

AGENDA
LIVING WAGE ADVISORY BOARD MEETING
December 1, 2021 - 11:00 a.m.
In-Person Meeting and Virtual Meeting via WebEx

Conducted from:
Broward County Governmental Center Building
115 S. Andrews Avenue, Room 302
Fort Lauderdale, FL

- I. Call to Order and roll call.
 - II. Introductions as necessary.
 - III. Approval of September 1, 2021 minutes.
 - IV. Staff updates to report.
 - V. Updates from Board members on meetings with Commissioners regarding the Living Wage.
 - VI. Discussion and instruction to staff.
 - VII. Adjourn.
-

Special Instructions & Notes:

1. Virtual Meeting Information:

There are two ways to join the meeting:

1. *Via your computer*
 - a. *Go to*

<https://broward.webex.com/broward/j.php?MTID=m4ed57b3c51c6186882a745625e36ac01>

- b. *Enter your name and email address.*
- c. *Enter the session password: **hDc8Rfa42Hu** (exactly as written).*
- d. *The session number should populate, if it is not enter **2436 627 1965 in the session number field.***
- e. *If your computer does not have a microphone, **follow the attached instructions to use your phone's audio***

2. *Via your phone*
 - a. *Using your telephone call: **1-415-655-0002***
 - b. *Enter Access code: **2436 627 1965 #***
 - c. *Enter the session password: **43287324#***

2. Click on the link below for a copy of the complete agenda & attachments:

[Agenda Package – December 1, 2021](#)

AGENDA
LIVING WAGE ADVISORY BOARD MEETING
December 1, 2021 - 11:00 a.m.
In-Person Meeting and Virtual Meeting via WebEx

3. Guidelines for **virtual public participation**:

- To promote social distancing and avoid risk of additional community spread, this meeting is not open to physical attendance by members of the public.
- If you are virtually attending this meeting, click on the link below and complete the Guest Speaker Form.

[Guest Speaker Form](#)

- The form must be submitted electronically, at least two days before the meeting to:

lugarcia@broward.org.
- If you do not have the ability to view the meeting or provide public comment and wish to do so, please notify us at the following email address: lugarcia@broward.org, telephone number: (954) 357-6071 or physical mailing address: Lucy Garcia, Advisory Board Minutes Coordinator, 115 S. Andrews Avenue, Room 212, Fort Lauderdale, FL 33301 at least two days before the meeting, so that the County can communicate the location of the access point to you.”

4. If you have any questions, please contact Lucy Garcia, Advisory Board Minutes Coordinator at lugarcia@broward.org or (954) 357-6071.

If this is your first-time using WebEx, please follow the instructions below to access it:

1. Go to <https://broward.webex.com/broward/j.php?MTID=m4ed57b3c51c6186882a745625e36ac01>
2. Enter your name and email address.
3. Enter the session password: **hDc8Rfa42Hu (43287324 from phones)** and, if asked session number: **2436 627 1965**
4. A new window will pop-up asking you to Install or Allow installation of the Webex add-on. As we do not install anything on County computers without prior authorization, select "Go Here" to view the webinar without downloading anything. See screenshot below.



5. This will take you to the Having Trouble Joining screen. Select "Run a temporary application" to join the meeting and "Run" on the pop-up window at the bottom of the page. See screenshot below.



6. Once you are logged in, you will see Audio Conference information. Call in to the session using the phone number and access code provided below.
US Toll: 1-415-655-0002
Access Code: 24366271965#
Meeting Password: 43287324#

MINUTES
LIVING WAGE ADVISORY BOARD MEETING
Wednesday, September 1, 2021 - 11:00 a.m.

Living Wage Advisory Board Members Present:

Mark Klein, Chair
Zac Cassidy, Vice Chair
Mike D. Payne, Board Member
Chester Just, Board Member
Eddie Edwards, Jr., Board Member
Frank De Risi, Board Member

Living Wage Advisory Board Members Absent:

James Ryan, Board Member

County Staff Present:

Shelia Pitts-Howard, Administrative Officer Senior, Purchasing Division
Alexa Francis, Administrative Officer, Purchasing Division
Fernando Amuchastegui, Assistant County Attorney, Office of the County Attorney
Lucy Garcia, Program Project Coordinator, Purchasing Division (Minutes Coordinator)

- I. The Minutes Coordinator, Lucy Garcia called the meeting to order at 11:05 a.m. Roll call was conducted by Lucy Garcia and it was noted a quorum was present. The meeting was held in-person with two members attending in-person & four members virtually using WebEx.
 - II. No Introductions were necessary for this meeting.
 - III. **A motion was made by Mike Payne, seconded by Chester Just and unanimously passed to accept the June 2, 2021 minutes.**
 - IV. Staff Updates:
 - A. Alexa Francis briefly discussed the Living Wage Contracts Report for the June 2021 – August 2021 reporting period. There were eight new living wage contracts to report for this period and three of those were increased due to living wage. There were no questions or discussion on the report.
 - B. The report provided by Human Resources, will be addressed at the next meeting, if applicable.
 - V. Updates from Board members on meetings with Commissioners regarding the Living Wage:
 - A. There were no other updates provided at this time.
 - VI. Discussion:
 - A. The minutes coordinator, Lucy Garcia announced to the Board Members that Glenn Marcos, Assistant Director who attended the meeting on behalf of staff for the Purchasing Division will no longer be attending the Living Wage Advisory Board (LWAB) as he is no longer with the County. At this time, we do not know who, or if, someone will be replacing Mr. Marcos. Currently Alexa Francis & Shelia Pitts-Howard, who also attend the meeting on behalf staff, will continue to attend the meetings and if there are any questions or information needed by the Board, those questions will be vetted for an appropriate response as requested.
 - B. At the last meeting of 6/2/21, the LWAB members requested staff to provide any available data/information on the percentage of employees working under the living wage contracts that are taking their company issued health insurance. Staff provided an update that the data/information is still being researched and any updates will be provided at the next meeting.
 - C. The Board members reviewed the upcoming Budget workshop schedule.
- Instruction to Staff:
- A. There was no further instruction to staff other than the previously requested data/information on the percentage of employees working under living wage contracts that are taking their company issued health insurance.

VII. There being no further business before the Board, the meeting adjourned at 11:20 a.m.

This meeting was recorded on CD 21-SC-12 (Via WebEx).

Hand-Outs at the 9/1/21 Meeting:

1. Living Wage New Contracts Report.
2. 2021 Budget Workshop Schedule.
3. Attendance Record.
4. 2021 Budget Workshop Schedule
5. Email of 8/20/21 with "Draft" 6/2/21 minutes.



Broward County Living Wage Ordinance: New Living Wage Contracts (Effective for the Period September - November 2021)

Item:	Bid/RLI/ RFP No.:	Description/ Title:	Vendor/ Contractor Name:	Award Date:	Effective Date:	New Estimated Contract Value (Annual):	Previous Estimated Contract Value (Annual):	Comments:	Reporting Exemption:	Contract increases attributable to: (for N/A See Comments)	
										Living Wage	Scope Changes
1	BLD2123500A1_1	Fire Alarm and Security Management System Maintenance	Johnson Controls, Inc.	9/21/2021	10/1/2021	\$1,711,077.24	\$988,666.67	Fire Alarm and Security Management System Maintenance, Bid No. BLD2123500A1, for the Facilities Management Division, in the initial three-year amount of \$5,133,232 and authorize the Director of Purchasing to renew the contract for two one-year periods for a five-year potential estimated amount of \$11,355,924. The initial contract period shall begin on October 1, 2021 and shall terminate three years from that date. Increase from the previous contract is due to addition of new locations and equipment. Incumbent: Johnson Controls, Inc.; Contract Number and Title: M2113151A1, Fire Alarm and Security Management System Maintenance. Contract Term: October 1, 2016 through September 30, 2021. Expenditures to date: \$9,104,010.51.	N	N	Y
2	BLD2122449G1_1	Elevator, Escalator and Moving Walk Maintenance and Repair	Schindler Elevator Corporation	10/19/2021	11/1/2021	\$5,063,916.00	\$4,434,100.00	Elevator, Escalator and Moving Walk Maintenance and Repair, Bid No. BLD2122449G1, for the Aviation Department, in the initial two-year ten-month amount of \$14,347,762 and authorize the Director of Purchasing to renew the contract for a one-year period for a three-year ten-month potential estimated amount of \$19,411,677. The initial contract period shall begin on November 1, 2021 and shall terminate on August 28, 2024. Increase from the previous contract is due to additional maintenance for units coming off warranty and additional units for terminal expansion. Incumbent: Schindler Elevator Corporation; Contract Number and Title: BLD2117408B1, Elevator, Escalator, and Moving Walk Maintenance and Repair at FLL; Contract Term: September 26, 2018 through November 2, 2021; Expenditures to date: \$12,510,354.	Y	N	Y
3	TRN2123204B1_1	Paint and Body Repairs Service	Anita's Body Shop and Paint Inc. Luis Alejandro Palma	10/19/2021	10/19/2021	\$195,040.00	\$149,910.00	Paint and Body Repairs Service, Bid No. TRN2123204B1, for the Transportation Department, in the initial two-year amount of \$390,080 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$975,200. The initial contract period shall begin on October 19, 2021 and shall terminate two years from that date. Increase from the previous contract is due to living wage and increase in contract duration from 3 years to 5 years.	N	Y	N
4	TRN2123204B1_2	Paint and Body Repairs Service	Caffi Brothers Body Shop Santa Rosa Body Shop Inc.								

Item:	Bid/RLI/ RFP No.:	Description/ Title:	Vendor/ Contractor Name:	Award Date:	Effective Date:	New Estimated Contract Value (Annual):	Previous Estimated Contract Value (Annual):	Comments:	Reporting Exemption:	Contract increases attributable to: (for N/A See Comments)	
										Living Wage	Scope Changes
5	BLD2122592B1_1	Fire Hydrant Maintenance & Repair Services	Madsen-Barr Corporation	11/9/2021	1/29/2022	\$594,906.75	\$538,597.50	<p>Fire Hydrant Maintenance & Repair Services, Bid No. BLD2122592B1, for the Water and Wastewater Department, in the initial one-year amount of \$594,906.75 and authorize the Director of Purchasing to renew the contract for two one-year periods for a five-year potential estimated amount of \$1,784,720.25. The initial contract period shall begin on January 29, 2022 and shall terminate one year from that date. Increase from the previous contract is due to increased quantities and items.</p> <p>Incumbent: Madsen/Barr Corporation: Contract Number and Title: BLD2116617B1, Fire Hydrant Maintenance and Repair Services; Contract Term: January 29, 2019, through January 28, 2022; Expenditures to date \$59,498.55.</p>	Y	N	Y

Advisory Board Attendance Record

Board Name:	Living Wage Advisory Board													
Board Coordinator Name:	Lucy Garcia													
Coordinator Contact #:	(954) 357-6071													
Meeting Dates:	Jan	Feb	Mar*	Apr	May	Jun*	Jul	Aug	Sep*	Oct	Nov	Dec*	Year End Status	
	N/A	N/A	3	N/A	N/A	2	N/A	N/A	1	N/A	N/A	1		
Member Name														
Mark Klein, Chair			X			X			X					
Zac Cassidy, Vice Chair			X			X			X					
Mike "D" Payne			X			A			X					
Frank De Risi			X			X			X					
James Ryan			A			E			A					
Chester Just			X			X			X					
Eddie Edwards, Jr			X			X			X					
*In-person & Virtual Meetings														

After each meeting, email a copy of **this attendance record** to boards@broward.org. If you have any questions, please call the County Boards Administrator at 954-357-5934.

Legend:

X - present

A - absent

E - excused

NQA - no quorum absent

NQX - no quorum present

N - newly appointed

Z - removed

C - cancelled

2022
LIVING WAGE ADVISORY BOARD MEETINGS

(These are the quarterly meetings (First Wednesday of the month) for 2022

MARCH 2, 2022

JUNE 1, 2022

SEPTEMBER 7, 2022

DECEMBER 7, 2022