

AGENDA  
LIVING WAGE ADVISORY BOARD MEETING  
March 1, 2023 - 11:00 a.m.  
**In-Person Meeting**

Conducted from:  
Broward County Governmental Center Building  
115 S. Andrews Avenue, Room 302  
Fort Lauderdale, FL

- I. Call to Order and roll call.
- II. Introductions as necessary.
- III. Approval of December 7, 2022 minutes.
- IV. Staff updates to report.
- V. Updates from Board members on meetings with Commissioners regarding the Living Wage.
- VI. Discussion and instruction to staff.
- VII. Adjourn.

**Special Instructions & Notes:**

1. Click on the link below for a copy of the complete agenda & attachments:  
[Agenda Package – March 1, 2023](#)
2. Guidelines for **public participation**:
  - If you are planning on attending this meeting, click on the link below and complete the Guest Speaker Form.  
  
[Guest Speaker Form](#)
  - The form must be submitted electronically, at least two days before the meeting to:  
  
[lugarcia@broward.org](mailto:lugarcia@broward.org).
  - If you have any questions, please contact Lucy Garcia, Advisory Board Minutes Coordinator at [lugarcia@broward.org](mailto:lugarcia@broward.org) or (954) 357-6071 at least two days before the meeting.

**MINUTES**  
**LIVING WAGE ADVISORY BOARD MEETING**  
**Wednesday, December 7, 2022 - 11:00 a.m.**

**Living Wage Advisory Board Members Present:**

Zac Cassidy, Vice Chair  
Mike D. Payne, Board Member  
Chester Just, Board Member  
Eddie Edwards, Jr., Board Member  
Frank De Risi, Board Member

**Living Wage Advisory Board Members Absent:**

Mark Klein, Chair

**County Staff Present:**

Robert E. Gleason, Director, Purchasing Division  
Jose Hidalgo, Purchasing Manager, Purchasing Division  
Shelia Pitts-Howard, Administrative Officer Senior, Purchasing Division  
Alexa Francis, Administrative Officer, Purchasing Division  
Stacy-Ann Brown, Purchasing Agent Senior  
Mary Cuervo, Manager, Human Resources (via phone)  
Fernando Amuchastegui, Senior Assistant County Attorney, Office of the County Attorney

- I. The Minutes Coordinator, Lucy Garcia called the meeting to order at 11:10 a.m. Roll call was conducted by Lucy Garcia and it was noted a quorum was present. The meeting was held in-person with five members attending in-person.
- II. No Introductions were made for this meeting.
- III. **A motion was made by Chester Just, seconded by Mike Payne and unanimously passed to accept the September 7, 2022 minutes.**
- IV. Staff Updates:
  - A. Alexa Francis briefly discussed the Living Wage Contracts Report for the September 2022 – November 2022 reporting period. There were nine new living wage contracts to report for this period. There was only one vendor that reported their contract increase was attributable to Living Wage.
  - B. Robert Gleason, Director of Purchasing, addressed the Advisory Board regarding the recent amendments to the Living Wage Ordinance and the new living wage rates. He wanted to take the opportunity to recognize staff for their outstanding work in processing new and replacement procurement contracts which were required to meet the objectives & timelines established by the Commission Board as it relates to the new living wage rates. The Advisory Board members also acknowledged and thanked staff for their efforts on addressing the CPI adjustments which are much better and affordable for small businesses to bid on contracts, as well as staff's assistance to the Advisory Board in accomplishing their goals and objectives throughout the year.
  - C. There was no report provided by Human Resources.
- V. Updates from Board members on meetings with Commissioners regarding the Living Wage:
  - A. Mike Payne provided an update on his discussion with the new commissioner for District 9, Commissioner Hazelle P. Rogers. They had a long conversation regarding the living wage, and she is fully committed in supporting the Advisory Board.
  - B. Frank De Risi also provided an update on his discussion with Commissioner Furr, he was very appreciative for the efforts and work accomplished by the Advisory Board and staff.

VI. Election of New Chair and Vice Chair:

- A. The Advisory Board Members were advised that the current options would be to elect a new Chair or Vice Chair or they could choose to re-nominate the current Chair and Vice Chair for another term.

A motion nominating Mark Klein to remain as Chair and Zac Cassidy to remain as Vice Chair for a second term was made by Chester Just, seconded by Mike Payne; with a vote of 4 in-favor: Mike Payne, Eddie Edwards, Chester Just and Zac Cassidy and 1 opposed: Frank De Risi. Fernando Amuchastegui, Senior Assistant County Attorney explained that since the Motion was already on the floor and was seconded; therefore, the Motion passes with a 4 in-favor vote by the Advisory Board members. Mark Klein was not in attendance for the meeting.

VII. Discussion:

- A. Eddie Edwards inquired about the amended language to the Living Wage Ordinance which the Advisory Board had referenced in their proposed recommendations. Fernando Amuchastegui, Senior Assistant County Attorney reminded the Board members that the proposed amendments to the ordinance were presented and discussed at the October 25 Commission meeting. Ultimately the Board did not proceed with the proposed language. He referred to Agenda Item No. 49 which includes the proposed amended ordinance that was approved by the Board. A copy of the agenda item was included in the agenda package for this meeting.
- B. The 2023 Budget workshop calendar was provided to the Advisory Board Members.
- C. The Minutes Coordinator also asked that the Advisory Board members review the email from Naomie Labaty, County Board Coordinator which is requesting that Advisory Board members update their profile information by December 15<sup>th</sup>, using the new Granicus portal. A link to the portal was provided in the agenda package, as well as instructions on how to navigate through the system.
- D. The Advisory Board members were also reminded that they can acquire their new ID Badges without have to make an appointment by contacting the Security Desk. The minutes Coordinator provided them with their upcoming ID badge expiration dates.

Instruction to Staff:

- A. There was no instruction to staff.

VIII. There being no further business before the Board, the meeting adjourned at 11:30 a.m.

This meeting was recorded on CD 22-SC-07 (Sony IC Recorder).

**Hand-Outs at the 12/7/22 Meeting:**

1. Living Wage New Contracts Report.
2. 2023 Living Wage Rates Poster
3. Agenda Item No. 49 (10/25/22) – Proposed Living Wage Ordinance
4. Email of 11/10/22 - Updating Board Member Information on Granicus
5. Schedule of 2023 Budget Workshops
6. Attendance Record.
7. Schedule of Living Wage Advisory Board Meetings for 2023.



Broward County Living Wage Ordinance: New Living Wage Contracts (Effective for the Period December 2022 - February 2023)

| Item: | Bid/RLI/<br>RFP No.: | Description/ Title:  | Vendor/ Contractor<br>Name:  | Award Date: | Effective<br>Date: | New Estimated<br>Contract Value<br>(Annual): | Previous<br>Estimated<br>Contract Value<br>(Annual):   | Comments:  | Reporting<br>Exemption: | Contract increases<br>attributable to:<br>(for N/A See<br>Comments) |                  |
|-------|----------------------|--|--|-------------|--------------------|--|--|--|-------------------------|---|------------------|
|       |                      |  |  |             |                    |  |  |  |                         | Living<br>Wage  | Scope<br>Changes |
| 1     | BLD2124529B1_1       | BCAD CCTV Install & Repair                                   | MICRO SECURITY SYSTEMS INTEGRATION, INC. MICRO SECURITY SOLUTIONS, INC | 12/6/2022   | 1/13/2023          | \$3,603,616.50                               | \$5,850,000.00   | BCAD CCTV Install & Repair, Bid No. BLD2124529B1, for the Broward County Aviation Division, in the initial two-year amount of \$7,207,233 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$18,018,083. The initial contract period began on January 1, 2023 and will terminate two years from that date. Increase from the previous contract is due to scope of work change, additional terminal(s) being added in the future, and inflation.<br><br>Incumbent: MSSl. Contract No.: BLD2118596B1, FLL CCTV Equipment and Installation, Repair & Maintenance; Contract Term: October 15, 2019 through January 12, 2023, Expenditures: \$3,821,713.87.                          | N                       | N   | Y                |
| 2     | BLD2124851B1_1       | Overhead Doors and Gate Operators Repair and/or Replacement  | COAST TO COAST GARAGE DOOR LLC   | 12/6/2022   | 12/6/2022          | \$1,380,864.00                               | \$1,308,035.00   | Overhead Doors and Gate Operators Repair and/or Replacement, Bid No. BLD2124851B1, for the Port Everglades - Seaport Engineering & Construction Division, in the initial one-year amount of \$1,380,864 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$6,904,320. The initial contract period began on December 6, 2022 and will terminate one year from that date. Increase from the previous contract is due to inflation.<br><br>Incumbent: Coast to Coast Garage Door, LLC. Contract No.: BLD2117388B1, Overhead Doors - Hydraulic Gate Operator Repair and/or Replacement Services; Contract Term: August 7, 2019 through December 9, 2022, Expenditures: \$644,274.68. | N                       | N   | N                |
| 3     | GEN2119058B2_2       | General Security Guard Services at Various County Facilities | CENTURION SECURITY GROUP LLC   | 12/13/2022  | 1/1/2023           | \$2,575,839.74                               | \$5,349,070.48   | General Security Guard Services at Various County Facilities, Bid No. GEN2119058B2, for the Facilities Management Division, in an initial five-year term with no renewals for an estimated amount of \$16,726,355 for Centurion Security Group, LLC. The initial contract period began on January 1, 2023 and will terminate five years from that date. Increase from the previous contract is due to living wage.<br><br>Incumbents: 1) G4S Secure Solutions (USA), Inc. Contract No.: R1326208P1, General Security Services (Open Market); Contract Term: November 10, 2015 through March 31, 2023, Expenditures: \$39,963,411.90. 2) Westmoreland Protection Agency, Inc.; Contract Term: April 29, 2016 through March 31, 2023, Expenditures: \$23,303,241.75.     | N                       | Y   | N                |
| 4     | GEN2119058B2_3       | General Security Guard Services at Various County Facilities | VETERANS SECURITY CORPS OF AMERICA, INC                                | 12/13/2022  | 2/1/2023           | \$2,486,500.62                               |  | General Security Guard Services at Various County Facilities, Bid No. GEN2119058B2, for the Facilities Management Division, in an initial five-year term with no renewals for an estimated amount of \$15,142,587 for Veterans Security Corps of America, Inc. and \$82,827,902 for Westmoreland Protection Agency, Inc. The initial contract period began on February 1, 2023 and will terminate five years from that date. Increase from the previous contract is due to living wage.  | N                       | Y   | N                |
| 5     | GEN2119058B2_1       | General Security Guard Services at Various County Facilities | WESTMORELAND PROTECTION AGENCY, INC.                                   | 12/13/2022  | 2/1/2023           | \$12,726,522.81                              | Incumbents: 1) G4S Secure Solutions (USA), Inc. Contract No.: R1326208P1, General Security Services (Open Market); Contract Term: November 10, 2015 through March 31, 2023, Expenditures: \$39,963,411.90. 2) Westmoreland Protection Agency, Inc.; Contract Term: April 29, 2016 through March 31, 2023, Expenditures: \$23,303,241.75. | N  | Y                       | N   |                  |

| Item: | Bid/RLI/<br>RFP No.: | Description/ Title:  | Vendor/ Contractor<br>Name: | Award Date: | Effective<br>Date: | New Estimated<br>Contract Value<br>(Annual): | Previous<br>Estimated<br>Contract Value<br>(Annual): | Comments:  | Reporting<br>Exemption: | Contract increases<br>attributable to:<br>(for N/A See<br>Comments) |                  |
|-------|----------------------|--|-----------------------------|-------------|--------------------|--|--|--|-------------------------|---|------------------|
|       |                      |  |                             |             |                    |  |  |  |                         | Living<br>Wage  | Scope<br>Changes |
| 6     | BLD2124731B1_1       | Pressure Cleaning Services   | KING OF PRESSURE, INC.      | 1/5/2023    | 2/24/2023          | \$304,919.00                                 | \$565,185.00   | Pressure Cleaning Services, Bid No. BLD2124731B1, for the Facilities Management Division, in the initial three-year amount of \$914,757 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$1,524,595. The initial contract period began on February 24, 2023 and will terminate three years from that date. Decrease from the previous contract is due to scope of work change.<br><br>Incumbent: YJ&R Landscaping Services, Inc. Contract No.: BLD2118805B1, Pressure Chemical Cleaning Services; Contract Term: November 26, 2019 through February 23, 2023. Expenditures: \$3,119,034.98.   | N                       | N/A   | N/A              |
| 7     | GEN2124643B1_1       | Transportation Services for Airport, Convention Center & Tri-County Dest | MUNDI LIMOUSINE LLC         | 1/20/2023   | 4/1/2023           | \$831,525.00                                 | \$1,473,076.00                                       | Transportation Services for Airport, Convention Center and Tri-County Destinations, Bid No. GEN2124643B1, for the Greater Fort Lauderdale Convention & Visitors Bureau, in the initial two-year amount of \$1,663,050 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$4,157,625. The initial contract period began on April 1, 2023 and will terminate two years from that date. Increase from the previous contract is due to changes in scope and increase in pricing for items.<br><br>Incumbent: USA Transportation Services. Contract No.: GEN2120154B1, Transportation Services for Airports, Convention Center and Tri-County Destinations; Contract Term: January 1, 2021 through March 31, 2023. Expenditures: \$65,472.77. | N                       | N   | Y                |
| 8     | BLD2124845B1_1       | AC Equipment & Energy Management System Maintenance Services             | TRANE US, INC.              | 1/24/2023   | 1/24/2023          | \$5,084,200.00                               | \$525,221.33   | AC Equipment & Energy Management System Maintenance Services, Bid No. BLD2124845B1, for the Port Everglades - Seaport Engineering & Construction Division, in the initial one-year amount of \$5,084,200 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$25,421,000. The initial contract period began on January 24, 2023 and will terminate one year from that date. Increase from the previous contract is due to additional equipment, increased quantities of existing items and inflation.<br><br>Incumbent: Trane US, Inc. Contract No.: X1329501B1, AC Equipment and Energy Management System Maintenance Svcs; Contract Term: October 13, 2015 through January 10, 2021. Expenditures: \$2,931,504.39.                       | Y                       | N   | Y                |
| 9     | BLD2125052B1_1       | AC Chiller and Cooling Towers - BCAD                                     | SIEMENS INDUSTRY, INC.      | 2/21/2023   | 3/12/2023          | \$1,130,794.00                               | \$1,727,765.00                                       | HVAC Air Conditioning Chillers and Cooling Towers Preventative Maintenance, Repair and Rental Services, Bid No. BLD2125052B1, for the Aviation - Maintenance Division, in the initial one-year amount of \$1,130,794 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$5,653,970. The initial contract period will begin on March 12, 2023 and will terminate one year from that date. Decrease from the previous contract is due to reduced scope of work.<br><br>Incumbent: Siemens Industry, Inc.; Contract Number and Title: BLD2119689B1, AC Chillers, Cooling Towers & PC-Air Units, Maintenance, Repairs & Rental Services. Contract Term: March 12, 2020 through March 11, 2023. Expenditures to date: \$1,551,822.09.          | Y                       | N/A   | N/A              |

|                        |   |
|------------------------|---|
| 11/29/2022             | <b>BROWARD COUNTY</b>   |
|                        | <b>BOARD OF COUNTY COMMISSIONERS</b>  |
|                        | <b>January - December 2023</b>  |
| <b><u>JANUARY</u></b>  |   |
| January 3, 2023        | No Meeting  |
| January 17, 2023       | No Meeting<br><i>(Martin Luther King Jr. Day – January 16, 2023)</i>        |
| January 24, 2023       | Regular Commission Meeting  |
| January 31, 2023       | Hold for Workshop   |
| <b><u>FEBRUARY</u></b> |   |
| February 7, 2023       | Regular Commission Meeting  |
| February 14, 2023      | No Meeting<br><i>NACo 2023 Legislative Conference February 11-14, 2023</i>  |
| February 21, 2023      | Regular Commission Meeting<br><i>(President's Day – February 20, 2023)</i>  |
| February 28, 2023      | No Meeting  |
| <b><u>MARCH</u></b>    |   |
| March 7, 2023          | Board Retreat   |
| March 14, 2023         | Regular Commission Meeting  |
| March 21, 2023         | No Meeting<br><i>Broward County Public Schools Spring Break March 20-24</i> |
| March 28, 2023         | Regular Commission Meeting  |
| <b><u>APRIL</u></b>    |   |
| April 4, 2023          | No Meeting  |
| April 11, 2023         | No Meeting<br><i>(Passover – April 5-13, 2023)</i>                          |
| April 18, 2023         | Regular Commission Meeting  |
| April 25, 2023         | Hold for Workshop   |
| <b><u>MAY</u></b>      |   |
| May 2, 2023            | Regular Commission Meeting  |
| May 9, 2023            | No Meeting  |
| May 16, 2023           | 10:00am – 5:00pm Budget Workshop  |
| May 23, 2023           | Regular Commission Meeting  |

|                                 |   |
|---------------------------------|---|
| May 30, 2023                    | No Meeting<br><i>(Memorial Day – May 29, 2023)</i>  |
| <b>JUNE</b>                     |   |
| June 6, 2023                    | Regular Commission Meeting  |
| June 8, 2023 (Thursday)         | 10:00am – 5pm Budget Workshop   |
| June 13, 2023                   | Regular Commission Meeting  |
| June 15, 2023 (Thursday)        | 10:00am – 5pm Budget Workshop <i>(Juneteenth– June 19, 2023)</i>  |
| June 20, 2023                   | No Meeting<br><i>(Juneteenth – June 19, 2023)</i>   |
| <b>JULY</b>                     |   |
| July 4–August 8, 2023           | <i>Summer Recess<br/>NACo Annual Conference July 21-24, 2023</i>  |
| <b>AUGUST</b>                   |   |
| August 17, 2023 (Thursday)      | 10:00am – 5pm Budget Workshop   |
| August 22, 2023                 | Regular Commission Meeting  |
| August 29, 2023                 | 10:00am – 5pm Budget Workshop   |
| <b>SEPTEMBER</b>                |   |
| September 5, 2023               | No Meeting<br><i>(Labor Day – September 4, 2023)</i>  |
| September 7, 2023<br>(Thursday) | Regular Commission Meeting<br>5:01 p.m. Budget Hearing #1   |
| September 19, 2023              | Regular Commission Meeting<br>5:01 p.m. Budget Hearing #2<br><i>(Rosh Hashanah – September 15-17, 2023)</i> |
| September 26, 2023              | No Meeting<br><i>(Yom Kippur – September 24-25, 2023)</i>   |
| <b>OCTOBER</b>                  |   |
| October 3, 2023                 | No Meeting  |
| October 10, 2023                | Regular Commission Meeting  |
| October 17, 2023                | Hold for Workshop   |
| October 24, 2023                | Regular Commission Meeting  |
| October 31, 2023                | No Meeting  |
| <b>NOVEMBER</b>                 |   |
| November 7, 2023                | No Meeting<br><i>(Election Day – November 7, 2023)</i>  |

|                      |  |
|----------------------|--|
| November 14, 2023    | Regular Commission Meeting<br><i>(Veterans Day – Observed Friday, November 10, 2023)</i> |
| November 21, 2023    | No Meeting<br><i>(Thanksgiving Holiday – November 23-24, 2023)</i>                       |
| November 28, 2023    | Regular Commission Meeting <i>(Reorganization)</i>                                       |
| <b>DECEMBER</b>      |  |
| December 5, 2023     | Hold for Workshop  |
| December 12, 2023    | Regular Commission Meeting   |
| December 19-31, 2023 | No Meeting – Winter Recess   |

11/29/2022



### Advisory Board Attendance Record

|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|---|----------------------------|------------|-------------|------------|------------|-------------|------------|------------|-------------|------------|------------|-------------|------------------------|--|
| <b>Board Name:</b>                          | Living Wage Advisory Board |            |             |            |            |             |            |            |             |            |            |             |                        |  |
| <b>Board Coordinator Name:</b>              | Lucy Garcia                |            |             |            |            |             |            |            |             |            |            |             |                        |  |
| <b>Coordinator Contact #:</b>               | (954) 357-6071             |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
| <b>Meeting Dates:</b>                       | <b>Jan</b>                 | <b>Feb</b> | <b>Mar*</b> | <b>Apr</b> | <b>May</b> | <b>Jun*</b> | <b>Jul</b> | <b>Aug</b> | <b>Sep*</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec*</b> | <b>Year End Status</b> |  |
|   | N/A                        | N/A        | 2           | N/A        | N/A        | 1           | N/A        | N/A        | 7           | N/A        | N/A        | 7           |                        |  |
| <b>Member Name</b>                          |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
| Mark Klein, Chair                           |                            |            | X           |            |            | X           |            |            | X           |            |            |             | A                      |  |
| Zac Cassidy, Vice Chair                     |                            |            | X           |            |            | A           |            |            | X           |            |            |             | X                      |  |
| Mike "D" Payne                              |                            |            | X           |            |            | X           |            |            | X           |            |            |             | X                      |  |
| Frank De Risi                               |                            |            | X           |            |            | X           |            |            | X           |            |            |             | X                      |  |
| Chester Just                                |                            |            | X           |            |            | X           |            |            | X           |            |            |             | X                      |  |
| Eddie Edwards, Jr                           |                            |            | X           |            |            | X           |            |            | X           |            |            |             | X                      |  |
| Jim Ryan (Resigned)                         |                            |            | Z           |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
| <b>*In-person &amp; Virtual Meetings</b>    |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
| <b>*Special meeting was held on 6/27/22</b> |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
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|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |
|   |                            |            |             |            |            |             |            |            |             |            |            |             |                        |  |

After each meeting, email a copy of **this attendance record** to [boards@broward.org](mailto:boards@broward.org). If you have any questions, please call the County Boards Administrator at 954-357-5934.

**Legend:**

- X - present
- A - absent
- E - excused
- NQA - no quorum absent
- NQX - no quorum present
- N - newly appointed
- Z - removed
- C - cancelled

2023  
LIVING WAGE ADVISORY BOARD MEETINGS

*(These are the quarterly meetings (First Wednesday of the month) for 2023*

MARCH 1, 2023

JUNE 7, 2023

SEPTEMBER 6, 2023

DECEMBER 6, 2023