



HUMAN SERVICES DEPARTMENT

COMMUNITY PARTNERSHIPS DIVISION / Children's Services Administration

115 S Andrews Avenue, Room A370 • Fort Lauderdale, Florida 33301 • 954-357-6202 • FAX 954-357-8204

Broward County Board of County Commissioners
Children's Services Board Needs Assessment Committee Meeting
Minutes April 3, 2024

I. Welcome and Introductions

The meeting was called to order at 9:02 A.M.

Committee Members in attendance: Maria Juarez Stouffer, Evan Goldman, Monica King, Dan Schevis and Joel Smith in person.

Committee Members absent: Dan Schevis and Evan Goldman

CSB Members: Brenda Fam, Jarvis Brunson and Traci Schweitzer present; Cara Malave and Veda Hudge via TEAMS.

Staff members in attendance: Cassandra Evans, Assistant Director of Community Partnerships Division (CPD), Luis Arvelo (CPD), Sandra Meza Hernandez (CSA).

II. Approval of minutes

Approval of March 6, 2024, Needs Assessment Committee meeting minutes.

Motion: To approve the March 6, 2024, Needs Assessment Committee minutes as presented by staff.

First: Monica King

Second: Jarvis Brunson

Declaration of Conflict: None

Discussion: None

Result: Passed

III. Chair Report

Maria Juarez Stouffer recapped the need and interest to listen and learn to all the presentations from different areas of all Human Services Department

IV. Section Administrator's Report

RFP25

Cassandr Evans reminded Members the RFP for FY25 is open until Wednesday, April 10th., County Staff is under cone of silence; and to send Dr. Hill-Howard an email if they have any recommendations for raters for the RFP applications.

Schedule of Presentations (refer to attached provider presentations)

Community Partnerships Division (CPD)- Healthcare Services Section by Jessica Roy, Administrator.

Crisis Intervention and Support Division (CISD) by Tamica Gaynor, Administrator – Justice Services and Ana Ferrer, Administrator - Nancy J. Cotterman Center.

Human Services Housing Options Solutions and Supports Division (HOSS-D) by Alex Morales, Assistant Director.

Presenters talked about their sections, programs and services provided to families in Broward County. They answered questions from Members. They shared their contact information for future reference.

Motion: To extend the meeting 15 minutes until 11:15 am.

First: Monica King

Second: Joel Smith

Declaration of Conflict: None

Discussion: None

Result: Passed

V. Public Comments

None

VI. Adjournment

Meeting adjourned at 11:15 am.

The next Needs Assessment Committee meeting is scheduled for Wednesday, May 1, 2024, at 9:00 A.M. at 2300 W Commercial Blvd, Fort Lauderdale, Florida 33309.