**Plans/Plans Approval Team**

**June 24th Conference Call**

**Call Participants:** Stephen Barkaszi, FSEC; Alan Plante, Orange County; Cindy Nielsen, Orange County; Greg Ferrone, Alachua County; Michael Huneke, Broward County; Kay Sommers, Broward County

**Meeting Discussion Summary**

* Group discussed **plans system**; plans requirements, types of drawings needed, and how standardized plans will deal with specific project design requirements and plan changes.
* Group discussed the **certification process**; 1) master file and requirements, (manual of pre-approved plans, engineering 3rd party peer review, and training); 2) product approval; and 3) legislative action (giving FSEC certifying powers).
* Group discussed the need for a **contractors and solar community advisory/review group** to be used as a sounding board for the plans system.
* Group discussed need for a **PR campaign** to promote plans system flexibility.

**Action Items**

**Plans system action items**

* **FSEC** will continue developing plan system and will look into creating a beta site that can be accessed and used by team so that feed-back can be given to FSEC and improvements made **(provide update during next conference call)**.
* **Stephen** to provide Michael, for distribution to the team, pre-requisite system requirements and limitations **(before next conference call)**.

**Certification process action items**

* Master File: **Alan/Orange County** to contact Wendy Anderson to discuss **(provide results of discussion during next conference call)**.
* Product Approval: **Alan/Orange County** to contact Mo Modani to discuss **(provide results of discussion during next conference call)**.
* Legislative Action: Leave as third alternative can pursue if necessary.
* **Alan/Orange County** to provide Michael, for distribution to the team, key Florida Statutes regarding plans and plans certification **(before next conference call)**.

**Contractors and Solar Community Advisory/Review Group action items**

* **Stephen** to speak with Colleen Kettles to discuss the creation of a solar industry group to provide feedback on plans system **(provide results of discussion during next conference call)**.
* **All team members** to provide Michael with contractor and solar industry contacts for possible inclusion into solar industry group **(ongoing until group established).**

**PR Campaign action items**

* **Stephen** to speak with Colleen Kettles on best approach and next steps **(provide results of discussion during next conference call)**.

**Next Conference Call: Tuesday July 8th 10:00**

**Call-in Number: 954-357-5488**