Presented By: **Stephannie Cetoute** June 2023



Healthy Living Through Healthy Spaces

# ABOUT US History



Stephannie Cetoute Managing Director 1998 Founded in 1998 by "Lee" Cetoute

Today

In 2004 changed the name to Amer-Plus Janitorial & Maintenance and expanded operations to provide full commercial cleaning services throughout South
 Florida.

In 2018 Stephannie Cetoute, joins company as Managing Director.

Amer Plus continues to expand its market and distinguish itself as a company that promotes healthy living through healthy spaces.



Lumodeste "Lee" Cetoute Director of Operations

#### WHO WE ARE

At the core







We will bring forth the best version of the people we serve by creating a conducive physical environment through cleanliness.

#### Mission

To bring out the best version of our clients, employees, owners and our community by promoting healthy living through a healthy space.



Vision

In the next 5 years we want to be one of the top 5 cleaning companies in the Southeast Region servicing businesses and organizations who are people centric.



#### Values

Mindful: How does this action/product impact myself and those I serve? Authentic: Is this action aligned with our company principles and who we are? Integral: Would I be okay performing or disclosing this act in front of those I serve? Altruistic: Does this task help anyone besides myself?

### Staffing and Standard Operating Procedures

- **1- Hiring Process**
- 2- Training
- 3- Standard Operating Procedures for cleaning various types of facilities

# Onsite Supervision and How it's managed

Attendance Management
 Inventory Management
 Effective Communication

### Attendance Management / Inventory Management

		Swept Amer-Plus Janitorial & Maintenance LLC	÷ ₹ 4 6
DAILY REPORT	<ul> <li>Dashboard</li> <li>Reports</li> <li>Locations</li> <li>Inspections</li> <li>Time Tracking</li> <li>Scheduling ~</li> </ul>	English Security Pirc MR Pin B014 GENERATE Disable Mandatory GeoFence Sign In/Out	
	<ul> <li>Supplies</li> <li>Cleaners</li> <li>Supervisors</li> <li>Managers</li> <li>Clients</li> </ul>	Track Travel Time  Required Unapproved Locations  Search SELECT ALL SELECT ALL SELECT ALL Varentura City USACE ARMY:  SAVE	f Excellence School

# **Effective Communication**

#### **Janitorial Software Features**









#### **1- Quality Assurance**

# **Quality Assurance**

Magazines, Chairs Straightened Receptionist Desk Wiped Mats Vacuumed

Trash Missed Liners Changed, Extra liners in bottom of cans Cans Wiped Down

PFG

Dashboard	Reports >> Inspections Report >> Inspection Details							
Reports	Inspection Details (CRC CL	Details (CRC CLEANING INSPECTION)			CANCEL MANAGE -			
Locations				_		_		
Inspections	1.85%	87.03%	3.70%					
Time Tracking	Exceeds Standards	Meets Standards	Below Standards			7.42% Not Inspect	ed:	
Scheduling 🗸	Stanuarus	Standarus	Stanuarus					ţ1
Supplies								
Cleaners	Inspection Details	Front Entrance:						CUSTODIAL INSPECTION SAMPLE CHECKLIST Inspections of building locations, trucks, equipment, and junitor closets will be conducted on a regul basis, as often as a once per week if warranted. During the annual review period, each employee receives
	Aventura Community Recreation Center	Inspection Point	Exceeds	Meets	Below	N/A		thorough assessment of acceptable job performance. However, if warranted, there may be sever inspections considered for an employee during each review period. Truck, equipment and janitor clos inspections will be applied to the organization, care and cleanliness of equipment portion of the review Building inspections will be applied to the "Performing Basic Skills" and "Detail Cleaning" portions .
Supervisors								building inspections will be applied to the Performing basic Skrifs and Detail Cleaning portions of the review.
	DATE	Vacuum Carpet		<b>v</b>				
Managers	DATE Tue Feb 22, 2022	Vacuum Carpet Clean doors (inside/outside)		•	0		~	Account: Employee: Date: Ratinge: P = Poor - Performance is Unacceptable
Managers				©	0		~	Ratings:       P = Poor -       Performance is Unacceptable         F = Fair, Below, Standard - Performance is below the       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for
Supervisors Managers Clients	Tue Feb 22, 2022	Clean doors (inside/outside)			0		~	Ratings:       P = Poor - Performance is Unacceptable         F = Fair, Below Standard - Performance is below the Specifications at this location.       Town of Palm Beach       standards for         G = Good, To Standard - Performance meets.       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for
Managers	Tue Feb 22, 2022	Clean doors (inside/outside) Wipe handles		0	0		~	Ratings:       P = Poor - Performance is Unacceptable         F = Pair, Below Standard - Performance is below the       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for         Specifications at this location.       Town of Palm Beach       standards for         Entrance       Eatrance       Town of Palm Beach       standards for
Managers	Tue Feb 22, 2022	Clean doors (inside/outside) Wipe handles		0	•		~	Bailings:     Town of Palm Beach       F = Fair, Below, Standard - Performance is below the Specifications at this location.     Town of Palm Beach     standards for       G = Good, To: Standard - Performance meets.     Town of Palm Beach     standards for       Specifications at this location.     Town of Palm Beach     standards for       E = Excellent - Foreformance excess and never fails short of     Town of Palm Beach     standards for

## Thank You!