

Broward County Engineering Division  
**APPLICATION FOR ENGINEERING REVIEW  
FOR CHAPTER 177 FLORIDA STATUTES**

REQUIRED DOCUMENTATION CHECK LIST

- (1) **The original plat drawing** prepared pursuant to Chapter 177, Florida Statutes, containing all items required by Section 5-189(a) and all original signatures required for the executed dedication and acknowledgment and the executed mortgagee approval and acknowledgment on the face of the plat drawing, or on a separate consent and dedication form\* authorizing creation of the plat. The form of such consent document shall be determined by the County Attorney's Office.
- (2) **The original signatures of designated officials of municipalities, drainage districts, special improvement districts, or taxing districts** as applicable shall be required on the original plat drawing. In cases where two signatures are required, the drawing may be accepted with one signature provided that the municipality, drainage district, special improvement district, or taxing district provides written confirmation that it will sign the plat prior to recordation. If the plat is located within a traffic impact area, municipal approval may exclude approval of the adequacy of the regional roadway network. Language preceding the designated municipal official's signature on the plat drawing shall include wording stating that the municipality agrees not to issue building permits for the construction, expansion, and/or conversion of a building within the plat until such time as the developer provides the municipality with written confirmation from Broward County that all applicable impact fees have been paid or are not due.
- (3) **An original title certificate\* or an attorney's opinion of title\***. The title certificate or attorney's opinion of title shall:
  - a) be based upon a legal description that matches the plat.
  - b) be based upon a search of the public records within forty-five (45) days of submittal.
  - c) contain the names of all owners of record.
  - d) contain the names of all mortgage holders of record and if there are no mortgages, it shall so state.
  - e) contain a listing of all easements and rights-of-ways of record lying within the plat boundaries.
  - f) contain a listing of all easements and rights-of-ways which abut the plat boundaries and are necessary for legal access to the plat, and if there are none it shall so state.
- (4) **Current tax letter or receipt** from the Broward County Revenue Collection Division for tax letter preparation.
- (5) **Plat review service charge form\*, review fee, and one copy of the plat** with all changes from the original plat review application highlighted.
- (6) **Letter from Buckeye Pipeline Company** when plat is adjacent to or contains an Everglades Pipe Line Company easement (required only as applicable).

PLEASE NOTIFY BROWARD COUNTY ENGINEERING DIVISION, SURVEY SECTION AT 954-577-4608 WHEN PRM'S ARE READY FOR VERIFICATION.

\* THESE FORMS ARE AVAILABLE ONLINE ON THE ENGINEERING DIVISION'S WEB SITE:  
<http://www.broward.org/PublicWorks/BCEngineering/Pages/PlatSectionForms.aspx>

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Signature/Owner or Authorized Agent

Date