



Department of Public Works & Transportation • Water & Wastewater Services

WATER & WASTEWATER ENGINEERING DIVISION

2555 West Copans Road • Pompano Beach, Florida 33369 • 954-831-0745 • FAX 954-831-0798/0925

INSTRUCTIONS FOR FILLING OUT THE INDEMNIFICATION AGREEMENT

- WWS/WWED Budget Number will be filled in by WWS staff.
- Line 2; fill in what you want to construct in the easement; for example, “a six foot high wooden fence”, “a concrete patio”, “paver bricks”, etc.
- Line 3, after “address being”; fill in the postal address of the property, for example “2050 NE 10 Avenue, Forgotten City, Florida 33360”.
- Line 6, after “LEGAL DESCRIPTION”; fill in the legal description of the property. This is generally found on the Survey drawing of the property or on the Deed of Ownership.
- The Owner(s) are to sign the Agreement in the presence of a Notary Public. The name of the Owner (and co-owner if there is one) is to be printed below the signatures. If ownership consists of more than one person, then all the owners must sign this Agreement. For example, if the property is owned by a husband and wife and it is so stated on the Deed, then both the husband and wife must sign this Agreement.
- FAXED SIGNATURES ARE NOT ACCEPTABLE.
- The Notary portion is to be completed by the Notary, including the Notary’s seal.
- This Agreement must be completed in its entirety before sending it to the Water and Wastewater Engineering Division.

THE COMPLETED AGREEMENT MUST BE ACCOMPANIED WITH THE FOLLOWING:

1. A copy of the survey drawing for the property.
2. A copy of the Deed of Ownership showing the person(s) signing the Agreement to be the property owner(s).

For developer projects, the Agreement should be delivered to the WWS development coordinator, otherwise the Agreement and survey and copy of the Deed are to be mailed or delivered in person to:

Broward County Water and Wastewater Services
Water and Wastewater Engineering Division
Planning and Development Section
2555 West Copans Road
Pompano Beach, Florida 33069
Attention: Don Perron 954-831-0944

THERE IS A FEE FOR PROCESSING THE INDEMNIFICATION AGREEMENT. THE FEE CAN CHANGE BUT WAS \$20 AS OF OCTOBER, 2008.

TO BE RECORDED

BUDGET NO.: _____

INDEMNIFICATION AGREEMENT

(Encroachment)

WHEREAS, I/We, the undersigned, desire to construct the following "Improvements:"

in the Utility Easement on the property, address being _____

LEGAL DESCRIPTION: _____

I/We, heirs and successors in title, do hereby agree that it will be my/our responsibility to maintain or remove the "Improvements" at our expense and at no cost to the County; should the County require same to be done for use of the Easement. I/We, further agree to indemnify and save harmless the County, its agents or employees for all suits and actions of every name and description which may result from or on account of any injures or damages received by any person, persons or property, caused directly or indirectly as a result of the "Improvements" being within the easement.

This Indemnification Agreement shall be binding upon the Owner, its heirs, successors, legal representatives and assigns. This Agreement will run with the land and shall be recorded in the Public Records of Broward County.

Owner's Signature

Co-Owner's Signature

Type/Print Owner's Name

Type/Print Co-Owner's Name

Signed and sworn to (or affirmed) before me this _____ day of _____, 2 ____.

My Commission Expires:

Notary Public

Print Name of Notary Public

BROWARD COUNTY WATER & WASTEWATER SERVICES
WATER & WASTEWATER ENGINEERING DIVISION
2555 W. Copans Road
Pompano Beach, FL 33069
Telephone: (954) 831-0741

Approved by: _____

Date: _____