



**HOUSING FINANCE DIVISION**

110 Northeast 3<sup>rd</sup> Street, Suite 300 • Fort Lauderdale, Florida 33301 • 954-357-4900 • FAX 954-357-8221

# ***BROWARD COUNTY HOME CONSORTIUM***

## **MEETING MINUTES**

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Housing Finance Division (HFD)

Virtual

April 18, 2024 | 2:30 PM

Recorded by Amalee Badreddine

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Tim Ryan • Michael Udine  
[www.broward.org](http://www.broward.org)

**I. CALL TO ORDER – 2:35 PM**

A regular meeting of the Broward County HOME Consortium was called to order by Ms. Lopez, Housing and Community Redevelopment Manager, a quorum was present.

**II. ATTENDANCE  
CONSORTIUM MEMBERS PRESENT**

Municipalities Represented / Name		Municipalities not represented
Town of Davie	Jael Martinez	City of Coconut Creek
City of Deerfield Beach	Tameka Dorsett- Black	City of Coral Springs
City of Lauderhill	Adelle Alfred	City of Miramar
City of Lauderhill	Arlene Walcott	
City of Margate	Jackie Chin - Kidd	
City of Pembroke Pines	Diana Acevedo	
City of Pembroke Pines	Joseph “Joe” Yaciuk	
City of Plantation	Edlyn Griffith	
City of Sunrise	Stephanie Hahn	
City of Sunrise	Isabel Blanco	
City of Tamarac	Carolyn Francis-Royer	
City of Tamarac	Nichola Lewis	

**Community Revitalization Affiliates, Inc. (Non-Members)**

<b>Present</b>	Denise Creary, Virginia Bermudez
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**Community Redevelopment Affiliates, Inc. (Non-Members)**

<b>Present</b>	Jacqui Mirabal
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**BROWARD COUNTY STAFF**

Name	Position
Yvette Lopez	Housing Finance and Community Development Manager
Angela Bauldree	Business Manager, Fiscal and Compliance Section
Suzanne Weiss	Home Ownership & Repair Section Manager
Andy Chandra	Housing Community Development Specialist

Linda Archer	Accountant, Fiscal and Compliance Section
Ruth Ramos	Housing Community Development Specialist
Michael Grabow	Housing Community Development Specialist
Amalee Badreddine	Administrative Assistant
Patrick Haggerty	Program/Project Coordinator

### III. APPROVAL OF PREVIOUS MEETING MINUTES

Approval of the March 21, 2024, meeting minutes was motion by Jael Martinez and seconded by Edlyn Griffith.

### IV. HOME TOPICS

#### Discussion (General) HUD Action Plan

Yvette Lopez reminded the consortium that the action plan has been opened and stated that the deadline is July 30th. Ms. Lopez reminded the cities to document their changes and complete citizen participation so that she could submit the amendment.

#### Terms and conditions

Ms. Lopez mentioned that at the last meeting, we gave out the 22/23 terms and conditions to the members as an example, which was also attached to the invite for this meeting to remind members they need to update any changes to their terms and conditions as they will be a part of the action plan and are to be due in May.

#### Policies and Procedures

Ms. Lopez stated that Michael Grabow has been reviewing the policies and procedures, and some cities are still pending.

Mr. Grabow commented that a few policies and procedures are still under review and will be giving back some with recommendations for corrections. He emphasized the need for the members to give them back as soon as possible. Ms. Lopez added that once we get the policies and procedures back after corrections are made, they will start drafting the agreements for the current funding.

#### Status of Billings

Ms. Lopez said that at this point, they now know which files are outstanding; some were finalizing solutions.

### Property Standards

Ms. Lopez confirmed that the final draft of the property standards has been submitted, she has yet to be able to review them but will review them soon with Angela Bauldree. Ms. Lopez continued to say she would like to discuss the property standards with the members at the next meeting so that they can discuss them before making the final version.

Ms. Lopez added that these property standards were made with city input in mind. In addition, they should cover most local codes and any HUD requirements. In lieu of the HQS, they will also have a specific property standards checklist or inspection form.

**V. NEXT MEETING DATE – May 16, 2024**

**VI. ADJOURNMENT – 3:02 PM**

**(Motion by Tameka Dorsett- Black and seconded by Edlyn Griffith)**

**Disclosure: The above captioned Minutes are transcribed in a summary format. To hear the full meeting, a compact disk of the meeting can be provided after 24-hour notice to the HFD Administration Section at 954-357-4900.**