon Circle, West Palm Beach, FL 33407.

          /s/ Charles M. Kramer

# **EXHIBIT A**

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## BROWARD OFFICE OF THE INSPECTOR GENERAL

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March 31, 2015

Jim DiPietro, Administrative Director  
Broward County Board of Rules and Appeals  
1 North University Dr., Suite 3500B  
Plantation, Florida 33324

Re: **OIG Final Report Re: *Misconduct by Employees of the City of Fort Lauderdale Building Services Division, Ref. OIG 14-011***

Dear Mr. DiPietro:

Attached please find the final report of the Broward Office of the Inspector General regarding the above captioned matter. The OIG investigation found that Glen Osborn and Christopher Augustin, former employees of the City of Fort Lauderdale Building Services Division, wrongly issued permits for two multi-building developments. The buildings did not meet standards regarding flood zone elevations that were imposed by the Florida Building Code. Accordingly, we are forwarding you this information for whatever action you deem appropriate. If you have any questions, we can be contacted at (954) 357-7873.

Sincerely,

JOHN W. SCOTT  
INSPECTOR GENERAL

By:

Michael Mee  
Deputy Inspector General

MM:mv  
Attachment



## BROWARD OFFICE OF THE INSPECTOR GENERAL

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### MEMORANDUM

To: Honorable John P. "Jack" Seiler, Mayor, City of Fort Lauderdale,  
And Members, City of Fort Lauderdale City Commission

From: John W. Scott, Inspector General

Date: March 25, 2015

Subject: **OIG Final Report Re: *Misconduct By Employees of the City of Fort Lauderdale Building Services Division, Ref. OIG 14-011***

Attached please find the final report of the Broward Office of the Inspector General (OIG) regarding the above-captioned matter. The OIG investigation found that Glen Osborn and Christopher Augustin, former employees of the City of Fort Lauderdale (City) Building Services Division (BSD), wrongly issued permits for two multi-building developments, Northwest Gardens and The Pearl. The buildings did not meet standards regarding flood zone elevations that were imposed by the Florida Building Code ("Building Code").

The OIG investigation also revealed that flood elevation regulations incorporated into the revised Building Code in March of 2012 were overlooked or ignored by the BSD, and that this oversight was not identified until several major construction projects were nearly completed. In addition, the investigation revealed that the BSD had no written policies and procedures in place relating to the review of plans and elevation certificates, and the approval process for building permit applications and certificates of occupancy.

The OIG will be referring this matter to the Florida Department of Business and Professional Regulation and the Broward County Board of Rules and Appeals for their independent assessment of the applicable laws and authorities.

#### Attachment

cc: Lee R. Feldman, City Manager  
John Herbst, City Auditor  
Honorable Tim Ryan, Mayor, Broward County  
Honorable Dale V.C. Holness, Member, Broward Board of County Commissioners  
Honorable Chip LaMarca, Member, Broward Board of County Commissioners  
Individuals previously provided a Preliminary Report (under separate cover)

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John W. Scott, *Inspector General*

One North University Drive, Suite 111 • Plantation, Florida 33324 • (954) 357-7873 • Fax (954) 357-7857  
www.browardig.org • (954) 357-1135



**BROWARD OFFICE  
OF THE INSPECTOR GENERAL**



**FINAL REPORT**

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**OIG 14-011  
March 25, 2015**

*Misconduct by Employees of the City of Fort Lauderdale Building  
Services Division*



## BROWARD OFFICE OF THE INSPECTOR GENERAL

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### **FINAL REPORT RE: *MISCONDUCT BY EMPLOYEES OF THE CITY OF FORT LAUDERDALE BUILDING SERVICES DIVISION***

#### **SUMMARY**

In April 2014, the Broward Office of the Inspector General (OIG) began an investigation into an allegation that employees of the City of Fort Lauderdale (City) Building Services Division (BSD) wrongly issued permits for two multi-building developments, Northwest Gardens and The Pearl. The buildings did not meet standards regarding flood zone elevations that were imposed by the Florida Building Code ("Building Code").

The OIG investigation substantiated the allegation. We found that in the case of Northwest Gardens, the BSD approved permits and issued ten certificates of occupancy for apartment buildings despite the fact that they were in violation of Building Code flood zone requirements. The OIG discovered that Glen Osborn, the former BSD Structural Plans Reviewer, approved faulty plans and later signed the certificates of occupancy knowing that the buildings were not in compliance. Mr. Osborn told the OIG that he volunteered to sign the certificates after Christopher Augustin, the former BSD Building Official, declined to do so. With regard to the Pearl, the OIG discovered that four of its five buildings also failed to comply with the flood zone requirements. However, unlike the Northwest Gardens buildings, they were not improperly issued certificates of occupancy.

The OIG investigation revealed that flood elevation regulations incorporated into the revised Building Code in March of 2012 were overlooked or ignored by the BSD, and that this oversight was not identified until several major construction projects were nearly completed. Of 44 structures that had been permitted *after* the Building Code was revised, including Northwest Gardens and The Pearl, only 20 met or exceeded flood-related elevation requirements. In addition, the investigation revealed that the BSD had no written policies and procedures in place relating to the review of plans and elevation certificates, and the approval process for building permit applications and certificates of occupancy.

During the investigation, numerous City officials candidly acknowledged that mistakes had been made in the application and enforcement of the Building Code. The City Manager stated that "I'm not saying that we have clean hands here" and observed that "issues should have been caught." The OIG is encouraged by the remedial steps the City has taken, including causing waivers to be obtained from the Federal Emergency Management Agency (FEMA), which eliminate ongoing flood compliance concerns for the housing developments at issue; developing a manual of BSD policies and procedures; and bolstering BSD staffing. We also note that Mr. Augustin and Mr. Osborn are no longer employed by the City.

**BROWARD OFFICE OF THE INSPECTOR GENERAL  
FINAL REPORT RE: MISCONDUCT BY EMPLOYEES OF THE  
CITY OF FORT LAUDERDALE BUILDING SERVICES DIVISION**

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The OIG investigation established probable cause to believe that Mr. Augustin and Mr. Osborn engaged in misconduct.<sup>1</sup> The OIG will be referring this matter to the Florida Department of Business and Professional Regulation and the Broward County Board of Rules and Appeals (BORA) for their independent assessment of the applicable laws and authorities.

**OIG CHARTER AUTHORITY**

Section 12.01 of the Charter of Broward County empowers the Broward Office of the Inspector General to investigate misconduct and gross mismanagement within the Charter Government of Broward County and all of its municipalities. This authority extends to all elected and appointed officials, employees and all providers of goods and services to the County and the municipalities. On his own initiative, or based on a signed complaint, the Inspector General shall commence an investigation upon a finding of good cause. As part of any investigation, the Inspector General shall have the power to subpoena witnesses, administer oaths, require the production of documents and records, and audit any program, contract, and the operations of any division of the County, its municipalities and any providers.

The Broward Office of the Inspector General is also empowered to issue reports, including recommendations, and to require officials to provide reports regarding the implementation of those recommendations.

**ENTITIES AND INDIVIDUALS COVERED IN THIS REPORT**

***The Northwest Gardens Developments***

Northwest Gardens Phases II and IV comprise two residential developments which consist of thirteen residential buildings and two clubhouse facilities. The two developments are bounded by N.W. 8 Street on the north, N.W. 10 Avenue on the east, N.W. 5 Street on the south, and N.W. 15 Avenue on the west, an area designated as a floodplain at all times relevant. The owner is the Housing Authority of the City of Fort Lauderdale.

***The Pearl Development***

The Pearl development is a 331 unit residential and commercial complex comprised of five buildings, located at 495 North Federal Highway in the City in an area designated as a floodplain at all times relevant. The owner is Downtown Flagler Village, LLC.

***Broward County Board of Rules and Appeals***

The Broward County Board of Rules and Appeals (BORA) was established by Section 9.02 of the Charter of Broward County to interpret the Building Code and to monitor and oversee the inspection

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<sup>1</sup> Section 12.01(A)(2) of the Charter of Broward County (Charter) defines misconduct to include any violation of any state statute or code, any violation of any county or municipal ordinance or code, or conduct involving corruption or abuse.

**BROWARD OFFICE OF THE INSPECTOR GENERAL  
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practices employed by those governmental authorities that enforce it. BORA also issues County certifications to building officials. The BORA Chief Structural Compliance Officer (BORA Official) provides consultation to the local building official community.

***City of Fort Lauderdale Building Services Division***

The BSD is a division of the City of Fort Lauderdale Department of Sustainable Development (DSD) and is responsible for all permitting efforts in the City. The BSD provides records; reviews plans; performs building inspections; and issues permits, including certificates of occupancy. A major focus of the BSD is to ensure that commercial and residential buildings and structures comply with the Building Code and all other applicable laws and ordinances.

***Glen Osborn***

Mr. Osborn held the position of BSD Structural Plans Reviewer from 2005 through his resignation on June 6, 2014. He also held the title of Interim Building Official from April 16, 2014 until he resigned. At all times relevant to the investigation, Mr. Osborn held certifications with the State of Florida and BORA which qualified him to perform the duties of a building official. Mr. Osborn is currently the Assistant Building Official for the City of Coconut Creek.

***Christopher Augustin***

Mr. Augustin held the position of BSD Building Official from 2009 through his retirement on February 27, 2014. He was employed by the BSD from 1988 until his retirement. At all times relevant to the investigation, Mr. Augustin held certifications with the State of Florida and BORA which qualified him to perform the duties of a building official. Mr. Augustin is currently the Interim Building Official for the City of Sunrise.

**RELEVANT GOVERNING AND ADMINISTRATIVE AUTHORITIES AND TERMS**

***The Florida Building Code***

Florida Statutes § 553.72, "Intent," states that:

- (1) The purpose and intent of this act is to provide a mechanism for the uniform adoption, updating, amendment, interpretation, and enforcement of a single, unified state building code, to be called the Florida Building Code, which consists of a single set of documents that apply to the design, construction, erection, alteration, modification, repair, or destruction of public or private buildings, structures, or facilities in this state....

According to the Florida Department of Business and Professional Regulation, the Florida Building Code replaced Florida's patchwork of codes and regulations that were developed and administered by over 400 local jurisdictions. The current Building Code is a single statewide code based on national

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model building codes and consensus standards, amended for Florida's specific needs for the design and construction of buildings. It is designed to make the local building process more efficient, increase accountability, increase consumer confidence, and better protect the residents of this natural-disaster prone state.

The current code is referred to as the "2010 Florida Building Code" and became effective on March 15, 2012 after an extensive revision process and months of notice to building enforcement agencies. It replaced the "2007 Florida Building Code" which became effective in 2009.

***Flood Elevation Requirements of the Florida Building Code***

Section 1612 of the Building Code contains numerous requirements regarding buildings that may be vulnerable to flooding. When the 2010 Building Code became effective in March of 2012, it included a revised requirement that the design and construction of buildings and structures located in flood hazard areas shall be built so that the elevation of the top surface of the bottom floor is at least one foot above the designated base flood elevation for that area, referred to as the "freeboard" requirement.

***Building Official***

Florida Statutes § 468.604, "Responsibilities of building code administrators, plans examiners, and inspectors," states in pertinent part:

- (1) It is the responsibility of the ... building official ... to administrate, supervise, direct, enforce, or perform the permitting and inspection of construction, alteration, repair, remodeling, or demolition of structures and the installation of building systems within the boundaries of their governmental jurisdiction, when permitting is required, to ensure compliance with the Florida Building Code and any applicable local technical amendment to the Florida Building Code.

In Broward County, building officials are certified by BORA. An assistant, or interim building official, may be afforded responsibility for duties assigned by a building official in his absence.

**INVESTIGATION**

This investigation was predicated on an allegation that employees of the BSD approved the building of two housing developments, Northwest Gardens and The Pearl, which were not in accordance with Florida law. The OIG investigation substantiated the allegation. We determined that certificates of occupancy were knowingly issued for ten Northwest Gardens structures which did not meet the Building Code requirements. We also determined that elevation regulations were overlooked or ignored by the BSD, and that this oversight was not identified until several major construction projects were nearly completed. Finally, we determined that the BSD had no formal policies and procedures in place relating to the review of plans and elevation certificates, and the approval process for building permit applications and certificates of occupancy.

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The investigation involved the review of substantial documents and materials by OIG Special Agents including Building Code regulations; FEMA regulations; BSD permitting records including certificates of occupancy and elevation certificates; City policies, procedures, memoranda, emails, training records, and personnel files. OIG Special Agents also conducted interviews of numerous witnesses including current and former City officials and employees.

***Failure to Enforce the Florida Building Code***

The OIG investigation revealed that flood elevation regulations were overlooked or ignored by the BSD, and that this oversight was not identified until several major construction projects were nearly completed. As acknowledged by the City Manager in a memorandum to the Mayor and Commissioners dated April 16, 2014 (Exhibit 1), "March 2012 changes to the Florida Building Code regarding required base flood elevations were not immediately and consistently put into effect by ... the Building Division of [the City]." It was this failure to grasp the application of the Building Code which led, ultimately, to the improper permitting of Northwest Gardens and the Pearl.

Specifically, in March 2012 a revised Building Code went into effect, incorporating a revised requirement for the design and construction of buildings and structures located in "flood hazard" areas. The revised standard required that buildings constructed within a flood hazard area be built so that the elevation of the top surface of the bottom floor is at least one foot above the designated base flood elevation (BFE) for that area.

As explained by the BORA Official, original "spot" elevation surveys determine the top of the first floor elevations for structures under construction and would represent the first opportunity to detect whether the structure would be in compliance with the Building Code and FEMA elevation requirements.<sup>2</sup> Thereafter, a second or "final" elevation certificate confirms the results of the spot survey and is used in the review and approval process of the certificate of occupancy. He advised that for projects in which the permit application was submitted after the March 15, 2012 date, if the BFE is noted at seven feet on the elevation certificate, but the top of the first floor elevation is below eight feet, a certificate of occupancy should not be issued for any structure designated in a floodplain. He specified that the Building Official always bears responsibility for the final review and approval.<sup>3</sup>

The OIG investigation determined that certain officials at the BSD had specific knowledge of the elevation requirement as early as February 2012 and notified Mr. Augustin (Exhibit 2). Nonetheless, 24 projects were permitted that did not comply with the applicable elevation requirements. Mr. Augustin stated that he originally became alerted to the fact that the City was not following the current

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<sup>2</sup> During the investigation the OIG learned that the plans review process is the first opportunity for the BSD to detect elevations issues.

<sup>3</sup> Regarding the floodplain components implemented in the March 2012 Building Code update, the BORA Official stated that he was unaware of the upcoming changes even though the Florida Building Commission published its first draft of the changes approximately six months prior to implementation. He also stated that BORA missed the floodplain changes at first, but began to take note in the first couple of months after the effective date of the Building Code updates. He advised BORA's responsibilities require that it attends building code-related meetings and disseminate updated information to the building code compliance community during those meetings.

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elevation requirements in September or October 2013. He described seeing a large packet of plans with a familiar address and recognized it to be a daycare facility. He noted that the occupants of the building included children and wondered if it “kicked it into the next level for a higher first floor elevation.” Mr. Augustin tasked Mr. Osborn with looking at the daycare project to determine the usage and elevation requirements. Mr. Osborn reported to Mr. Augustin that the structure was below the BFE +1 foot requirement, and thus was not in compliance. Mr. Augustin then took the information regarding the non-compliant daycare to the BSD Manager and recommended an elevation audit of other plans.

An initial audit conducted by Mr. Osborn and another member of the BSD in November 2013 identified several ongoing building projects that did not meet the elevation requirements. However, the audit failed to identify several non-compliant buildings, including the buildings of the Northwest Gardens development, the plans for which had originally been approved by Mr. Osborn.

In early 2014 the DSD Deputy Director commissioned a second audit to be conducted by a team of four individuals. At a meeting in March 2014, City management received the results of the second audit and learned that the Northwest Gardens buildings were also not in compliance with elevation requirements, but had already been issued a certificate of occupancy. The DSD Deputy Director told the OIG that it was at this meeting that she first became aware of the Northwest Gardens issue.

#### ***Improperly Permitting Two Housing Developments***

Applications for permits for the Northwest Gardens buildings and the Pearl project were submitted to the BSD between October and November 2012. Mr. Osborn was the plans examiner for the Northwest Gardens and Pearl project applications. As plans examiner, he was responsible for reviewing submitted plans to ensure that they complied with the current Building Code. Mr. Osborn stated that no one at the BSD realized that the buildings were not in compliance with the elevation requirements during the early phases of the projects. He added it was clear that there were problems after the BSD staff had a meeting regarding a November 13, 2013 email interpretation of the elevation requirements issued by Mr. Augustin, attached as Exhibit 3.

Despite the fact that they did not meet the flood zone elevation requirements, the BSD issued permits for Northwest Gardens and The Pearl upon Mr. Osborn’s review of the deficient plans. Later, as described below, Mr. Osborn signed certificates of occupancy for ten Northwest Gardens buildings even though *he knew they did not meet Building Code elevation requirements*. Although The Pearl buildings did not improperly receive certificates of occupancy, they did receive approvals of elevation certificates which allowed them to be substantially completed at elevations below the Building Code requirements.

#### ***1. Northwest Gardens***

Although the first audit, conducted by Mr. Osborn, failed to include the Northwest Gardens project, the second audit conducted by the City in March 2014 identified ten of the fifteen

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buildings comprising the Northwest Gardens project as deficient in relation to the current Building Code elevation requirements. Specifically, each building should have had an elevation of at least eight feet at the "top of the bottom floor." However, the audit reflected that for those ten buildings, the top of the bottom floor varied from 7'5" to 7'8", meaning that they did not meet the Building Code requirement by four to seven inches. Nonetheless, the audit revealed that Mr. Osborn approved certificates of occupancy for all ten deficient buildings.

The table below reflects the ten Northwest Gardens buildings that were improperly certified for occupancy by Mr. Osborn between December 6, 2013 and February 24, 2014:

**OIG Table 1: Buildings Improperly Certified for Occupancy**

|    | <b>Project</b> | <b>Address</b>   | <b>Elevation Required</b> | <b>Actual Elevation</b> | <b>Signature on Certificate</b> | <b>Date Signed</b> |
|----|----------------|------------------|---------------------------|-------------------------|---------------------------------|--------------------|
| 1  | NW Gardens     | 710 NW 11 Ave.   | 8'0"                      | 7'5"                    | Osborn                          | 12/06/13           |
| 2  | NW Gardens     | 713 NW 10 Terr.  | 8'0"                      | 7'7"                    | Osborn                          | 12/09/13           |
| 3  | NW Gardens     | 1221 NW 7 Street | 8'0"                      | 7'8"                    | Osborn                          | 12/12/13           |
| 4  | NW Gardens     | 695 NW 10 Terr.  | 8'0"                      | 7'6"                    | Osborn                          | 12/19/13           |
| 5  | NW Gardens     | 1210 NW 8 Street | 8'0"                      | 7'5"                    | Osborn                          | 12/23/13           |
| 6  | NW Gardens     | 1204 NW 8 Street | 8'0"                      | 7'5"                    | Osborn                          | 12/24/13           |
| 7  | NW Gardens     | 1220 NW 8 Street | 8'0"                      | 7'5"                    | Osborn                          | 01/27/14           |
| 8  | NW Gardens     | 1205 NW 7 Street | 8'0"                      | 7'5"                    | Osborn                          | 01/27/14           |
| 9  | NW Gardens     | 1230 NW 8 Street | 8'0"                      | 7'5"                    | Osborn                          | 02/05/14           |
| 10 | NW Gardens     | 720 NW 10 Terr.  | 8'0"                      | 7'5"                    | Osborn                          | 02/24/14           |

The certificates of occupancy are attached as Exhibit 4. Each certificate bears the signature of Mr. Osborn, written on the portion of the form that was designated for the signature of the Building Official, during a time when Mr. Augustin, not Mr. Osborn, was the Building Official.

During Mr. Osborn's interview with OIG Special Agents, he admitted to signing the certificates of occupancy, with the knowledge that the buildings were not in compliance with the Building Code elevation requirements. He stated that a meeting was held among City officials to identify possible solutions, attended by the BSD Manager, the DSD Director, and Mr. Augustin, and himself. Both Mr. Osborn and Mr. Augustin agreed that it was the original belief of the group that the Northwest Gardens structures met the "intent" of the Building Code because those structures were built at BFE but not at the "plus one foot (eight feet)" required by the updated Building Code. Mr. Osborn stated that at this meeting he told Mr. Augustin to "step up to the plate" and sign the certificates of occupancy. Mr. Osborn further stated that when Mr. Augustin refused to agree to sign them, Mr. Osborn stated that he would sign and approve the certificates of occupancy himself. Neither the BSD Manager, the DSD Director,



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nor Mr. Augustin recalled attending a meeting where the above-described dialogue transpired between Mr. Augustin and Mr. Osborn.

Mr. Osborn advised that he was comfortable in signing the certificates of occupancy because the Northwest Gardens developer had already applied for a letter from FEMA which, upon issuance, would be a "permanent fix" to the problem.<sup>4</sup> Mr. Osborn stated that he believed that he was acting within the intent of the Building Code when he approved the certificates of occupancy. He further stated, "[w]hat were we supposed to do? Knock them down?" However, Mr. Osborn admitted that the developer's application for waivers had not yet been approved when he approved the certificates of occupancy; in fact, they were not approved until three to five months after he approved the certificates of occupancy.

Mr. Augustin stated that although he routinely signed all certificates of occupancy, he designated Mr. Osborn and the Chief Structural Inspector to sign them if he was out of the office or busy. But he also stated that he did not recall doing so regarding the ten certificates of occupancy for Northwest Gardens. Mr. Augustin advised that an application submittal to FEMA would not justify Mr. Osborn signing off on the certificates of occupancy. He explained that the developer's applications to FEMA were not approvals, and the final letter from FEMA must be received before a certificate of occupancy can be issued for a project which requires compliance with the Building Code.

The BORA Official stated that BORA could bring charges against the person(s) responsible for the permits and certificates of occupancy issued for non-compliant units. He also stated his opinion that if BORA was to hold anyone accountable for these issues, it would be Mr. Augustin, because he was the Building Official when permits and certificates of occupancy were issued. He reiterated that the Building Official is "100 percent responsible" unless he directed someone else to issue the certificates of occupancy, and that individual knowingly signed certificates of occupancy for structures that violated the Building Code. The BORA Official stated that in such a situation, an individual such as Mr. Osborn may also be responsible—along with the Building Official—for a violation of state law.

## **2. *The Pearl***

During the OIG review of the audit spreadsheet, we also observed that all five buildings constructed at The Pearl project had a BFE and a "top of the bottom floor" elevation of seven feet, meaning that they were improperly allowed to be built a foot below the Building Code requirement. However, unlike the Northwest Gardens buildings, they were not improperly issued certificates of occupancy. Mr. Augustin stated that he was aware of the issues with The Pearl by October or November of 2013. Engineers and staff recommended to him that since the buildings were already nearing completion, obtaining a letter from FEMA would be the possible solution to the problem. FEMA issued letters for the Pearl on June 5, 2014.

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<sup>4</sup> Developers may apply for a Letter of Map Amendment (LOMA) or Letter of Map Revision (LOMR) to be issued by FEMA which would waive the required Building Code elevation for a specific building.

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***Failure to Establish Written Policies and Procedures for the Permitting Review Process***

As a part of this investigation, the OIG requested copies of BSD policies and procedures relating to the review of plans and the approval process for building permit applications, elevation certificates, and certificates of occupancy. The OIG also discovered that an audit conducted by the Office of the City Auditor in September 2011 specifically recommended that the City Manager require that BSD prepare a written policy and procedure manual. Nevertheless, the City was unable to produce any written materials addressing the permitting review process. Additionally, in May 2014, after the initiation of this investigation, the City retained the services of a consultant to conduct a management assessment of BSD. The consultant subsequently issued a report that also criticized the BSD's failure to implement written directives.

Numerous City officials, including the BSD Director, the DSD Director and Deputy Director, and the Assistant City Manager acknowledged the need for written policies and procedures. The Deputy DSD Director advised that the City was in the process of contracting with Florida Atlantic University (FAU) to create a policies and procedures manual for the BSD.

***Remedial Actions by the City***

The City has acknowledged BSD operations and its building permitting process requires a thorough review, to be followed by appropriate remedial action. Indeed, during the investigation, numerous City officials candidly acknowledged that mistakes had been made in the application and enforcement of the Building Code. The City Manager stated that "I'm not saying that we have clean hands here" and observed that "issues should have been caught."

The OIG has been advised by the City that the following actions have been initiated or are planned to take place to address deficiencies in the operation of BSD:

***1. The City Caused FEMA Waivers to be Obtained<sup>5</sup>***

On May 1, 2014, FEMA issued a LOMR for four of the ten Northwest Gardens buildings that did not meet Building Code elevation requirements. On May 13, 2014, FEMA issued a LOMR for the remaining six Northwest Gardens buildings. The LOMRs are attached as Exhibit 5.

The FEMA LOMRs are the end result of the City's efforts to obtain a solution to the deficiencies at Northwest Gardens. As part of the LOMR application process, FEMA had to be satisfied that a combination of safeguards was present that sufficiently ameliorated flood risks. By granting the LOMR waivers, FEMA revised its map to exclude the buildings from the special flood hazard area.

On June 5, 2014, FEMA issued a LOMR for four of the five buildings at The Pearl.<sup>6</sup> As with the buildings at Northwest Gardens, FEMA revised its map to remove the buildings from the special

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<sup>5</sup> The City acted in conjunction with the developers of Northwest Gardens and The Pearl to obtain the waivers.

<sup>6</sup> The bottom floor of the fifth building is a parking garage and thus not subject to the Building Code elevation requirement.

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flood hazard area. The BSD issued certificates of occupancy for the Pearl after it received the LOMRs.

**2. *The City is Creating a BSD Policies and Procedures Manual***

As described above, the BSD has engaged professionals at FAU to produce a detailed policies and procedures manual.

**3. *The City is Undertaking Other Remedial Action***

City officials have also identified the following remedial steps:

- Hiring of a consultant to conduct a complete management assessment and assist with the implementation of recommendations;
- Revising the BSD organizational chart;
- Hiring a new Building Official and Assistant Building Official;
- Hiring of a Training and Safety Coordinator;
- Hiring of additional support staff, and contracting with private firms to supplement existing staff until new staff can be hired; and
- Improving internal controls that will ensure compliance with the Building Code.

**INTERVIEW SUMMARIES**

As a part of this investigation, OIG Special Agents conducted numerous witness interviews. Significant interviews are summarized below:

**1. *Interview of the BORA Official***

The BORA Official advised that BORA provides guidance, training and assessment of the skills of the licensed building code personnel throughout the County. He stated that BORA will shadow building code inspectors to ensure that they are properly performing their duties in accordance with the intent of the Building Code. He added that BORA reviews the backgrounds and certifies all building code compliance personnel for clearance to work within the County.

The BORA Official stated that in order to determine and track who the Building Official for each municipality, each Building Official candidate identified for each municipality sends a letter to BORA. BORA reviews the candidate's background and certifies the candidate, who then becomes the Building Official or the Interim Building Official. The term "Interim" usually signifies that the

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individual performing the official duties of the Building Official is temporarily acting as the Building Official for a given municipality until a permanent Building Official is hired.

The BORA Official advised that if the Building Official is away, ill or otherwise unable to approve issuance of building permits or certificates of occupancy, the Building Official may direct a subordinate to approve them. Nonetheless, if the Building Official is physically in his office, he should sign the certificates of occupancy. He stated that, even though the Building Code does not utilize the term "Acting" Building Official, BORA uses the term to identify a person who is temporarily assigned the duties of the Building Official when he is out of communication. He further stated that just because a Building Official is out of town or temporarily away from the workplace does not automatically require that he relinquish his authority. Instead, if the Building Official has phone, internet or other means of staying in communication, he can still perform official duties. The BORA Official specified that regardless of whether another individual was delegated some authority of the Building Official, the only time someone other than the Building Official can approve permits or certificates of occupancy is at the direction of the Building Official. He added that under no circumstances may such subordinates sign off on permits or certificates of occupancy for a project which does not meet the requirements of the Building Code.

The BORA Official stated that the approval of elevation certificates is also the responsibility of the Building Official. He also stated that the Building Official can delegate the review and approval of elevation certificates much the same as permits and certificates of occupancy but reiterated that, as with all other responsibilities that require interpretation and enforcement of the Building Code, the authority and responsibility for the approval of elevation certificates is solely that of the Building official. He added that a final elevation certificate is required for review prior to issuance of a certificate of occupancy, and further added that the information included in a final elevation certificate would contain the BFE and the actual elevation of the lowest first floor slab (top surface).

The BORA Official verified that the date the building permit application is submitted for approval is the deciding factor for a Building Official to determine what version of the Building Code is in effect. He explained that based upon the dates that Northwest Gardens and The Pearl were applied for the March 15, 2012 Building Code updates would have been in effect.

The BORA Official stated that the original "spot" elevation surveys determine the top of the first floor elevations for structures under construction and would represent the first opportunity to detect whether the structure would be in compliance with Building Code and FEMA elevation requirements. He further stated that a second or "final" elevation certificate confirms the results of the spot survey and is used in the certificate of occupancy review and approval process. He advised that for projects in which the permit application was submitted after the March 15, 2012 date, if the BFE is noted at seven feet on the elevation certificate, but the top of the first floor elevation is below eight feet, the certificate of occupancy should not have been issued for any structure designated in a floodplain.

Regarding the floodplain components implemented in March 2012, the BORA Official stated that he was unaware of the upcoming changes even though the Florida Building Commission published

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its first draft of the changes approximately six months prior to implementation. He also stated that BORA missed the floodplain changes at first, but began to take note in the first couple of months after the effective date of the Building Code updates. He advised BORA's responsibilities require that it attends building code-related meetings and disseminate updated information to the building code compliance community during those meetings.

The BORA Official stated that on March 31, 2014, the City hosted a meeting during which it "stepped up and took responsibility for the mistakes and tried to find solutions." Specifically, he stated that the City admitted to the approval of permits and certificates of occupancy for buildings at Northwest Gardens that were built below the BFE requirement of the Building Code, but also noted that some of those units were occupied.

The BORA Official stated that BORA could bring charges against the person(s) responsible for the permits and certificates of occupancy issued for non-compliant units. He also stated his opinion that if BORA was to hold anyone accountable for these issues, it would be Mr. Augustin, because he was the Building Official when permits and certificates of occupancy were issued. He reiterated that the Building Official is "100 percent responsible" unless he directed someone else to issue the certificates of occupancy, and that individual knowingly signed certificates of occupancy for structures that violated the Building Code. He stated that in that situation the individual who knowingly signed off on a certificate of occupancy would also be held responsible for the violation. With regard to where liability would reside for the approval of plans, permits, elevation certificates, and certificates of occupancy for a project that did not fully comply with the Building Code, he stated that there is an exception contained in the Building Code that describes that the contractor, not the Building Official, is ultimately and solely responsible for failure to comply with the Building Code.

## ***2. Interview of the City Chief Structural Inspector***

The Chief Structural Inspector stated that while Mr. Augustin was the Building Official, several building permit applications, elevation certificates, and certificates of occupancy were approved on projects that were not in compliance with the Building Code. He explained that several changes to the Building Code became effective on March 15, 2012, and that the building permits for some projects were wrongly approved after the March 15, 2012 date in which the Building Code changes became effective.

The Chief Structural Inspector stated that several organizations in the County, including BORA and the Broward County Building Officials Association conduct annual training on Building Code issues, including the elevation requirement which became effective in March 2012. He stated that the building inspections community had received training and was aware of the changes.

The Chief Structural Inspector stated that the issue of non-compliance with the Building Code elevation changes first came to light during the summer of 2013, when Mr. Augustin had a discussion with Mr. Osborn regarding the BFE of a new daycare center which is located at

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N.W. 12 Street and N.W. 7 Avenue. He further stated that in September 2013, a meeting was held with the developer of this project and all involved BSD staff. During the meeting, the developer was told by Mr. Augustin to put the project on hold until all inspections and elevation certificates were up to date.

The Chief Structural Inspector stated that it was at this time that he had a discussion with Mr. Osborn regarding whether the new Building Code elevation requirement was being consistently applied by the BSD. He explained that he was Mr. Osborn's supervisor, but did not closely monitor his work, because Mr. Osborn was the most experienced plans examiner. He added that Mr. Osborn would routinely circumvent the chain of command and meet with Mr. Augustin and the BSD Manager.

The Chief Structural Inspector stated that the elevation issues with some of the buildings in the Northwest Gardens and Pearl developments first came to light around November or December 2013. He recalled that two BSD employees were the first to mention that some of the buildings were built below the new Building Code requirement. He stated that Mr. Augustin issued an email to BSD on November 13, 2013, in which he provided his interpretation of the Building Code.

The Chief Structural Inspector stated that when he was appointed as the Interim Building Official in March 2014, he refused to sign the certificates of occupancy on projects which did not meet the Building Code requirements, and he met with his superiors in an attempt to properly address the matter. He stated that he met with the City Manager, the Assistant City Manager, the DSD Director, the DSD Deputy Director, the BSD Manager, and other members of management on several occasions in an attempt to seek a resolution to the issue.

The Chief Structural Inspector stated that the City was trying to determine a method that would allow the questionable projects to be approved, and he became frustrated with the manner in which the City was seeking to resolve the problem. He further stated that at one point, he was asked by the BSD Manager if he would allow Mr. Osborn to sign the questionable certificates of occupancy. The Chief Structural Inspector denied this request because it would be improper to approve a certificate of occupancy for a project that did not comply with the Building Code.

After reviewing materials that were provided to the OIG by the City, the Chief Structural Inspector stated that ten certificates of occupancy were issued involving buildings below the Building Code requirements, and should not have been issued. He stated that each of the ten certificates of occupancy bore the apparent signature of Mr. Osborn, and were dated from December 6, 2013, through February 24, 2014.

The Chief Structural Inspector confirmed that Mr. Augustin was the Building Official until on or about February 26, 2014. He was asked why Mr. Osborn would sign the certificates of occupancy if Mr. Augustin was still the Building Official. He stated that he had no idea why Mr. Osborn would do so, as only the Building Official would be authorized to sign a certificate

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of occupancy. The Chief Structural Inspector later observed, however, that when Mr. Augustin took leave, he would designate either Mr. Osborn or himself as the Interim Building Official, with the authority to sign a certificate of occupancy. The Chief Structural Inspector advised that, regarding some of the projects in question, there may possibly be a request for a LOMA or LOMR that was submitted to FEMA on this issue. He stated that if the LOMA or LOMR request was approved, a certificate of occupancy could then be issued.

**3. Interview of the BSD Manager**

The BSD Manager advised that his duties are entirely administrative in nature and that all functions involving the enforcement of the Building Code are performed by the Building Official. However, he acknowledged that the Building Official and the chief inspectors report directly to him. He stated that this chain of command was put into place because there was a history of complaints made by the chief inspectors about Mr. Augustin and he was put in charge to act as a buffer. He further stated that he prepared the annual evaluations for the Building Official and the chief inspectors, which he did by using quantifiable goals such as number of permits, inspections and plans examinations completed. He added that Mr. Augustin had no input into the evaluations.

The BSD Manager stated that the BSD does not have a system for tracking training attended by its employees. He also stated that the BSD does not have a policy and procedure manual, and he realized that one was needed. He further stated that the City is in the process of contracting with FAU so they can produce a procedures manual that addresses all of the functions and processes performed by BSD.

The BSD Manager stated that he first learned there was a "breakdown" in the enforcement of the Building Code elevation requirements when it was brought to his attention by Mr. Augustin. He stated that Mr. Augustin discovered the problem during a review of a permit application for a daycare project. He further stated that Mr. Augustin then directed that Mr. Osborn conduct an audit of recently permitted projects to determine if there were any other problematic permits which had been approved. He stated that this audit occurred around the end of 2013, and identified between ten to twenty projects which were non-compliant. He advised that the audit took one to two days to complete and failed to identify several projects that were later identified by the City as problematic, including Northwest Gardens. He stated that he did not know how Northwest Gardens could have been missed by the audit. The BSD Manager stated that Mr. Augustin, the DSD Manager, and he then contacted the developers of the identified projects and advised them of the problem.

During the interview, the BSD Manager was provided with a spreadsheet compiled by the City in April 2014, after a second audit was completed. The spreadsheet contained information regarding forty-four buildings where building permits had been applied for after March 15, 2012. He stated that the effort to determine the scope of the problems caused by the

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inconsistent enforcement of the new Building Code elevation, and the efforts to correct them was costly, and used hundreds of hours of the City's resources.

The BSD Manager stated that the Chief Structural Inspector first brought information forward that the Northwest Gardens buildings were not compliant with the Building Code. When the BSD Manager asked Mr. Augustin why Mr. Osborn signed the certificates of occupancy instead of him, Mr. Augustin replied "I must have been out at a meeting or on a day off." The BSD Manager stated that if Mr. Augustin was at work, it would have been his responsibility, as the Building Official, to sign all certificates of occupancy.

He added that he had not been aware that Mr. Osborn had signed the certificates of occupancy, and he did not give his approval for him to do so. He stated that he did not recall being at a meeting during which Mr. Augustin refused to sign the certificates of occupancy, and Mr. Osborn then volunteered to sign them.<sup>7</sup> Neither he nor any other member of management ever threatened anyone, including Mr. Osborn, to sign the certificates of occupancy. The BSD Manager stated that he spoke to Mr. Osborn about the matter after Mr. Osborn provided a statement to the OIG, and Mr. Osborn told him that the reason that he signed the certificates of occupancy was because he believed that a LOMR was going to be issued for the structures sometime in the future. He stated that FEMA recently issued LOMRs for the ten Northwest Gardens structures and The Pearl project.

The BSD Manager concluded that Mr. Osborn's signing of the certificates of occupancy was wrong and amounted to misconduct by Mr. Osborn. He stated that, in his opinion, Mr. Augustin and the Chief Structural Inspector also shared responsibility for this problem, because they were required to ensure that the Building Code was enforced "and everything was done properly." However, he and the other top managers at DSD were so busy addressing the problems caused by the failure to enforce the Building Code that an internal investigation of the matter was never conducted by the City, and no discipline was ever issued against Mr. Osborn or anyone else.

#### ***4. Interview of the DSD Deputy Director***

The DSD Deputy Director has been with the City since 2000 and has been Deputy Director since 2011. She has never been employed in the construction field and has never held any professional licenses in the construction profession, but has experience in the planning component, which has provided her with some background experience in the construction field. She further stated that she has some general knowledge of the Building Code and learned a great deal about the details of the March 2012 amendments to the Building Code regarding elevation regulations during the review that she conducted as a result of the inconsistent implementation and enforcement of the new Building Code elevation regulations by the BSD. She stated that her understanding of the purpose of the new elevation

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<sup>7</sup> As noted above, Mr. Osborn maintains that the BSD Manager was present when Mr. Augustin refused to sign the certificates of occupancy for the Northwest Gardens project.



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requirements, and the Building Code in general, was to protect the lives and safety of the occupants of buildings covered by the Building Code. The DSD Deputy Director stated that she relies on Mr. Augustin, and other licensed professionals employed by the BSD to properly advise her on matters relating to the Building Code.

She stated that in 2011, after a new City Manager was appointed, there was a major reorganization of City departments, which included the DSD and the BSD. She stated that she was placed in charge of the Urban Design and Planning Division, and in February 2012, was appointed to the position of DSD Deputy Director, reporting to the DSD Director. She further stated that the BSD Manager had already been appointed by this time, a decision that was made based upon his twenty years of experience in City government and administration, and his knowledge of the community and zoning issues. The DSD Deputy Director acknowledged that the BSD Manager did not possess experience as a chief inspector or a chief building officer, but noted that neither did his predecessor in the position. Before the reorganization, the Building Official was tasked with supervising the chief inspectors over each construction discipline.

The DSD Deputy Director explained that at the time of the reorganization, there were significant concerns about Mr. Augustin's ability to manage the chief inspectors due to a history of interpersonal conflict between the chiefs and him. Accordingly, she stated, an organizational structure was established which required the chief inspectors to report to the BSD Manager, rather than Mr. Augustin. However, she also stated that Mr. Augustin was still responsible for directing the work of the chief inspectors, even though organizationally they were all required to report directly to the BSD Manager, rather than him.

The DSD Deputy Director advised that although she never received a complaint that the chain of command created a problem at the BSD, after her review of its problematic enforcement of the Building Code elevation requirements, she decided that, in order to improve communication and accountability, the current organizational structure was in need of revision. After discussing the matter with other members of management, an external consultant, and professionals from the local community of building officials, she decided to implement a revised chain of command that will designate that the chief inspectors report directly to the Building Official. The DSD Deputy Director stated that with the addition of a new Building Official who will be well-versed in both the Building Code and the management of personnel, the new structure will be a more effective management model, and will be one of many organizational changes that will be made at the BSD. She also stated that she had not reviewed the Florida Statutes applicable to the enforcement of the Building Code and the duties of licensees, but advised that she has consulted with BORA and others regarding the need for stronger internal controls. She added that the City will take all applicable criteria into account as the future organizational structure and internal controls are revised.

The DSD Deputy Director stated that she first became aware that there were revisions to the Building Code regarding the base flood elevation around November 2013, when she was

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advised of that by the Chief Structural Inspector and Mr. Augustin. She stated that it was also around this time that Mr. Augustin issued his interpretation of the Building Code elevation revisions to the BSD. Thereafter, between December 2013 and January 2014, Mr. Augustin directed Mr. Osborn to put together a list of projects that had been issued permits by the BSD after March 15, 2012, and may not have been in compliance with the Building Code elevation regulations.

The DSD Deputy Director stated that she was advised that one project, The Pearl, had been identified as not being in compliance with the elevation requirement, and yet was "substantially complete" in its construction. She further stated that Mr. Augustin and other members of the BSD staff met with the development team from The Pearl in an effort to identify possible solutions. She stated that Mr. Augustin, as the Building Official, had come up with a solution to the problem which would bring the structures at the Pearl into compliance with the Building Code. The DSD Director approved of Mr. Augustin's solution.

The DSD Deputy Director stated that on February 20, 2014, she had a meeting with the Chief Structural Inspector, during which he advised her that Mr. Augustin's solution was "a problem" for him. On February 27, 2014, Mr. Augustin retired from the City after twenty-six years of service to accept a position with the City of Sunrise. The DSD Deputy Director stated that she met with the DSD Director to discuss The Pearl decision the following day, and this was followed by additional meetings between the Chief Structural Inspector, the BSD Manager, and Mr. Osborn, in which the parties disagreed about the solution that had been approved by Mr. Augustin before his departure.

The DSD Deputy Director stated that prior to Mr. Augustin's retirement, she held a meeting which was attended by the DSD Director, the BSD Manager, and Mr. Augustin, during which they considered the selection of the Chief Structural Inspector as the Interim Building Official upon Mr. Augustin's retirement. She stated that on March 13, 2014, she met with the DSD Director, the BSD Manager, and the Chief Structural Inspector to review the list that had been created by Mr. Osborn and a second plans examiner regarding building permits for projects that had been issued by BSD after March 2012. She realized that she needed more information in order to have a grasp of the situation, so she put together a team of four employees to create a more comprehensive list, of which the Chief Structural Inspector was a member. The DSD Deputy Director stated that this second spreadsheet was utilized at the meeting which was held in the City Manager's office on the morning of March 14, 2014.

With regard to the spreadsheet, the DSD Deputy Director stated that although all of the projects met the FEMA elevation requirements, it was known by everyone involved that some buildings did not comply with the new Building Code elevation requirements. She stated that upon reviewing the information contained in the spreadsheet on March 14, 2014, she first learned that ten buildings at Northwest Gardens had been issued a certificate of occupancy even though they did not comply with the Building Code elevation requirement. She also stated that around March 30 or 31, 2014, she attended a meeting with the City Manager, the

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Assistant City Manager, and BSD staff in which she reviewed the details of the spreadsheet with them. She stated that she clearly explained to the group, and they understood, that ten buildings at Northwest Gardens had been issued certificates of occupancy even though they were not in compliance with the Building Code elevation requirement.

The DSD Deputy Director stated that there is nothing that she is aware of which would justify the issuance of a certificate of occupancy when a structure does not comply with the Building Code. She advised that at the time when everything was going on, the City was in the problem-solving mode and did not view the problem as one of misconduct on the part of the BSD. She also stated that if there was knowledge on someone's part that certificates of occupancy were issued for non-compliant buildings, then she would view the issuance of the certificates of occupancy to be misconduct. However, she explained that no one at the City viewed the matter worthy of a misconduct investigation at any point, and an investigation was never conducted.

Regarding who at the BSD was authorized to sign a certificate of occupancy, the DSD Deputy Director stated that it was her understanding that Mr. Augustin, as the Building Official, was authorized to approve and sign a certificate of occupancy, but that when he was not present in the office due to time off for vacation or illness, a properly certified assistant building official could also sign a certificate of occupancy. She further stated that no one at the BSD was ever threatened, forced, or coerced to sign a certificate of occupancy. Specifically, she stated that no pressure was exerted on the Chief Structural Inspector to sign the certificate of occupancy for the final completed building at Northwest Gardens, but at one point, he was requested to sign an elevation certificate regarding a spot survey for the fifth and final building at The Pearl development, which he refused to do. She stated that Mr. Augustin had previously approved an elevation certificate for four of the five buildings at The Pearl project. She added that the Chief Structural Inspector apparently did not concur with Mr. Augustin's original interpretation regarding the elevations previously approved.

The DSD Deputy Director stated that she has met with the developers of the projects which had been identified as being non-compliant, many professionals in the construction industry, and other governmental regulatory agencies in an attempt to gain additional information to ensure that the City had all the information it needed to make the correct decisions to resolve the problem. She stated that among the groups that she met with was the Broward County Environmental Protection and Growth Management Department, Planning and Environmental Regulation Division, and BORA. She added that based upon these meetings, it was decided that a LOMA would be the best resolution for the Northwest Gardens and The Pearl developments.

The DSD Deputy Director stated that at one point, she was advised that the engineer for Northwest Gardens stated that a LOMA had been applied for regarding eleven buildings, and was a "sure thing" and upon issuance, would bring the buildings into compliance with the Building Code. She added that this belief may have led to the issuance of the certificates of

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occupancy for the non-compliant buildings at Northwest Gardens. She stated that Mr. Augustin had to sign one of the forms in the LOMA application on behalf of the City, and had made a mistake when listing the City's contact information, so the first application was denied and Mr. Osborn had to sign and submit a second application.

The DSD Deputy Director reiterated that she was not aware of any clause in the Building Code which would allow for the issuance of a certificate of occupancy for a structure which was not in compliance with the Building Code. She stated that the responsibility for allowing the new Building Code elevation requirements to go unenforced in the phases of plan approval, inspection, elevation certificate approval, and the issuance of a certificate of occupancy should be jointly shared by Mr. Augustin, Mr. Osborn, the Chief Structural Inspector, and "possibly" the BSD Manager.

She advised that in May 2014, the City contracted with Flood Zone Correction, Inc. so that they could conduct an audit of all permits issued by BSD after March 15, 2012, on all new construction and substantial improvement projects to ensure that the City has identified and properly addressed all involved structures.

The DSD Deputy Director stated that as a result of the lessons learned during her review of this matter, along with her future appointment to the position of DSD Director, the City has hired a consultant through the International City/County Management Association (ICMA) to conduct a management assessment of the BSD and the other divisions within DSD. She stated that the consultant began his assessment on May 5, 2014, and has been retained to assist DSD through the initial implementation of the recommendations made during the assessment phase of the project. She added that the ICMA consultant was paid from funds budgeted for the City's vacant floodplain manager position and does not represent additional costs to the City. She stated that further corrective actions are planned for BSD.

**5. *Interview of the DSD Director***

The DSD Director stated that when he took charge in 2011, the BSD was "very dysfunctional" and the situation required him to make a "drastic change" in management. He stated that the Building Official at the time, Mr. Augustin, was in constant conflict with his staff and had lost his effectiveness as a supervisor. He advised that a decision was made to remove Mr. Augustin from his duties as the head of the BSD and leave him only responsible for the enforcement of the Building Code. He acknowledged that not having the Building Official in charge of the BSD may have contributed to poor communication between Mr. Augustin and the inspectors, and blurred lines of responsibility between the new BSD Manager, Mr. Augustin, and others. He reiterated that he had inherited a very difficult management situation and devised the best strategy to address the problem.

The DSD Director stated that he first learned that BSD had failed to enforce the revisions to the Building Code elevation requirements at Northwest Gardens and other locations sometime

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during 2013. Once he became aware of the problem, his involvement was limited to ensuring that the key managers in DSD, such as the DSD Deputy Director and Mr. Augustin, worked together to identify solutions and address the matter as efficiently as possible.

The DSD Director reviewed the spreadsheet that had been prepared in an attempt to identify all of the projects for which permits had been approved after March 15, 2012. He stated that sometime after this spreadsheet was prepared, he was informed that Mr. Osborn had approved certificates of occupancy for ten buildings at Northwest Gardens which were not in compliance with the Building Code. He advised that neither he nor any other members of the City's management team ever threatened or coerced Mr. Osborn to sign the certificates of occupancy. He stated that he never attended a meeting where Mr. Osborn told Mr. Augustin to "step up" and sign the certificates of occupancy for the non-compliant buildings at Northwest Gardens, and upon Mr. Augustin's refusal to do so, stated that he would sign the certificates of occupancy himself. He further stated that he recalled that someone at BSD, whose name he could not recall, told him that Mr. Osborn had signed the certificates of occupancy while Mr. Augustin was still the Building Official.

The DSD Director stated that he assumed that Mr. Osborn must have been authorized by Mr. Augustin to sign the certificates of occupancy, either because Mr. Augustin was not at work, or because Mr. Osborn was authorized to do so in his role as Mr. Augustin's assistant. He also stated that he does not understand why Mr. Osborn would have signed a certificate of occupancy for buildings which did not meet the Building Code. When he asked Mr. Augustin how his staff could have failed to enforce the Building Code, Mr. Augustin stated that his staff was aware of the revisions to the Building Code, and classified the problem as one caused by human error.

The DSD Director stated that he did not perceive the problem to be a "life safety issue" because he wasn't aware that the problematic buildings were occupied. He stated that he now understands that the purpose of the Building Code elevation requirements is to ensure the safety of the occupants. He further stated that "mistakes were made and we were trying to make it right." He observed that the "initial thrust" was to "stop it and fix it."

**6. Interview of the Assistant City Manager**

The Assistant City Manager stated that in March 2012, changes to the Building Code became effective which enacted new floodplain elevation requirements. She stated that the BSD was late in implementing the changes, as was the private-sector design industry. She further stated that the burden to comply with the Building Code changes was attributable to the design professionals, while acknowledging that the City was remiss by not implementing the new elevation requirements in March 2012.

The Assistant City Manager stated that the matter was brought to her attention in December 2013, when the Chief Structural Inspector briefed her on the Building Code elevation issue

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regarding some projects that had received permits. She also stated that the DSD Director told her that some certificates of occupancy on the Northwest Gardens development had been approved. The Assistant City Manager stated that also in December 2013, she began holding meetings with the developers of The Pearl development in an attempt to identify solutions to the issue. Once the problem came to her attention, she directed BSD to identify each affected project to determine its status.

The Assistant City Manager stated that the BSD currently has an interim building official, and has budgeted open positions for the Building Official and Floodplain Manager. She stated that the last Building Official, Mr. Augustin, retired in February 2014. She explained that there were a lot of "personality" and "turf" related issues existed in the BSD. She added that the delay in enforcing the new Building Code elevation requirement arose, in part, because Mr. Augustin and the Chief Structural Inspector had "a history" of differing opinions.

The Assistant City Manager was asked to explain what liability the City had in this matter, as it had approved permits for projects which did not comply with the Building Code. She stated that she believed that the liability belonged to the architects who "signed and sealed" the plans, as they are responsible for preparing the plans according to the Building Code. She also stated that she understood that the City had no liability in regards to the Building Code elevation issues involved in these projects. She further stated that it was also the responsibility of the permit applicants to identify what needs to be done to comply with the Building Code. The Assistant City Manager observed that a LOMA application to FEMA appeared to be the proper resolution to the problem.

#### *7. Interview of the City Manager*

The City Manager advised that he has never been in charge of a municipal building department and has limited knowledge of the Building Code. He stated that a certificate of occupancy can only be issued by the Building Official upon the completion of a project, and that a certificate of occupancy cannot be issued unless the structure is in compliance with the Building Code. He also stated that the purpose of the Building Code is to establish regulations relating to life safety issues for structures built in Florida.

The City Manager stated that while he has never seen a policy and procedure manual for the BSD, he believes that they do have written policies for some procedures it performs. He added that the City is conducting a management audit of BSD which will address, among other issues, establishing a written policy and procedure manual for BSD. He advised that the Building Code does provide guidance on how certain processes are to be performed, but the City wanted written policies that specifically addressed the manner in which things are done by BSD. He further advised that BORA "spells out with precision" many of the required policies and procedures needed by BSD.

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The City Manager stated that the City recently initiated an application to begin the accreditation process for BSD. He advised that accreditation is a very difficult and time consuming process, which the new Building Official, when hired, will have a large role in managing. He added that very few building departments in Broward County are currently accredited.

The City Manager stated that when he joined the City in 2011, he initiated a reorganization of several departments and divisions, one of which was the BSD. He stated that a decision was made to place the BSD Manager in charge of the administrative portions of the BSD, and leave Mr. Augustin, the Building Official at the time, responsible for the enforcement of the Building Code. He advised that hiring, budgeting and processing policy is not a Building Official function and he assigned those duties to the BSD Manager, instead of Mr. Augustin.

The City Manager stated that he first learned that BSD had issued building permits for several projects that did not meet the new Building Code elevation requirements sometime around February or March 2014. He stated that he attended a meeting at BSD where the problem was discussed. He further stated that he was not told at that meeting that certificates of occupancy had been issued for buildings which did not comply with Building Code requirements. He added that the spreadsheet developed sometime after that meeting, and was used at a meeting that he attended during March or April. He stated that his understanding of the spreadsheet was that it contained information regarding on-going projects that had been issued building permits which may have been in violation of elevation requirements required by either the FEMA or the Building Code.

The City Manager stated that the spreadsheet contained some properties which met both the FEMA and Building Code elevation requirements and some properties which may not have met the Building Code elevation requirements. He advised that the elevation issues as they were explained to him seemed uncomplicated. He stated that the group was trying to determine three things: (1) are there properties that will be unable to be brought into compliance; (2) what remedies are available to bring the other properties into compliance; and (3) what actions do we need to take to ensure that this problem does not happen again.

With regard to his knowledge of the approval of certificates of occupancy by the BSD for buildings which did not comply with the Building Code, the City Manager originally stated to OIG Special Agents that "I don't believe anyone told me that certificates of occupancy were issued for buildings which did not meet Building Code requirements." Upon review of the spreadsheet during his interview, he acknowledged that the information was contained in the spreadsheet, and he admitted that it should have provided him with the knowledge that certificates of occupancy were issued for buildings which did not comply with the Building Code.

The City Manager acknowledged that, at some point, he may have been advised that certificates of occupancy were issued for buildings which were not in compliance with the

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Building Code, but he thought that a "project CO" was also required and had not yet been issued, so he did not see the issuance of certificates of occupancy in this case as being a big problem. He later added that he may be mistaken about the need for a "project CO." He stated that he was unsure of when he was advised that Mr. Osborn had approved ten certificates of occupancy for buildings at Northwest Gardens that were not in compliance with the Building Code.

The City Manager admitted that the City had made mistakes regarding this matter. Specifically, he stated that "I'm not saying that we have clean hands here" and continued by stating that "issues should have been caught." He advised that Northwest Gardens recently received a LOMR, which he understood brought the buildings into compliance with the Building Code as of the date of LOMR issuance.

#### **8. Interview of Glen Osborn**

Mr. Osborn stated that he was appointed to the position of Interim Building Official with the City on April 16, 2014. Before a reorganization that occurred three years ago, Mr. Augustin was in charge of the BSD, with the chief inspectors in charge of each discipline reporting directly to him. Mr. Osborn stated that after the reorganization, Mr. Augustin reported to the new BSD Manager, who had no authority in the BSD, and was no longer allowed to manage the department. However, the BSD Manager became responsible for supervising the activities of the chief inspectors of each of the construction disciplines.

Mr. Osborn stated that it is his understanding that the chief inspectors were to be supervised by the Building Official, because the Building Official is the ultimate authority and is responsible for ensuring that the Building Code is followed. He further stated that this situation was problematic because the BSD Manager was not licensed as a Building Official, and it was his experience that most building departments were managed by a licensed Building Official. He also stated that after the reorganization, Mr. Augustin spent his time attending meetings and preparing reports for the City Manager's office and external agencies. Mr. Osborn advised that Mr. Augustin "didn't look at plans" and that he "probably didn't have the time." Mr. Osborn stated that at least two issues contributed to Mr. Augustin's departure: (1) Mr. Augustin and the Chief Structural Inspector were constantly "butting heads;" and (2) the appointment of the new BSD Manager created problems within the overall efficiency of the department.

Mr. Osborn explained that the plans reviewers were responsible for conducting a review of the plans and to work closely with the designer of a project, approving the plans when they are in compliance with the Building Code. He stated that plans reviewers and inspectors report to a chief inspector. He further stated that each chief inspector was responsible for his discipline and the review of plans as it relates to that discipline. Mr. Osborn described the responsibilities of the chief inspectors to include assisting in the plan review process, conducting "ride-alongs" with inspectors, and attending meetings. However, he stated that the chief inspectors do not "sign off" on the plans for a project.



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Mr. Osborn stated that two elevation certificates were normally prepared by the architect/engineer during the course of a project, namely, a spot elevation and a final elevation. He stated that the elevation certificates were then submitted to the BSD for review and approval. He added that an elevation certificate would be reviewed as part of issuance of a certificate of occupancy.

Mr. Osborn stated that both the Chief Structural Inspector and he hold an Assistant Building Official certification, which is granted by BORA. He further stated that Mr. Augustin would delegate some of his Building Official duties to him when Mr. Augustin had to attend meetings, was out of the office, or was in the office but was too busy with other administrative responsibilities. He also stated that BORA did not have to be advised every time that Mr. Augustin delegated Building Official duties to him because he was certified as an Assistant Building Official.

Mr. Osborn stated that he first became aware of the changes to the elevation requirements to the Building Code in the second half of 2013, when he was informed of this information by his supervisor, the Chief Structural Inspector. He added that official notification came when the Chief Structural Inspector showed him an email from Mr. Augustin, providing an interpretation of the 2012 Building Code updates regarding floodplain issues. Mr. Osborn stated that elevation-related issues had been discovered prior to construction of a daycare center. He added that review of the daycare center plans showed the first floor elevation was at BFE, but not in compliance with the 2012 Building Code updates requiring BFE plus one foot.

Mr. Osborn stated that he then conducted some research and discovered that there were updated elevation requirements. He advised that the updated Building Code "pointed to a new source book" of which he had not previously been aware. He stated that source book was issued by the American Society of Civil Engineers and that Section 24-05 had been added to the 2010 Building Code, effective March 15, 2012, and that the BSD was not aware of the new requirement. He added that prior to conducting his research he was unaware of the Building Code changes, as were some County building officials, many municipalities, and some members of the architectural design community.

Mr. Osborn stated that once the BSD was alerted that it had not been ensuring compliance with the new Building Code elevation requirements, he was assigned to conduct an audit of all projects that had submitted plans and permit applications to determine if any projects were not in compliance with the new elevation requirements. He stated that he was assisted by another BSD employee, and together they reviewed approximately fifty questionable structures. Mr. Osborn stated that Northwest Gardens and The Pearl were two of the projects that were discovered during the audit as not meeting the new elevation requirement. He further stated that all of the disciplines were responsible to review the plans for flood-related issues, adding that "a lot of eyes missed this one."

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Mr. Osborn stated that no one at the BSD realized that the buildings were not in compliance with the Building Code elevation requirements during the early phases of the projects. He also stated that the designer of the plans for Northwest Gardens also contributed to the problem, since he was obligated to ensure that they met the updated Building Code requirements. Mr. Osborn stated that "we all knew that there was going to be a big problem with these" regarding the Northwest Gardens buildings being issued certificates of occupancy because they did not comply with the updated Building Code elevation requirements. He added it was even clearer that there were problems after the BSD staff had a meeting regarding the November 13, 2013 email interpretation by Mr. Augustin.

Mr. Osborn stated that a meeting was held by the BSD to identify possible solutions, which he attended with the BSD Manager, the DSD Director, and Mr. Augustin. He stated that it was the original belief of the group that the Northwest Gardens structures met the intent of the Building Code because those structures were built at BFE (allowable in non-floodplain) but not at the "plus one foot (eight feet)" required by the updated Building Code. Mr. Osborn stated that it was at this meeting that he told Mr. Augustin to "step up to the plate" and sign the certificates of occupancy.

Mr. Osborn initially told OIG Special Agents that Mr. Augustin had delegated the review of the Northwest Gardens certificates of occupancy to him. He later stated that during the above-described meeting, Mr. Augustin refused to sign the certificates of occupancy, so he volunteered to sign them. Mr. Osborn confirmed that he signed ten certificates of occupancy, and stated that he thought that signing the certificates of occupancy for the ten buildings at Northwest Gardens was the right thing to do because, although he knew that the buildings did not comply with the March 2012 elevation requirements in the Building Code, he was aware that Northwest Gardens had applied for and was going to be granted a LOMA exception. Mr. Osborn stated that he believed that he was acting within the intent of the Building Code when he approved the certificates of occupancy. He added that, "if it's technically feasible, (to get a LOMA) I didn't have a problem with it." He further stated, "What were we supposed to do? Knock them down?"

Mr. Osborn stated that the issue was never viewed as a life-safety concern because the City "doesn't normally have flash floods or mudslides ... and we knew they were going to get a LOMR, or LOMA ...." He also stated that it is his opinion that the LOMR is "a permanent fix to the problem" and brings the ten Northwest Gardens buildings into compliance with the Building Code.

Mr. Osborn admitted that the ten LOMRs were not received until three to five months *after* he approved and signed the certificates of occupancy. Additionally, Mr. Osborn stated that The Pearl was rejected for a LOMA. Mr. Osborn also stated that he had never previously signed a certificate of occupancy for a building that he knew was not in compliance with the Building Code. He admitted that he was not forced or coerced by anyone at the City to sign the

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certificates of occupancy for Northwest Gardens, although he believed that he was under pressure from the Fort Lauderdale Housing Authority to move the project along quickly.

***9. Interview of Christopher Augustin***

Mr. Augustin stated that he was the City Building Official from 2009 until he retired in February 2014. He further stated that upon his retirement, the Chief Structural Inspector was appointed as the Interim Building Official.

Mr. Augustin stated that after the City Manager was hired in 2011, a reorganization occurred in which many departments were merged into the DSD. He advised that the Building Official, the chief inspectors from each discipline, and their respective plans examiners and inspectors report to the BSD Manager. He stated that when the reorganization occurred, it undermined his authority due to his position being viewed as equal to the chief inspectors, since they used to be under his direct supervision. He added that organizationally the chief inspectors should be placed under the Building Official since a Building Official would rely heavily on their knowledge and expertise in the code interpretation and enforcement process. He also stated that despite organizationally reporting to the BSD Manager, building code personnel "are supposed to come to me" for technical building code related issues and that the BSD Manager merely approved time and attendance and directed the operational aspects of the department.

Mr. Augustin advised that if he was on leave, had health related issues or was busy in meetings, he would routinely ask Mr. Osborn or the Chief Structural Inspector to review elevation certificates and certificates of occupancy, since each had been issued an Assistant Building Official certification by BORA. Mr. Augustin stated that everybody at the BSD was aware of the March 2012 Building Code updates. He further stated that a February 17, 2012 email clearly showed that the Chief Structural Inspector had specific knowledge of the Building Code updates regarding BFE plus one foot on residential and commercial properties. He also stated that it was his understanding that the entire building department staff was aware of the March 2012 updates, regarding BFE plus one foot and was implementing the same.

Mr. Augustin stated that an August 3, 2012 email authored by the Chief Structural Inspector, on which Mr. Augustin was copied, advised that the BSD was enforcing the March 2012 Building Code elevation revisions, so he was surprised when, in November 2013, the Chief Structural Inspector asked him to provide a written interpretation of the Building Code updates which incorporated the American Society of Civil Engineers 24-05 requirements with regard to elevation requirements in excess of BFE. He also stated that he was directed by the BSD Manager to provide the written interpretation to the Chief Structural Inspector and that it had to be completed by the time he left work that day. Mr. Augustin pointed out that the email did not get sent until 10:43 PM on November 13, 2013.

Mr. Augustin stated that the way he originally became alerted to the fact that the City was not following the 2012 Building Code updates was when he found a stack of plans in the hallway

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in about September or October 2013. He described seeing a large packet with a familiar address (120 NW 7<sup>th</sup> Ave.) and knew it to be a daycare facility. He noted that the occupants of the building were children and wondered if it “kicked it into the next level for a higher first floor elevation.” He tasked Mr. Osborn with looking at the daycare project to determine the usage and elevation requirements. Mr. Osborn reported to Mr. Augustin that the structure was below the BFE +1 foot and was not in compliance. Mr. Augustin directed Mr. Osborn to contact the architect/engineer to straighten out the issue. The daycare issue caused Mr. Augustin to pause, because he was concerned about other possible occurrences within the City, which issues about 20,000 building permits per year.

Mr. Augustin also took the information regarding the non-compliant daycare to the BSD Manager and recommended an elevation audit of other plans. The BSD Manager approved overtime for Mr. Osborn and another employee to perform the elevation audit. Other problematic structures were found and a list was compiled. Among the problematic projects was The Pearl. Mr. Augustin described the process as identifying those projects which were in the design or construction phases but hadn't poured slabs yet. Those projects were stopped and corrected. If a project was already under construction, other options, such as LOMA and LOMR applications were determined to be the planned remediation. Mr. Augustin had knowledge of The Pearl and Northwest Gardens projects from the results of the audit.

Mr. Augustin stated that regarding The Pearl, engineers and staff recommended that a consultant look at the maps for possible LOMA or LOMR solutions. He also stated that he was aware of the issues with The Pearl in October or November of 2013. Mr. Augustin stated that he did not have much input, participation or first-hand knowledge about Northwest Gardens. He did not recall attending any meetings regarding Northwest Gardens and stated he was not asked, nor did he ever refuse to sign off certificates of occupancy on the Northwest Gardens projects. When reviewing a spreadsheet provided to the OIG by the City, Mr. Augustin stated that he had never seen the document and advised that he did not have any participation in its creation.

Upon review of the spreadsheet, Mr. Augustin noted that of the fourteen Northwest Gardens structures, he had signed off on two certificates of occupancy for units which met the proper elevation requirements. He noted that Mr. Osborn had also signed off on two certificates of occupancy for units which also met the proper elevation requirements. There were ten other included Northwest Gardens structures which did not meet the elevation requirements for which certificates of occupancy were signed off by Mr. Osborn.

Mr. Augustin was shown the source documents which supported the data in the spreadsheet and agreed that ten certificates of occupancy were improperly signed and approved by Mr. Osborn. He stated that a LOMA or LOMR application submittal would not justify Mr. Osborn to sign off on the certificates of occupancy. He also stated that LOMA or LOMR applications are not approvals, and approval of LOMA or LOMR exceptions must be received before a

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certificate of occupancy can be issued for a project which requires compliance with the BFE plus one foot requirement of the Building Code.

Mr. Augustin was informed by OIG Special Agents that he had been identified as a participant in a meeting, during which he was asked whether he would sign the certificates of occupancy at Northwest Gardens for structures which did not meet the required elevations. He was also informed that during the meeting, he had refused to sign the certificates of occupancy. Mr. Augustin advised that he did not recall such a meeting and, based on the data in the spreadsheet and the supporting elevation certificate and certificate of occupancy, he would not have signed the certificates of occupancy because they were not compliant and he “does things by the book.” He added “I would not ask anybody to do anything I would not do myself.”

With regard to Mr. Osborn signing certificates of occupancy for structures which did not meet the required elevation requirements, Mr. Augustin agreed that the non-compliant certificates of occupancy were approved by Mr. Osborn while Mr. Augustin was the Building Official. He stated that Mr. Osborn could have had the authority to approve the certificates of occupancy because he was an Assistant Building Official, but specified that while he was the Building Official, he did not have knowledge that Osborn signed off on structures that were non-compliant at Northwest Gardens. Mr. Augustin asked “how did plans get designed, approved and certificates of occupancy?”

Mr. Augustin stated that all code documents—including elevation certificates and certificates of occupancy—were routinely signed by him, but he recalled that he had designated Mr. Osborn and the Chief Structural Inspector to perform those duties if he was out of the office or busy. He added that if he was out for half a day or not available by phone, he would verbally delegate his authority to one of them. He also advised that, on occasion, he would email or send a memo to BORA explaining that he had temporarily relinquished his authority to one of them. He added that he did not personally review or sign off on every permit. That process largely involved Mr. Augustin relying on the work product of the architect/engineer and review and approval of his chief inspectors or their respective plans examiners.

Mr. Augustin stated that by the time the submitted plans got to the City there were already two sets of eyes on them. He also stated that there should have been some form of checklist for the plans examiners to ensure that the elevation was at BFE plus one foot prior to being approved for permit. He further stated that he “strongly believes they need a floodplain manager” in the City. He added that he “know[s] they have the money to fund fully a building department properly.”

### **RESPONSES TO THE PRELIMINARY REPORT AND OIG COMMENT**

In accordance with Section 12.01(D)(2)(a) of the Charter of Broward County, a preliminary version of this report was provided to the City of Fort Lauderdale, Mr. Osborn, and Mr. Augustin for their

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FINAL REPORT RE: MISCONDUCT BY EMPLOYEES OF THE  
CITY OF FORT LAUDERDALE BUILDING SERVICES DIVISION**

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discretionary responses. The OIG received a response from the City, which is attached and incorporated herein as Appendix A. We appreciate receiving the response.

***1. Response of the City of Fort Lauderdale***

The City's response "acknowledges that the permits should not have been issued." The response also notes that it has taken several important remedial actions, including:

- A complete audit of all permits and certificates of occupancy, which determined that they are now in compliance with applicable floodplain regulations;
- The hiring of a new Building Official, new Assistant Building Official, Floodplain Manager, and Training Specialist;
- The recruitment for a Floodplain Development Review Specialist; and
- The improvement of internal controls and the continued development of detailed policies and procedures.

The City also noted that it has worked with the developers to obtain the LOMRs and LOMAs from FEMA that bring Northwest Gardens and the Pearl into compliance with the Building Code. Finally, the City noted that at no time did its actions place person or property at risk, nor jeopardize its participation in the National Flood Insurance Program and the Community Rating System.

**CONCLUSIONS**

The OIG investigation substantiated the allegation that employees of the BSD approved the permitting of buildings for two housing developments that were not in accordance with Florida law. Specifically, Mr. Osborn approved plans that did not comply with the Building Code and admitted knowingly signing certificates of occupancy that violated the Building Code. What's more, the certificates were for buildings that he failed to identify when originally asked to do so. In addition, Mr. Augustin did not meet his responsibility, as mandated by Florida Statutes, to ensure that the certificates of occupancy signed by Mr. Osborn complied with the Building Code. We also determined that flood elevation regulations incorporated into the revised Building Code in March of 2012 were overlooked or ignored by the BSD, and that this oversight was not identified until several major construction projects were nearly completed, over a year and a half after the regulations were effective. Finally, we determined that the BSD had no formal policies and procedures in place relating to the review of plans and elevation certificates, and the approval process for building permit applications and certificates of occupancy.

The OIG is encouraged by the remedial steps the City has taken to address the concerns raised by this investigation. We also note that Mr. Augustin and Mr. Osborn are no longer employed by the City. Accordingly, we do not recommend any further action, and consider this matter closed.

**BROWARD OFFICE OF THE INSPECTOR GENERAL  
FINAL REPORT RE: *MISCONDUCT BY EMPLOYEES OF THE  
CITY OF FORT LAUDERDALE BUILDING SERVICES DIVISION***

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The OIG will be referring this matter to the Florida Department of Business and Professional Regulation and the Broward County Board of Rules and Appeals (BORA) for their independent assessment of the applicable laws and authorities.

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# **EXHIBIT B**

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**Rules and Regulations**

**Article I**

**Name and Powers**

The name of this Board shall be the Broward County Board of Rules & Appeals. The powers of the Board of Rules & Appeals are those set forth in the South Florida Building Code, Broward County Edition, and in particular, Chapter 203.5 (Powers) of the South Florida Building Code, Broward County Edition, and in the Charter of Broward County, Section 8.18, and those powers conferred in the Board by all National, State and County laws, ordinances, rules and regulations.

Revised 9/12/96

**Article II**

**Jurisdiction**

The Board has jurisdiction over those matters which are set forth in the South Florida Building Code, Broward County Edition, and the Charter of Broward County, Section 8.18, and those matters in which the Board has power as set forth in National, State and County laws, ordinances, rules and regulations.

Revised 9/12/96

**Section 1 New 1/9/97.** The Board shall consist of thirteen (13) members and nine (9) alternates as follows:

| Voting Members           |                             |
|--------------------------|-----------------------------|
| League of Cities (7)     | County Commission (6)       |
| Architect                | Air Conditioning Contractor |
| General Contractor       | Mechanical Engineer         |
| Structural Engineer      | Master Electrician          |
| Electrical Engineer      | Consumer Advocate           |
| Roofing Contractor       | Fire Service Professional   |
| Master Plumber           | Disabled Person             |
| Swimming Pool Contractor |                             |

**ARTICLE XII NEW 9/12/96**

**DISCIPLINARY PROCEEDINGS**

**Section 1.** For any investigation or proceedings conducted under this Section the Administrative Director shall have the power to administer oaths, take depositions, issue subpoenas, which shall be supported by affidavit, serve subpoenas and compel the attendance of witnesses, and the production of books, papers, documents and other evidence. The Administrative Director shall exercise this power on its own initiative or by direction of the Board or the probable cause panel.

**Section 2.** The Administrative Director shall cause to be investigated any complaint which is filed, if the complaint is in writing, and signed by the complainant.

**Section 3.** The Administrative Director may have investigated an anonymous complaint if it is in writing.

**Section 4.** When the investigation is completed, the Administrative Director shall prepare and submit to the probable cause panel a report. This report shall contain the investigative findings and the recommendation of the Administrative Director concerning the existence of probable cause.

**Section 5.** The determination whether probable cause exists shall be made by a majority vote of a probable cause panel made up of at least three members of the Board of Rules and Appeals, appointed by the Board chairman. If the probable cause panel finds that probable cause exists it shall request that the Board conduct a decertification/disciplinary hearing. Members of the probable cause panel shall be excused from this hearing. For Section XII the Board's Administrative Director shall be the complainant.

**Section 6.** In accordance with chapter 71-575, the Board shall have the power to revoke, suspend, or deny the renewal of certification of competency, or to reprimand, censure, or otherwise discipline a certificate holder, if the Board finds that:

A. The South Florida Building Code, Broward Edition, or chapter 71-575 has been violated, or any other law, ordinance, rules and regulations the Board may have the authority to enforce.

**Section 7.** The Board may elect to accept an agreement setting an appropriate punishment in lieu of a hearing.

**ARTICLE XIII NEW 9/12/96**

**Section 1. Notice and service of process:**

A. Notice shall be given to all interested Parties no less than twenty (20) days before any hearing or proceeding under this Section. If notice is given by mail as provided for in this Section, five (5) days shall be added to this time.

B. The notice required by this Section shall incorporate and set out the following:

1. The name of the complainant;
2. The name of the respondent;
3. The nature of the hearing or the proceeding;
4. The time, date and place of the hearing or proceeding;
5. A statement that the failure of a party to attend may result in an order being issued adversely to that party's interest;
6. A statement that all parties shall be given an opportunity to present evidence and witnesses in support of their position

C. Service on an individual shall be made by delivering a copy of the notice of hearing along with a copy of the complaint or other pleading to the person to be served, or by mailing a copy of said documents to the person by certified mail, return receipt requested.

D. If personal service is made upon an individual, all subsequent process or service shall be sufficient if mailed to the person at the address where service was originally perfected.

E. If, after diligent search and inquiry, personal service cannot be perfected in Broward County. Service shall be made by publishing the notice once during each week for the two consecutive weeks before the hearing or proceeding in a newspaper of general circulation in Broward County.

**Section 2. Answer of respondent:**

A. Each respondent shall file a written answer with the Board of Rules and Appeals within ten (10) days of service of the complaint. If the answer is filed by mail, five (5) days shall be added to this time.

B. The answer shall include a specific admission, denial, or explanation of each allegation of the complaint; or if the respondent is without knowledge thereof, it shall so state, in which case such statement shall operate as a denial. Admissions or denials may be made to all or part of a particular allegation.

C. The answer shall include a specific, detailed statement of any defense.

D. If a respondent fails to file a timely answer, such failure shall be deemed to constitute a default by that respondent.

#### ARTICLE XIV NEW 9/12/96

### **RIGHTS OF THE PARTIES AND HEARING PROCEDURES**

Section 1. Each party to a hearing or proceeding shall have the following rights:

- A. To appear with and be represented by an attorney;
- B. To call and examine witnesses;
- C. To introduce relevant evidence;
- D. To cross-examine adverse witnesses on any relevant matter; and
- E. To rebut evidence presented.

Section 2. Hearings or proceedings under this Section shall be conducted in the following manner:

A. Opening statements may be presented by the complainant and respondent. The complainant's opening statement shall be presented first. Respondent's opening statement may then follow, or may be reserved until the presentation of its case.

B. Following opening statements, the complainant shall present its evidence, followed by the presentation of the respondent's evidence. After the presentation of the respondent's evidence, the complainant may present rebuttal evidence.

C. Following the direct examination of each witness, the opposing party shall be given the opportunity to cross-examine the witness.

D. After the close of all the evidence, the complainant and respondent may present closing statements. The complainant's closing statement shall be presented first, followed by the closing statement of the respondent.

E. Upon the completion of closing statements, any interested party who has been permitted by the Board to intervene may present oral or written evidence. The complainant and respondent shall be permitted to cross-examine and rebut any such evidence.

Section 3. The complainant and respondent shall be allowed an equal amount of time to present their cases. The time allotted shall be determined by the Board before the hearing or proceeding and shall be calculated based on the complexity of the particular case.

Section 4. The Board shall have the opportunity to conduct its own examination of the complainant, respondent and any witness presented during the hearing or proceeding.

Section 5. The Board shall insure that a full record of the hearing is preserved, and record shall be public and open to inspection and transcription by any person.

Section 6. Evidence:

A. In any hearing or proceeding under this Section, all evidence of the type commonly relied upon by reasonably prudent persons in the conduct of their affairs shall be admissible, whether or not such evidence would be admissible in a Florida court of law. However, all irrelevant, immaterial, or unduly repetitious evidence shall be excluded.

B. All testimony of parties and witnesses shall be made under oath.

C. Hearsay evidence may be used for the purpose of supplementing or explaining other evidence, but it shall not be sufficient by itself to support a finding unless it would be admissible over objection in a Florida court of law.

D. Documentary evidence may be received in the form of a copy or excerpt if the original is not readily available. However, upon request, any party shall be given an opportunity to compare the copy with the original if the original is accessible.

E. The rules of privilege shall be effective to the same extent that they are recognized in a Florida court of law.

F. The attorney for the Board shall represent the Board and advise it as to the propriety and admissibility of evidence presented at the hearing or proceeding.

Section 7. Defaults:

A. Any party to a hearing or proceeding under this Section who fails to file a timely answer as provided for in this Section, or who fails to appear, either in person or through counsel, at the hearing or proceeding for which the cause was scheduled, shall be deemed to be in default. Upon considering the matter, as completely as possible at the hearing or proceeding, the Board of Rules and Appeals may enter an order as to the defaulting party, even if averse to that party.

#### Section 8. Orders of the Board:

A. After any hearing or proceeding under this Section, the Board of Rules and Appeals, upon a majority vote of those Board members attending, shall issue its order. All orders shall be based upon the greater weight of evidence and shall contain any findings of fact supporting the order and any recommendations of the Board.

B. If, at the conclusion of the hearing or proceeding, the Board finds that the person against whom the complaint was filed has not violated any provision of the code for which they have been charged, any rule of this Board, or any law or regulation of the state of Florida where the Board has jurisdiction, then the Board shall so state and issue an order dismissing the Complaint.

#### Section 9. JUDICIAL REVIEW:

A. Notwithstanding the provisions of Section 203.7 of the South Florida Building Code, Broward Edition, Broward Edition, application for judicial review of any final order of the Board of Rules and Appeals shall be made in accordance with the Florida Rules of Appellate Procedure.

### **ARTICLE XV**

#### **MISCELLANEOUS**

Section 1. These rules and regulations may be altered in a manner consistent with Board policy during a regular meeting by the affirmative vote of at least a majority of the Board, provided notice of the proposed change is given to the Board at a preceding regular meeting.

Section 2. These procedures may be changed from time to time by the Board if they deem it necessary for benefit of the public.



# **EXHIBIT C**

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**From:** Denise Bleau <dbleau@warddamon.com>  
**Sent:** Tuesday, May 10, 2016 10:24 AM  
**To:** Charles M. Kramer  
**Subject:** John Madden v. Bora

Charles,

I apologize for the delay in getting back to you. I had surgery on my knee 2 weeks ago and recovery has been slow.

As my assistant told you last week (and again this morning), I will be traveling to Italy with my family the first 2 weeks of June. I also have a major trial in July. Can we schedule the hearing for August?

My assistant said you called her this morning to ask if I would "accept service of the Complaint on Mr. Madden's behalf". Can you clarify? Is this regarding the recent decision of the Probable Cause Committee of BORA or something else?

Also, can you provide the recording (and transcript if there is one) for the deliberations (on March 7, 2016 and any other date) of the Probable Cause Committee regarding John Madden, which led to their findings and "determination of probable cause" as noted in your March 21, 2016 letter?

It is my understanding that these deliberations were conducted without the protections of the sunshine law such as notice – even though the deliberations and conclusions evidently reached by the committee go beyond mere "fact finding" of the individual members. The recording may allay my concerns.

Lastly, I have an additional document request I'm working on which are needed to prepare for the BORA hearing. I hope to have it to you later today.

**Denise J. Bleau**  
**Manager Litigation Department**  
**Ward, Damon, Posner, Pheterson and Bleau**  
4420 Beacon Circle  
West Palm Beach, Florida 33407 (*Principal Office*)

561.594.1444 (*Direct Line*)  
561.842.3000 (*Receptionist*)  
561.842.3626 Fax  
[dbleau@warddamon.com](mailto:dbleau@warddamon.com)



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# **EXHIBIT D**

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**From:** Denise Bleau <dbleau@warddamon.com>  
**Sent:** Saturday, July 23, 2016 6:11 PM  
**To:** Charles M. Kramer; Rhonda M Hasan (RHasan@fortlauderdale.gov)  
**Cc:** Kathy Waardenburg  
**Subject:** Re: John Madden  
**Attachments:** image001.jpg; image002.jpg; image003.jpg

Mr. Kramer,

We expect/hope to receive your files Monday.

As you are aware, we have not received any of the documents requested from the City yet. I hope to clear up the confusion and moved forward with those requests Monday.

As you also know, the August 11 hearing was not coordinated with our office, and we were only recently notified of this unilaterally scheduled hearing.

Unfortunately, I will be in North Carolina for a week beginning August 7th. The dates are not flexible as they revolve around picking my daughter up from camp.

Please provide me with dates later in August or in September for Mr. Madden's hearing.

Hopefully, by then, we will have the documents we need in order to properly prepare a defense.

Thank you for your professional courtesy in this regard.

Denise J. Bleau

Sent from Nine<<http://www.9folders.com/>>  
From: "Charles M. Kramer" <cmkramer@rmzlaw.com>  
Sent: Jul 22, 2016 3:32 PM  
To: Denise Bleau; Rhonda M Hasan (RHasan@fortlauderdale.gov)  
Cc: Kathy Waardenburg; Kathy Waardenburg  
Subject: RE: John Madden

Ms. Bleau,

Your client has, and is, being treated fairly in accordance with the applicable Rules.

Highest regards,

[cid:image001.jpg@01D1E42E.2C253700][ConstructionLaw2]

From: Denise Bleau [mailto:dbleau@warddamon.com]

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# **EXHIBIT E**

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**From:** Denise Bleau <dbleau@warddamon.com>  
**Sent:** Monday, October 09, 2017 6:25 PM  
**To:** Charles M. Kramer  
**Cc:** Kathy Waardenburg  
**Subject:** John Madden

Mr. Kramer,

Mr. Madden recently received the BORA proposal. The proposal is rejected. Mr. Madden must have a full hearing before the Board so that he may be fully exonerated. The unjust charges and faulty investigation have resulted in significant harm to Mr. Madden's reputation and contributed to the loss of his job with the City.

Please let me know when the Board can hear Mr. Madden's case and provide us with sufficient advance notice so that we can put the packet of information together and for submittal.

**Denise J. Bleau**  
**Manager Litigation Department**  
**Ward, Damon, Posner, Pheterson and Bleau**  
4420 Beacon Circle  
West Palm Beach, Florida 33407 (*Principal Office*)

561.594.1444 (*Direct Line*)  
561.842.3000 (*Receptionist*)  
561.842.3626 Fax  
[dbleau@warddamon.com](mailto:dbleau@warddamon.com)

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# **EXHIBIT F**

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BROWARD COUNTY

# Board of Rules & Appeals

One North University Drive, Suite 3500B, Plantation, Florida 33324

Phone (954) 765-4500 Fax: (954) 765-4504

<http://broward.org/codeappeals.htm>

## BOARD OF RULES AND APPEALS

**JANUARY 12, 2017**

**MEETING MINUTES**

### Call to order:

Chair Jeffrey Lucas called a published meeting of the Broward County Board of Rules and Appeals to order at 7:05 p.m. The roll was called and the following members were present:

### Present:

Jeffrey Lucas, FM, CFI, CFEI, Chair  
Kenneth Wynn, Vice Chair  
Ron Burr  
Gary Elzweig  
John Famularo  
Shalanda Giles-Nelson (arrived during discussion of Item 3)  
David Rice, P.E.  
Daniel Rourke  
Robert Taylor  
James Terry  
David Tringo  
Abbas H. Zackria

After the roll call, the presence of a quorum was announced by Chair Lucas.

### Approval of Minutes

**MR. RICE MADE A MOTION AND MR. TRINGO SECONDED THE MOTION TO APPROVE THE DECEMBER 8, 2016 MEETING MINUTES AS SUBMITTED. THE MOTION CARRIED BY UNANIMOUS VOTE OF 11-0. MS. GILES-NELSON WAS NOT PRESENT.**

## CONSENT AGENDA

### 1. Certifications – Staff Recommended

**MR. ELZWEIG MADE A MOTION AND MR. TRINGO SECONDED THE MOTION TO APPROVE ALL SUBMITTED CERTIFICATIONS. THE MOTION PASSED BY UNANIMOUS VOTE OF 11-0. MS. GILES-NELSON WAS NOT PRESENT.**

## REGULAR AGENDA

### 3. Safety Shoes for Employees, Proposed Board of Rules and Appeals Policy #17-01

#### a. Report of Administrative Director

Mr. James DiPietro, Administrative Director, noted this was discussed at the last meeting (December 8<sup>th</sup>) where a decision was made to expand the policy to include trousers and shoes however it was specified that the trousers would become mandatory. The employees have subsequently withdrawn their request for the trousers. He drew attention to OSHA (Occupational Safety and Health Administration) language incorporated into the policy explaining when the safety shoes would be worn. There is information in the backup that was provided the Board concerning the cost. He has proposed \$100 annually or \$200 for two years.

In response to a question about the County's dollar limit, Mr. DiPietro indicated he was told by a County employee that it is \$100 annually.

Mr. DiPietro advised that he will be developing language for safety hats.

Mr. DiPietro responded to various questions relating to mandatory wear of the shoes, verification on shoe standard purchased and the reimbursement documentation. Ms. Giles-Nelson arrived during the Board discussion of this item.

#### b. Board Action

**A MOTION WAS MADE BY MR. TRINGO AND SECONDED BY MR. ZACKRIA TO ACCEPT STAFF RECOMMENDATION AND APPROVE THE ITEM AS PRESENTED. THE MOTION PASSED BY UNANIMOUS VOTE OF 12-0.**

### 2. Appeal #16-03 – 107 NW 12 Manor, Plantation

Everyone wishing to testify was sworn in.

#### a. Staff Report

Mr. Cris Fardelmann, BORA Chief Structural Code Compliance Officer, noted that this appeal has to do with a fairly new roofing product. He read his memorandum of December 8, 2016 provided the Board. The City of Plantation does not agree this product meets the requirements of a secondary water barrier or underlayment and that it does not meet Florida Building Code Fifth Edition (2014), Section 708.7.2. Staff is unable to conclude that this product is equivalent to what is prescribed as a secondary water barrier as described in 708.7.2, and Florida



Building Code (Building) FBCB 1518.2 through 1518.4. Tag and Stick's product does not overlap 4 inches at the head and 6 inches at the end laps. The nail-on layer does not get overlapped with the next layer of nail-on, when the subsequent roll is installed but it is butted up to the previously applied nail-on portion. If these butted joints were exposed to the elements, the water could find its way into the joints of the sheathing. The product does have a NOA (Notice of Acceptance) as an underlayment which shows the individual components are approved but the NOA does not specify that it is considered a secondary water barrier. Also, when inquiry was made, Miami Dade Product Control would not express an opinion on the issue.

The following information was furnished in response to questions from members of the Board: Mr. Fardelmann advised if 30 pound dry-end is used, the Tag and Stick product would be acceptable. However, Tag and Stick wants to skip this step. He spoke with a couple Miami-Dade roofers who indicated they place strips on the joints and then put down the Tag and Stick product. He believed this would be acceptable to the City of Plantation because it is an accepted secondary water barrier method. It has to be on plywood, not tongue and groove. He believed this product is being used in the rest of the state. The part that is nailed down does not overlap the other previously nailed down portion which is the issue.

b. Appellant Request

Mr. George Desiderio, Appellant, described the product and indicated it has been used on numerous roof coverings at a 2:12 pitch or above. Tag and Stick has a NOA from Miami-Dade County issued in April of 2013, as well as a Florida Evaluation Report for product approval. He referred to Florida Building Code, High Velocity Hurricane Zone, Section 1512.2.2, noting that products or systems not currently recognized in the chapter may have product approval based on performance testing. Section 1518 specifies that all tile systems shall be installed over solid sheathed decks. And further that all installations shall be in accordance with Roof Application Standards (RAS) 118, 119 and 120. In the beginning of each of these standards, there is a choice of underlayment and one choice is any product approved underlayment system with a mechanically fastened base sheet, and cap sheet set in hot, cold, or self-adhered.

Mr. Desiderio assumed that Broward County was accepting Miami-Dade County's product approval and avoiding getting into their own product approval system. He also assumed that Miami-Dade County would not issue a product approval for a product that is less than the code. There are many Tag and Stick installations in Miami-Dade County with no 30 pound base sheet. They have also installed roofs throughout Broward. Tag and Stick's own base sheet is more sturdy and thicker than 30 pound felt.

Mr. Desiderio indicated that when this product was first introduced in 2012, he

presented it to Board of Rules and Appeals staff, who offered to explain it to the cities. He also went to every municipality at the time to show them the product. Permits and inspections were no issue. Almost every city in Broward has this product installed. He has not been questioned before now.

Mr. Desiderio responded to some technical application questions. As to why Miami-Dade County did not voice an opinion, he indicated that there have been challenges on the secondary water barrier and he believed Miami-Dade does not want another opinion on it. The secondary water barrier was actually created by the insurance industry to give credit to homeowners who would use something that would stop the water if the underlayment blew off. He went into more detail about current installations, indicating if a 30 pound felt is mopped to a 90 pound felt, both will come off if one comes off for whatever reason. At that point there is no secondary water barrier. Mr. Terry Johnson of Tag and Stick advised that when Miami-Dade originally called for a base sheet, it was purely for one reason. They were afraid the material would stick so well that the plywood would be delaminated when removed. This is happening now in re-roofings. For roofs that were applied directly to the wood deck, the top layer of plywood is coming off. Because there is a mechanical attachment to the decking and self-adherence to like and kind material, it always sticks, which might not be the case for 30 pound felt. It is a two-ply system with an 18 inch overlap and mechanical attachment to the wood deck that could be removed in the future. He elaborated on why 30 pound felt is not used.

Mr. Johnson indicated that Tag and Stick has a third-party manufacturing agreement with a large manufacturer that manufactures the product to Tag and Stick's specifications. There is product that was preliminarily tested which at this point is ten years old. It took seven years to get a patent. Prior to Miami-Dade approval, Tag and Stick had state approval. Distribution of this product is primarily in the southeast United States, and specifically Florida because it is a great solution for problems with concrete roof tile. It is also shipped to the Caribbean.

#### c. City Response

Mr. Danny Ezzeddine, City of Plantation Building Official, explained his concern is with the application. Dialogue ensued on the technicalities of the installation, including overlap, base sheet and whether there is any break in the membrane.

Mr. Elzweig asked how the City would reconcile that section of the code that allows a NOA to supersede the code or become the code. Mr. Desiderio pointed out that the code says that in addition to the NOA, it shall meet one of the other requirements. Mr. Elzweig suggested with a third-party independent recommendation on the installation method, it would be code compliant. Mr. Zackria pointed out that this product has an eighteen inch overlap whereas in products with a four inch overlap and there is a significantly higher chance of

failure. Although he understands the eighteen inch overlap over the tincap portion, Mr. Ezzeddine explained traditionally the tincap has one overlap and the next part has another overlap whereas this product does not. Mr. Zackria explained that everything after the start sheet is thirty-six inches, therefore there is no but-to-but joint.

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Tag and Stick representatives demonstrated the installation. The nailing pattern is 30% more stringent than the current 30 pound requirement. Tag and Stick is the only underlayment that meets current wind loads. Once it is laminated together, it is similar to impact windows. This product has a twenty-five year warranty.

Mr. Ezzeddine showed his concern with the sample materials.

In response to Mr. Zackria, Mr. Desiderio indicated that their product passed testing by Miami-Dade County for all underlayment including uplift testing for adhesives. Mr. Fardelmann indicated that the Miami-Dade County testing was explained to him as two halves. In other words, it was not tested as a complete system. Mr. Johnson advised that more testing was done than a typical underlayment because they were concerned about the mechanical side and the adhesive side. For other products, they only test for adhesion. Therefore, this product has had more testing and passed in all cases. Mr. Elzweig pointed out that this installation can be accomplished in one day different than with 30 pound felt. Mr. Johnson clarified that this is modified, not organic and the chances of it failing with 110 mils of modified fiberglass is nil. It is more difficult for this to be blown off because there are more fasteners per square.

In response to Mr. DiPietro, Mr. Desiderio confirmed that Florida Building Code approval was statewide for the 65 counties and the high-velocity hurricane zone for Miami-Dade and Broward.

Mr. Fardelmann advised that Miami-Dade County issued a product approval as an underlayment but not a secondary water barrier, which is not necessarily the same. Water barriers by code are very specific.

d. Board Action

**BASED UPON THE EVIDENCE PRESENTED AND AFTER CONSIDERING THE TESTIMONY AND THE PRODUCT'S APPROVAL, A MOTION WAS MADE BY MR. ELZWEIG AND SECONDED BY MR. TERRY TO APPROVE THE APPEAL. THE MOTION PASSED BY A VOTE OF 11-1. MS. GILES-NELSON VOTED NO.**

#### **4. Director's Report**

Proposed Changes to Broward County Chapter 1, Inspector Experience to become Plans Examiner - Mr. DiPietro, Administrative Director, advised that in order to be a chief one must have two years of experience as an inspector. The private provider inspector standard, a state standard, is less. As a matter of background, he noted that a candidate for the recent code compliance officer vacancy had previously been a private provider in Miami-Dade County. He wanted the Board to consider the concept of one of the two years of experience as an inspector being as a private provider. No action is requested today, but this could be scheduled and discussed at a future meeting. Both Mr. Elzweig and Mr. Zackria spoke in favor of considering the concept. Mr. Tringo also agreed. He did not think it is good to have a different standard in Broward. It should be made easier for an individual to move from Miami-Dade to Broward. Mr. Elzweig commented that all of the additional requirements that used to be in the South Florida Building Code predate Florida Statute, Chapter 468, which required licensure of inspectors, plans examiners and building officials. Once Chapter 468 became the State protocol, all of those additional requirements were a way for the good ole boys to restrict people from going into the industry. It is becoming more and more difficult to find qualified individuals. Private providers are required to have the same credentials as the other inspectors.

Chair Lucas asked the Administrative Director if this should go to the Certification Committee or simply be brought back to the Board. Mr. DiPietro offered to bring this back to the Board with final language to discuss and decide at that time whether it should go to the Committee. There was consensus agreement.

NFPA 70, National Electric Code (NEC) – Mr. DiPietro explained by the time the next edition of the building code is published, January of 2018, many states will be on the National Electric Code, 2017 edition rather than what is specified in the Florida Building Code, which is 2014. NFPA copies have been mailed to the State's Electrical Technical Advisory Committee membership. The forum for this issue will be at that Committee level.

#### **5. Attorney's Report**

Mr. James DiPietro, Administrative Director, advised that this is an informational report. The last report to the Board was in December, therefore a status report at this time is appropriate. Mr. Charles Kramer, Board Attorney, noted this is a case of disciplinary action against a former chief structural inspector. The issue revolves around the improper approval of plans for buildings in the flood plain that were not compliant. The State conducted an investigation and took disciplinary action after the Department of Business and Professional Regulation (DBPR) filed complaints against the former City of Fort Lauderdale building official and a plans

examiner. The investigation did not include a third individual who was found to be complicit as far as knowledge was concerned of the new flood plain elevation and failed to take any action.

In response to Mr. Elzweig, Mr. Kramer advised that there was suspension and a fine levied. Mr. Elzweig questioned by this board is involved if the State has already taken action. Mr. Kramer indicated that no action was taken against the third individual, John Madden, because his position as chief structural inspector is not recognized by the state. Mr. Elzweig raised the idea of filing a complaint with DBPR. Mr. Kramer indicated that the complaint was filed at the local county level and a Probable Cause hearing was held where probable cause was found. Mr. DiPietro advised that the Office of Inspector General (OIG) prepared a report and turned it over to the State and this Board for whatever action the two agencies deemed appropriate. DBPR proceeded toward the boss and frontline individual. This is about the middle manager supervisor. Mr. Elzweig did not understand why this Board is involved in that it seems like a lot of expense to go after someone that the State has chosen not to. Mr. Kramer advised that the State does not have jurisdiction. Mr. Elzweig contended that the State has jurisdiction under Chapter 468 of the Florida Statutes. He was not aware of any administrative agency such as the Board of Rules and Appeals taking action against someone's license. In response to Mr. Elzweig's further questions, Mr. DiPietro explained that the Board was asked to review the matter by the Inspector General (OIG) and the State. Mr. Kramer added that it is a disciplinary action. It was not left to the Board's discretion to take up the matter. There was another disciplinary action matter some sixteen years ago. An evidentiary hearing will be held in March or April. He elaborated upon delays that have occurred and extensive records production requests.

Mr. Elzweig questioned if there is enough money in the budget for these legal fees. He was concerned about the expenditure. Mr. DiPietro said at this point, there is sufficient funding and he believed the Board should maintain this course. A minor fine proposal was made but it was declined. Information on the predominance of cost was provided in the backup for this meeting. There is about three months to go. Some discussion turned to the amount of the fine and that it rests ultimately with the Board as well as why the Board, and not DBPR is not handling the matter altogether. Mr. Kramer pointed out a situation where action is taken against one individual but not another and is that because that individual came with an attorney wanting to fight it. Mr. Elzweig pointed out that Mr. Madden did not review the plans; he was in a management position. However, Mr. Kramer advised that pursuant to 101.4, he is required to perform a plans inspection. In response to Mr. Zackria, Mr. Kramer indicated if the Board prevails, it is possible that Mr. Madden's attorney would file in circuit court. He recalled another matter that went to circuit court and the Board prevailed. It is not being presented now because Mr. Madden's attorney has not completed her discovery. He elaborated upon the delays on the part of the other parties. Mr. Tringo thought perhaps the

matter should have been presented before now to keep the Board informed. Mr. Elzweig felt it should be put on the next agenda and Mr. Madden testify at that time. Mr. Kramer explained that there are rules relating to prosecuting a violation of this nature. Mr. Elzweig reiterated his concern about the associated cost. Some discussion ensued as to Mr. Madden's attorney fees that are currently being borne by the City of Fort Lauderdale. Mr. Kramer explained that they are proceeding with care and thoroughness to make sure nothing negative comes back.

Mr. Elzweig wanted to drop this action or refer it to the State. Mr. Kramer indicated that taking such a course of action could result in mandatory payment of attorney fees. Mr. Burr pointed out that the Board was asked by the State to do this, which is why the Probable Cause Committee convened. He felt it best to follow the Board Attorney's advice. Chair Lucas emphasized that the process needs to be followed. As far as administrative law is concerned, Mr. Kramer advised that the Board has a duty to follow this through. He offered to provide additional background to the Board. Mr. DiPietro summarized the last major case which was seventeen years ago. In response to Mr. Elzweig, Mr. Kramer advised that the hearing date is actually set by Mr. Madden's attorney when she feels that they have been provided with all desired information. If he is deterred, he could go to circuit court and claim his due process rights were denied. He anticipated the hearing will be in April. Chair Lucas asked if the matter was taken to court, could the court award reimbursement of the Board's attorney fees. Mr. Kramer advised that could occur only if bad faith was shown. Mr. Elzweig asked whether the Board has the right to proceed with a summary settlement. Mr. Kramer indicated they offered that he pay the \$500 fine and a short probation. In this process, they are not in a position to offer a judgment. He commented that sometimes cases are driven by things other than facts.

6. **Committee Report** - none
7. **General Board Discussion** - none
8. **Public Comment** -- none

9. **Adjournment**

Having no further business to go before the Board, the meeting adjourned at 8:22 p.m.



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Jeffrey Lucas, FM, CFI, CFEI – Chair

# Section 3





BROWARD COUNTY

## Board of Rules & Appeals

1 North University Drive, Suite 3500B, Plantation, Florida 33324

**To:** Members of the Broward County Board of Rules and Appeals  
**From:** Otto Vinas, Chief Plumbing Code Compliance Officer  
**Date:** January 11, 2018  
**Subject:** Amending Board Policy 15-01 pre-qualification program fees for employment for companies seeking to provide Plans Examiner and/or Inspectors, who are not sponsored by city or county building departments.

### **Recommendation**

Removing Board Policy 15-01 required fee for the pre-qualification program.

### **Reasons**

On November 1, 2017 the Broward County Certification Committee approved to eliminate the fee for the pre-qualification program with an unanimous vote. Since the pre-qualification program went into effect on January 20, 2015, staff has received zero applications from companies providing private building department services to local jurisdictions.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Vinas".

Otto Vinas

## Board Policy 15-01

**Subject: PRE-QUALIFICATION FOR EMPLOYMENT FOR COMPANIES SEEKING TO PROVIDE PLANS EXAMINERS AND/OR INSPECTORS, WHO ARE NOT SPONSORED BY CITY OR COUNTY BUILDING DEPARTMENTS.**

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**Background**

The concept was originally brought up by a private company in Broward in 2013 who was then attempting to provide building inspectors to local governments. The matter was discussed at several meetings of the Board of Rules and Appeals certification review committee – building. Based upon the committee discussion held on October 8, 2014, the committee voted unanimously to approve of the concept and what follows is an outline of the program in final form.

**The Basics**

A full application packet would be needed for processing a pre-qualification request. The standard Broward BORA application package must be submitted by the owner of the company or other duly authorized company representative. This program is only available to companies providing private building department service to local jurisdictions. A fee would be established by the Board of Rules and Appeals for the pre-qualification for employment service. The staff could temporarily validate the qualifications of an applicant for Plans Examiners or Inspectors, just as staff does at the current time, which approval will automatically expire at the Board meeting when BORA considers the application.

**Program Outline and Limitations**

The Pre-Qualification for Employment Program is recommended to apply to any current two year certification period, and would then have to be renewed for the next two year certification cycle with the paperwork re-submitted, to include a review fee, followed by a Board of Rules and Appeals approving vote. A company is limited to submitting four new applications in any given month and must be capable in at least two of the four disciplines (mechanical, electrical, plumbing, and structural).

When the owner of the company or other duly authorized company representative designated by the owner notifies BORA in writing of the initial assignment of a pre-qualified person, BORA staff will review the status of the applicants professional certifications and if everything is in order, issue a temporary certification electronically and in print to facilitate rapid employment.

Following the initial assignment, Plans Examiners and Inspectors may move to other jurisdictions or add other jurisdictions to their work assignments in the current two year cycle so long as BORA is notified in writing prior to the beginning of work at the new or additional location.

**Fee<sup>1</sup>**

The fee for the service shall be \$200.00 per individual application. However, if the application is received in the second year of the 2-year building certification cycle, the fee will be reduced to \$100.00.

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<sup>1</sup> Fee was established after the committee October 8, 2014, vote to approve the prequalification program.

**Board Policy 15-01**

**Subject: PRE-QUALIFICATION FOR EMPLOYMENT FOR COMPANIES SEEKING TO PROVIDE PLANS EXAMINERS AND/OR INSPECTORS, WHO ARE NOT SPONSORED BY CITY OR COUNTY BUILDING DEPARTMENTS.**

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Following the initial assignment, Plans Examiners and Inspectors may move to other jurisdictions or add other jurisdictions to their work assignments in the current two-year cycle so long as BORA is notified in writing prior to the beginning of work at the new or additional location.

# Section 4



# BROWARD COUNTY BOARD OF RULES AND APPEALS

ONE NORTH UNIVERSITY DRIVE  
SUITE 3500-B  
PLANTATION, FLORIDA 33324

PHONE: 954-765-4500  
FAX: 954-765-4504

[www.broward.org/codeappeal](http://www.broward.org/codeappeal)

## 2017 Voting Members

### Chair

Mr. Jeffrey Lucas, FM, CFI, CFEI  
Fire Service Professional

### Vice-Chair

Mr. Kenneth B. Wynn  
Representative Disabled Community

Mr. John Famularo,

Roofing Contractor

Mrs. Shalanda Giles Nelson,

General Contractor

Mr. Daniel Lavrich, P.E.

Structural Engineer

Mr. Daniel Rourke

Master Plumber

Mr. Gregg D'Attile,

Mechanical Contractor

Mr. Stephen Bailey

Electrical Engineer

Mr. Ron Burr

Swimming Pool Contractor

Mr. John Sims,

Master Electrician

VACANT

Consumer Advocate

Mr. Abbas H. Zackria, CSI

Architect

Robert A. Kamm, P.E.

Mechanical Engineer

## 2017 Alternate Board Members

Mr. Jeff Falkanger, AIA

Architect

Mr. Steven Feller, P.E.

Mechanical Engineer

Mr. Alberto Fernandez,

General Contractor

Mr. Robert Taylor

Fire Service

Mr. Gary Elzweig, P.E.

Structural Engineer

Mr. David Rice, P.E.

Electrical Engineer

Mr. James Terry,

Master Plumber

Mr. David Tringo,

Master Electrician

Mr. William Flett,

Roofing Contractor

### Board Attorney

Charles M. Kramer, Esq.

### Board Administrative Director

James DiPietro

—ESTABLISHED 1971—

**To: Members of the Broward County Board of Rules and Appeals.**

**From: Kenneth Castronovo, Chief Electrical Code Compliance Officer**

**Date: January 11<sup>th</sup>, 2018**

**Re: Consideration of providing each city and the county with one copy of the 2014 NEC 70 Handbook.**

## RECOMMENDATION

It is recommended for the Board of Rules and Appeals to authorize the purchase of the 2014 NEC 70 Handbook to each of our 32 jurisdictions, (31 municipalities and the County).

## REASONS

The NEC Handbook is a comprehensive text that incorporates the National Electric Code Book with commentary by code experts that explain the reasons for each code article. This book is a valuable tool that helps with the understanding in detail of the articles of the National Electric Code. The handbook allows the reader to make a quick determination when interpreting a hard to understand code article. There are diagrams throughout this book that are not in the standard code book that further explains in detail the code article meaning. The commentary along with the code book is very useful when two parties cannot come to an agreement on the intent of the code. All city Electrical Departments would benefit by having this book readily available to them by saving precious time in dealing with difficult decision-making code issues. By supplying these books, the Board would be helping cities avoid conflicts and would further help with the consistency of enforcing the electrical code in Broward County.

## ADDITIONAL INFORMATION

The costs of the 32 code books will be \$5,267.79. The list price is \$185.50 each and our discount price is \$161.39 each.  $32\text{books} \times \$161.39 = \$5,164.50$  plus \$103.29 for handling fees, thus the total cost will be \$5,267.79.

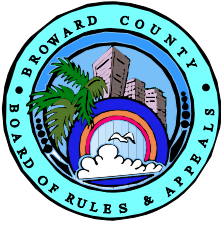
Respectfully Submitted

Kenneth Castronovo



# Section 5





BROWARD COUNTY

# Board of Rules & Appeals

1 North University Drive, Suite 3500B, Plantation, Florida 33324

Phone (954) 765-4500 Fax: (954) 765-4504

<http://www.broward.org/codeappeals>

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**TO:** Members of the Board of Rules and Appeals

**FROM:** James DiPietro, Administrative Director

**DATE:** December 7, 2017

**SUBJECT:** Nominations and Elections for 2018

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As a tradition the Board of Rules and Appeals elects its officers for the new year in either December or January. This year the Board will elect a Chair and a Vice-Chair at the January 11, 2018 meeting. As a reminder, both positions must come from the voting members. The current voting members are as follows:

**Battalion Chief Jeffrey Lucas, FM, CFI, CFEI – Current Chair**  
**Mr. Kenneth Wynn – Current Vice-Chair**  
**Mr. John Famularo,**  
**Mrs. Shalanda Giles Nelson,**  
**Mr. Daniel Lavrich, P.E.**  
**Mr. Daniel Rourke**  
**Mr. Gregg D’Attile,**  
**Mr. Stephen E. Bailey, P.E.**  
**Mr. Ron Burr**  
**Mr. John Sims,**  
**Mr. Dennis A. Ulmer**  
**Mr. Abbas H. Zackria, CSI**  
**Robert A. Kamm, P.E.**

An alternate member of the Board who is seated for the meeting may vote, but may not be a candidate for these positions. The effective date and time of the newly elected Chair and Vice-Chair to assume office will be at the close of the session. Attached you will find a record of attendance. If you have any questions regarding this matter, please contact me.

Thank you.

| B O R A                                 |                   | Lucas/Wynn  |              |              |        | 2014 |   | 5 meetings |       |     |      |     | 2015 |     |      |      |      | 6 meetings |     |     |      |      |     | 2016 |     |      | 3 meetings |      |  | 2017 |  |  |  |  |  |  | 7 meetings |  |  |  |  |  |  |
|---|-------------------|-------------|--------------|--------------|--------|------|---|------------|-------|-----|------|-----|------|-----|------|------|------|------------|-----|-----|------|------|-----|------|-----|------|------------|------|--|------|--|--|--|--|--|--|------------|--|--|--|--|--|--|
| Percentage                              | Meetings Attended | Member name |              | Member since | 1/9    | 5/8  | 7/10  | 10/9       | 11/13 | 1/8 | 2/12 | 4/9 | 5/14 | 7/9 | 10/8 | 1/14 | 2/11 | 3/10       | 6/9 | 9/8 | 12/8 | 1/12 | 3/9 | 5/11 | 6/8 | 8/10 | 10/12      | 11/9 |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
|   |                   | First       | Last         |              | 1/9    | 5/8  | 7/10  | 10/9       | 11/13 | 1/8 | 2/12 | 4/9 | 5/14 | 7/9 | 10/8 | 1/14 | 2/11 | 3/10       | 6/9 | 9/8 | 12/8 | 1/12 | 3/9 | 5/11 | 6/8 | 8/10 | 10/12      | 11/9 |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 96.15                                   | 50                | Ron         | Burr         | Jan-09       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 67.80                                   | 40                | Gregg       | D'Attile     | Oct-07       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 64.41                                   | 38                | John        | Famularo     | Sep-07       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 74.14                                   | 43                | Shalanda    | Giles Nelson | May-03       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 72.73                                   | 8                 | Daniel      | Lavrich      | Mar-16       |        |      | Changed from Alternate to full board member in March 2016 |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 54.55                                   | 6                 | Robert      | Kamm         | Apr-16       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 90.00                                   | 36                | Jeffrey     | Lucas        | Dec-11       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 88.89                                   | 8                 | Daniel      | Rourke       | Mar-16       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 50.85                                   | 30                | John        | Sims         | Nov-06       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 80.00                                   | 4                 | Stephen     | Bailey PE    | Feb-17       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 100.00                                  | 4                 | Dennis      | Ulmer        | Jun-17       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 96.67                                   | 29                | Kenneth     | Wynn         | Sep-12       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 70.83                                   | 34                | Abbas H.    | Zackria      | Jul-09       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| Alternate Members                       |                   |             |              |              |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| Alternate<br>(attends when called upon) | 11                | Steven M.   | Feller       | Mar-16       |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
|   | 8                 | Alberto     | Fernandez    |              |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
|   | 23                | Bill        | Flett        |              |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
|   | 8                 | James       | Terry        |              |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
|   | 38                | David       | Rice         |              |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
|   | 27                | David       | Tringo       |              |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
|   | ####              | Robert      | Taylor       |              |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
|   | 5                 | Jeff        | Falkanger    |              | Feb-17 |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| 21                                      | Gary              | Elzweig     |              |              |        |      |   |            |       |     |      |     |      |     |      |      |      |            |     |     |      |      |     |      |     |      |            |      |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| subtotal                                |                   |             |              |              | 10     | 10   | 9   | 9          | 9     | 8   | 9    | 10  | 10   | 10  | 9    | 0    | 0    | 12         | 12  | 11  | 11   | 11   | 11  | 12   | 11  | 11   | 13         | 13   |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |
| Board Meeting Dates                     |                   |             |              |              | 1/9    | 5/8  | 7/10  | 10/9       | 11/13 | 1/8 | 2/12 | 4/9 | 5/14 | 7/9 | 10/8 | 1/14 | 2/11 | 3/10       | 6/9 | 9/8 | 12/8 | 1/12 | 3/9 | 5/11 | 6/8 | 8/10 | 10/12      | 11/9 |  |      |  |  |  |  |  |  |            |  |  |  |  |  |  |