



CHECKLIST FOR SURFACE WATER MANAGEMENT LICENSE APPLICATION

SECTION I - ADMINISTRATIVE INFORMATION

A	(TWO COPIES) COMPLETED APPLICATION FORM WITH APPROPRIATE FEE ARE SUBMITTED AS ITEMS 1-A.
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SECTION II - SITE INFORMATION (WHERE APPLICABLE)

A	DETAILED LOCATION SKETCH IS SUBMITTED AS ITEM II - A
B	TOPOGRAPHICMAP (WITH CONTOURS) OF THE SITE AND ADJACENT HYDROLOGICALLY RELATED AREAS INCLUDING OVERALL MAP OF THE AREA SHOWING WHERE RUNOFF PRESENTLY GOESAND SIZE, LOCATION, TOPOGRAPHY, AND LAND USE OF OFF-SITE AREAS WHICH DRAIN THROUGH, ONTO, AND FROM THE PROJECT IS SUBMITTED AS ITEM II-B.
C	IDENTIFICATION OF SEASONAL WATER TABLE ELEVATIONS WITH SUPPORTING DOCUMENTATION IS SUBMITTED AS ITEM II-C.
D	FLOODPLAIN INFORMATION IS SUBMITTED AS ITEM II-D.
E	DESCRIPTION OF VEGETATIVE COVER INCLUDING WETLAND IS SUBMITTED AS ITEM II-E.
F	(THREE SETS) PAVING, GRADING, AND DRAINAGE PLANS, WITH SPECIAL ATTENTION TO PERIMETER SITE GRADINGARE SUBMITTED AS ITEMS II-F.
G	PERCOLATION DATA IS SUBMITTED AS ITEM II-G.
H	CONSTRUCTION TECHNIQUES TO PREVENT ADVERSE QUALITY IMPACTSOFF-SITE ARE SUBMITTED AS ITEM II-H
I	WATER WITHDRAWAL IS SUBMITTED AS ITEM II-I.
J	WELLFIELD ZONE LOCATION IS SUBMITTED AS ITEM II-J

SECTION III-MASTER PLAN INFORMATION (WHERE APPLICABLE)

A	(THREE SETS) MASTER PAVING, GRADING, AND DRAINAGE PLAN IS SUBMITTED AS ITEM III-A.
B	DRAINAGE PLAN DETAILS ARE SUBMITTED AS ITEM III-B.
C	RECEIVING BODY LIST IS SUBMITTED AS ITEM III-C.
D	DRAINAGE BASIN BOUNDARIES SHOWING DIRECTION OF FLOW, TAKING INTO ACCOUNT OFF-SITE RUNOFF BEING ROUTED THROUGH OR AROUND THE PROJECT ARE SUBMITTED AS ITEM III-D.
E	RIGHT-OF-WAY AND EASEMENT LOCATIONS FOR THE DRAINAGE SYSTEM, INCLUDING ALL AREAS TO BE RESERVED FOR WATER MANAGEMENT PURPOSES, WITH THE LEGAL METHOD TO BE UTILIZED ARE SUBMITTED AS ITEM III-E.
F	LIST OF NEARBY EXISTING OFF-SITE WATER MANAGEMENT FACILITIES WHICH MIGHT BE AFFECTED BY THE PROPOSED CONSTRUCTION OR DEVELOPMENT IS SUBMITTED AS ITEM III-F.

SECTION IV - SURFACE WATER MANAGEMENT ANALYSIS/INFORMATION (WHERE APPLICABLE)

A	DESIGN STORMS USED, INCLUDING DEPTH, DURATION AND DISTRIBUTION IS SUBMITTED AS ITEM IV-A.
B	STAGE-STORAGE, STAGE-DISCHARGE COMPUTATIONS FOR THE OUTFALL STRUCTURE(S), AND A LAND COVERAGE TABLE FOR EACH BASIN IS SUBMITTED AS ITEM IV-B.
C	RUNOFF ROUTING CALCULATIONS SHOWING DISCHARGES AND ELEVATIONS INCLUDING OFF-SITE INFLOWS ARE SUBMITTED AS ITEM IV-C.
D	RETENTION/DETENTION VOLUME CALCULATIONS ARE SUBMITTED AS ITEM IV-D.
E	CALCULATIONS WHICH DEMONSTRATE COMPENSATION FOR FLOODPLAIN ENCROACHMENT, ARE SUBMITTED AS ITEMIV-E.

SECTION V -LEGAL AND INSTITUTIONAL INFORMATION (WHERE APPLICABLE)

A	PROOF OF OWNERSHIP SUPPORTING INFORMATION IS SUBMITTED AS ITEM V-A
B	IDENTIFY ENTITY RESPONSIBLE FOR OPERATION AND MAINTENANCE OF THE WATER MANAGEMENT SYSTEM IS SUBMITTED AS ITEM V-B.
C	POTABLE WATER AND WASTEWATER UTILITIES SUPPORTING INFORMATION IS SUBMITTED AS ITEM V-C.
D	DOCUMENTATION OF LEGAL AND PHYSICAL AVAILABILITY OF RECEIVING WATER SYSTEM TO RECEIVE PROJECT DISCHARGE IS SUBMITTED AS ITEM V-D.
E	DEVELOPMENT OF REGIONAL IMPACT STATUS IS SUBMITTED AS ITEM V-E.
F	REVISED! HARD COPY AND AN ELECTRONIC COPY OF BOUNDARY SURVEY WITH NORTH AMERICAN DATUM (NAD 83) COORDINATES IS SUBMITTED AS ITEM V-F.
G	UTILITIES - IDENTIFY POTABLE WATER/WASTEWATER FACILITIES SUPPORTING INFORMATION SUBMITTED AS ITEM V-G.

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