



Resilient Environment Department  
**BUILDING CODE DIVISION | BUILDING PERMITTING**  
 2307 West Broward Boulevard, Suite #300, Fort Lauderdale, Florida 33312 • 954.765.4400 • broward.org/building

**CERTIFICATE OF COMPLETION REQUEST**

**The licensed Qualifier on the referenced permit must pick up the approved Certificate of Occupancy/Certificate**

Permit #: \_\_\_\_\_ Date: \_\_\_\_\_

Parcel ID/Folio#: \_\_\_\_\_ Jurisdiction: \_\_\_\_\_

This Certificate of Completion is requested for:

Change of Occupancy:        Yes        No

Contractor Name: \_\_\_\_\_

Property Owner(s) Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Job Value: \$ \_\_\_\_\_ NOC Recorded:                Yes                No

<b>Necessary Documents</b> (Check all that apply. <i>This package must be submitted to BCD Building Permitting office prior to scheduling the Final Building inspection</i> )		<b>Finals</b>	<b>Date</b>
<input type="checkbox"/>	Highway Construction & Engineering Division	Building	
<input type="checkbox"/>	Final Survey	Electric	
<input type="checkbox"/>	Soil Treatment (initial/final)	Mechanical	
<input type="checkbox"/>	Insulation Certificate	Plumbing	
<input type="checkbox"/>	Special/Threshold Inspector Certificate	BSO Fire	

**NOTES:**

CC Issued by: \_\_\_\_\_ Date Issued: \_\_\_\_\_

