



Broward County Small Business Development Advisory Board (SBDAB)

Meeting Agenda

Location: Government Center East, 115 S. Andrews Ave., Room A 680 Conference Room

Virtual: [Click here to join the meeting](#)

Meeting Date: Wednesday, November 15, 2023

Time: 4:00 p.m.

SBDAB Members	Term Start	SBDAB Members	Term Start
Jean M. McIntyre, Chair	05/21/2019	Dahlia Baker	10/03/2017
Shaheewa Jarrett, V.C.	02/25/2020	Darren Badore	11/14/2017
Robert Brannen	01/12/2021	Charles Michelson	03/10/2020
Victor Green	08/11/2015	Dana Pollitt	03/10/2015
Richard Bonchick	05/24/2022	Martin D. Sherwood, CPA	01/28/2020

- I. **Call to Order/Roll Call/Introductions**
- II. **Approval of July 19, 2023 Minutes**
- III. **Adoption of November 15, 2023 Agenda**
- IV. **Presentation from the Kauffman FastTrac New Venture Pitch Competition Winner – Key Robbins, CEO Doozee Corp. (Doozee App)**
- V. **Staff Updates**
- VI. **New Business**
 - A. Status of Disparity Study Data Collection
- VII. **Elections of 2024 Chair and Vice Chair**
- VIII. **Future Agenda Items**
- IX. **Next Meeting – January 17, 2024**

Adjournment

**Small Business Development Advisory Board
2023 List of Priorities**

1. Track ARPA Spending
2. Disparity Study
3. Capacity Building
 - Bonding & Access to Capital
 - Mobilization Loan Funding
 - Resources/Grants/Small Business Funding
 - Prosperity Broward Collaboration
4. Small Business Procurement Recommendations/ Small Business Obstacles/Operations (Analysis of Process and Procedures)
5. Mentor/Protégé
6. Mid-Level Certification/Preferences

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Small Business Development Advisory Board Mission

The Broward County Board of County Commissioners established the Small Business Development Advisory Board in August 2001. The purpose of the Small Business Development Advisory Board is as follows:

- Identify and evaluate issues distinctive to Broward County businesses.
- Provide recommendations to the Board of County Commissioners and other government officials concerning enhancements to the County’s procurement activities and practices.
- Enhance communication with, increase opportunities for, improve the economic viability of, and enrich the overall business climate for Small and Disadvantaged Business Enterprises within Broward County.
- Promote, to the greatest extent possible, the participation and use of Broward County businesses in the procurement activities of Broward County government with respect to the purchase of a variety of government services including construction, architectural/engineering services, commodities, professional services, and business