

AGENDA
LIVING WAGE ADVISORY BOARD MEETING
September 6, 2023 - 11:00 a.m.
In-Person Meeting

Conducted from:
Broward County Governmental Center Building
115 S. Andrews Avenue, Room 302
Fort Lauderdale, FL

- I. Call to Order and roll call.
- II. Introductions as necessary.
- III. Approval of March 1, 2023 minutes; there are no minutes for the June 7, 2023 meeting due to lack of quorum.
- IV. Staff updates to report.
- V. Updates from Board members on meetings with Commissioners regarding the Living Wage.
- VI. Discussion and instruction to staff.
- VII. Adjourn.

Special Instructions & Notes:

1. Click on the link below for a copy of the complete agenda & attachments:
[Agenda Package – September 6, 2023](#)
2. Guidelines for **public participation**:
 - If you are planning on attending this meeting, click on the link below and complete the Guest Speaker Form.

[Guest Speaker Form](#)
 - The form must be submitted electronically, at least two days before the meeting to:

lugarcia@broward.org.
 - If you have any questions, please contact Lucy Garcia, Advisory Board Minutes Coordinator at lugarcia@broward.org or (954) 357-6071 at least two days before the meeting.

MINUTES
LIVING WAGE ADVISORY BOARD MEETING
Wednesday, March 1, 2023 - 11:00 a.m.

Living Wage Advisory Board Members Present:

Zac Cassidy, Vice Chair
Mike D. Payne, Board Member
Chester Just, Board Member
Eddie Edwards, Jr., Board Member
Frank De Risi, Board Member

Living Wage Advisory Board Members Absent:

Mark Klein, Chair

County Staff Present:

Robert E. Gleason, Director, Purchasing Division
Jose Hidalgo, Purchasing Manager, Purchasing Division
Shelia Pitts-Howard, Purchasing Manager, Business Services, Purchasing Division
Alexa Francis-House, Administrative Officer, Purchasing Division
Stacy-Ann Brown, Purchasing Agent Senior
Fernando Amuchastegui, Senior Assistant County Attorney, Office of the County Attorney (via phone)
Lucy Garcia, Program Project Coordinator, Purchasing Division (Minutes Coordinator)

- I. The Minutes Coordinator, Lucy Garcia called the meeting to order at 11:15 a.m. Roll call was conducted by Lucy Garcia and it was noted a quorum was present. The meeting was held in-person with five members attending in-person.
- II. Brief introductions were made for this meeting. Stacy-Ann Brown, Purchasing Agent Senior attended this meeting.
- III. **A motion was made by Mike Payne, seconded by Chester Just and unanimously passed to accept the December 7, 2022 minutes.**
- IV. Staff Updates:
 - A. Alexa Francis-House briefly discussed the Living Wage Contracts Report for the December 2022 - February 2023 reporting period. There were nine new living wage contracts to report for this period; four for Facilities Management Division; two for Port Everglades; two for Aviation and one for the Fort Lauderdale Convention Visitor's Bureau. Three of the vendors reported their contract increase was attributable to Living Wage. Board members and staff briefly discussed the increase of the Security Guard Services contract. Robert Gleason, Director, Purchasing Division reported to that Advisory Board that the Purchasing Division and County Departments are in the process of reviewing approximately over 119 contracts that are subject to Living Wage.

Board members and staff also had a lengthy discussion on the modification and review of contracts, investigating non-compliance or violations, compliance requirements and audit procedures related to Living Wage. Robert Gleason, Director, Purchasing Division provided clarification on the compliance process. Alexa Francis-House referenced the Living Wage Ordinance which mentions that the vendor is required to do a periodic reporting of payroll to the Contract Administrator. The Contract Administrator will review that information to make sure that the contractor is in compliance with Living Wage requirements, and if there any violations they will address it directly with the contractor. Fernando Amuchastegui, Senior Assistant County Attorney also added that there is a compliance & enforcement mechanism which is codified in the Living Wage Ordinance, Section 26-104, which reserves the right for the County to examine the books, records, and payroll of the contractor to determine if they are in compliance with the living wage. This enforcement mechanism would only be triggered if an actual complaint is filed.

Board members and staff also had a brief discussion on vendor performance evaluations and how those are reviewed.as part of a new contract process.

- B. There was no report provided by Human Resources.
- V. Updates from Board members on meetings with Commissioners regarding the Living Wage:
 - A. There were no other updates provided at this time.

VI. Discussion:

- A. Eddie Edwards also mentioned that he was not aware that Paid Time Off (PTO) was part of the Living Wage and wanted to know how that information was communicated to vendors. Alexa Francis-House provided clarification that this change was approved at the October 2022 Board meeting, the change references that covered employees will now get up to 40 hours of PTO. They also added a separate living wage rate for security guard services which took effect on January 1, 2023. Also, that information is included in the new living wage poster and an email communication was sent out to all existing Living Wage contractors in November 2022.

- A. Zac Cassidy asked the other Board members to review the upcoming Budget Workshops dates. He stated that he will be attending two of the workshops.

- B. The Minutes Coordinator provided an update to the Advisory Board members regarding the current ID badging process. All badging is now being done at the GC West Building by appointments only. Security will be providing information and an online scheduling link to the Minutes Coordinator. This information will be sent via separate email to the Advisory Board members.

Instruction to Staff:

- A. There was no instruction to staff.

VII. There being no further business before the Board, the meeting adjourned at 11:45 a.m.

This meeting was recorded on CD 23-SC-05 (Sony IC Recorder).

Hand-Outs at the 3/1/23 Meeting:

1. Living Wage New Contracts Report.
2. Schedule of 2023 Budget Workshops
3. Attendance Record.
4. Schedule of Living Wage Advisory Board Meetings for 2023.



Broward County Living Wage Ordinance: New Living Wage Contracts (Effective for the Period March 2023 - Aug 2023)

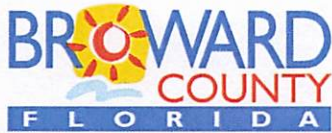
Item:	Bid/RLI/ RFP No.:	Description/ Title:	Vendor/ Contractor Name:	Award Date:	Effective Date:	New Estimated Contract Value (Annual):	Previous Estimated Contract Value (Annual):	Comments:	Reporting Exemption:	Contract increases attributable to: (for N/A See Comments)	
										Living Wage	Scope Changes
1	IND2124873B1_1	Ground Storage Tank Inspection	UTILITY SERVICE CO., INC.	3/2/2023	3/2/2023	\$ 398,000.00	\$ 71,280.00	Ground Storage Tank Inspection and Repair Services, Bid No. IND2124873B1, for the Water and Wastewater Services Division, in the initial one-year amount of \$430,000.00 and authorize the Director of Purchasing to renew the contract for two one-year periods for a three-year potential estimated amount of \$1,290,000.00. The initial contract period began on March 2, 2023 and will terminate one year from that date. Increase from the previous contract is due to scope changes. Incumbent: IMR Development. Contract No.: OPN2114968B3_1, Above Ground Storage Tank Inspection; Contract Term: February 23, 2018 through February 22, 2022, Expenditures: \$32,240.00.	Y	N	Y
2	BLD2125587B1_1	Plumbing Repairs/OnDemand Svc	A TO Z STATEWIDE PLUMBING	3/2/2023	3/13/2023	\$ 536,489.40	\$ 671,038.00	Plumbing Repairs and On Demand Services, Bid No. BLD2125587B1, for the Facilities Management Division, in the initial two-year amount of \$1,072,978.80 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$2,682,447.00. The initial contract period began on March 13, 2023 and will terminate two years from that date. Decrease from the previous contract is due to lower unit pricing. Incumbent: A to Z State Wide Plumbing, Inc. Contract No.: BLD2119587B1_1, Plumbing Repairs and On Demand Services; Contract Term: February 11, 2020 through March 12, 2023, Expenditures: \$1,461,294.30.	N	N	N
3	OPN2125445B1_1	Portable Toilets Rental Services	FRIENDLY JOHN INC.	3/12/2023	3/12/2023	\$ 128,125.00	\$ 70,210.00	Portable Toilet Rental Services, Bid No. OPN2125445B1, for the Parks and Recreation Division, in the initial one-year amount of \$357,983.00 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$1,789,915.00. The initial contract period began on March 3, 2023 and will terminate one year from that date. Increase from the previous contract is due to inflation and changes in scope.	N	N	Y
4	OPN2125445B1_2	Portable Toilets Rental Services	UNITED SITE SERVICES OF FLORIDA, LLC					Incumbent: Friendly John Inc.; Contract No.: OPN2119052B1_1, Portable Toilet Rental Service; Contract term: December 2, 2019 through March 03, 2023, Expenditures: \$127,707.45. United Site Services of Florida, LLC, Contract No.: OPN2119052B1_3, Portable Toilet Rental Service; Contract Term: December 02, 2019 through March 03, 2023, Expenditures: \$98,345.30.			

Item:	Bid/RLI/ RFP No.:	Description/ Title:	Vendor/ Contractor Name:	Award Date:	Effective Date:	New Estimated Contract Value (Annual):	Previous Estimated Contract Value (Annual):	Comments:	Reporting Exemption:	Contract increases attributable to: (for N/A See Comments)	
										Living Wage	Scope Changes
5	BLD2125084B1_1	Fire Sprinklers and Fire Pump Maintenance and Repair Services	NATIONAL FIRE PROTECTION LLC	3/12/2023	3/12/2023	\$ 2,801,484.00	\$ 4,666,654.00	Fire Sprinklers and Fire Pump Maintenance and Repair Services, Bid No. BLD2125084B1, for the Facilities Management Division, in the initial two-year amount of \$2,801,484.00 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$14,007,420.00. The initial contract period began on March 12, 2023 and will terminate two years from that date. Decrease from the previous contract is due to difference in contract terms.	N	N	N
6	BLD2125084B1_2							Incumbent: National Fire Protection, LLC. Contract No.: BLD2116204B1_1 and BLD2116204B1_2, Fire Sprinkler and Fire Pump Maintenance and Repairs. Contract Term: January 28, 2020 through December 31, 2022, Expenditures: BLD2116204B1_1, \$556,874.29 and BLD2116204B1_2: \$3,855,168.71.			
7	OPN2125373B1_1	Sludge Hauling Services MA	H&H LIQUID SLUDGE DISPOSAL INC	3/16/2023	3/21/2023	\$ 5,334,500.00	\$ 3,512,515.00	Sludge Hauling Services, Bid No. OPN2125373B1, for the Water and Wastewater Division, in the initial two-year amount of \$10,669,000.00 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$26,672,500.00. The initial contract period began on March 21, 2023 and will terminate two years from that date. Increase from the previous contract is due to living wage. Incumbent: H&H Liquid Sludge Disposal, Inc. Contract No.: OPN2118546B1, Sludge Hauling; Contract Term: January 13, 2020 through April 12, 2023, Expenditures: \$10,851,091.30.	N	Y	N
8	TRN2125589A1_1	Agency Coordination Transport	UNITED COMMUNITY OPTIONS OF BROWARD PALM BEACH AND MID COAST COUNTIES	3/30/2023	4/1/2023	\$ 75,000.00	\$ 299,812.00	Agency Coordinated Transportation, Bid No. TRN2125589A1, for the Transit Division, in the initial two-year amount of \$150,000.00 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$375,000.00. The initial contract period began on April 1, 2023 and will terminate two years from that date. Decrease from the previous contract is due to changes in fuel cost. Incumbent: Broward County and Achievement and Rehabilitation Centers, Inc. d/b/a ARC Broward, Inc., Ann Stork Center, Inc., Lucanus Development, Center, Inc., and United Cerebral Palsy of Broward, Palm Beach, and Mid-Coast Counties, Inc.; Contract No.: V2111249R1, Agency Coordinated Transportation (ACT) Program; Contract Term: June 6, 2017 through March 31, 2023, Expenditures: \$1,823,946.44.	N	N	N
9	BLD2125595Q1_1	Otis Elevator/Escalator Maint.	OTIS ELEVATOR COMPANY	5/2/2023	5/28/2023	\$ 526,578.60	\$ 552,344.00	Otis Elevator and Escalator Maintenance and Repair Services, Bid No. BLD2125595Q1, for the Facilities Management Division, in the initial five-year amount of \$2,632,893.00 and authorize the Director of Purchasing to renew the contract for five one-year periods for a ten-year potential estimated amount of \$5,265,786.00. The initial contract period began on May 28, 2023 and will terminate five years from that date. Decrease from the previous contract is due to difference in contract terms. Incumbent: Otis Elevator Company; Title: Contract No. BLD2114940Q1, Otis Elevator and Escalator Preventive Maintenance and Repair Services; Contract Term: February 27, 2018 through May 27, 2023. Expenditures: \$2,049,738.	N	N	N

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										Living Wage	Scope Changes
10	OPN2125761Q1_1	Caterpillar Generator Diagnostic & Repair Services	PANTROPIC POWER INC	5/2/2023	8/21/2023	\$ 199,025.00	\$ 119,370.00	Caterpillar Generator Diagnostic & Repair Services, Bid No. OPN2125761Q1, for the Water and Wastewater Services Division, in the initial one-year amount of \$199,025.00 and authorize the Director of Purchasing to renew the contract for two one-year periods, for a three-year potential estimated amount of \$597,075.00. The initial contract period began on August 21, 2023 and will terminate one year from that date. Increase from the previous contract is due to increase in required quantities, inflation and allowances. Incumbent: Pantropic Power, Inc.; Title: Contract No. OPN2120129Q1, Diagnostic and Repair Services for Caterpillar Generators; Contract Term: August 21, 2020 through August 20, 2023. Expenditures: \$118,030.43.	N	Y	N
11	TRN2126220B1_1	Fuel Systems & Equipment: Main	ADVANCED PETROLEUM SYSTEMS GENESIS GLOBAL LLC	5/3/2023	5/3/2023	\$ 699,560.00	\$ 249,600.00	Fuel Systems & Equipment: Inspection Maintenance and Repair Services, Bid No. TRN2126220B1, for the Fleet Services Division, in the initial three-year amount of \$2,070,480.00 and authorize the Director of Purchasing to renew the contract for two one-year periods for a five-year potential estimated amount of \$3,497,800.00. The initial contract period began on May 3, 2023 and will terminate three years from that date. Increase from the previous contract is due to scope changes including additional testing sites and services required for the repair and maintenance of fuel systems. Incumbent: Great Dane Petroleum Contractors, Inc., Contract No.: TRN2118308B1, RQM - Fuel System Inspection; Contract Term: September 27, 2019 through March 31, 2023, Expenditures: \$782,613.87.	N	N	Y
12	GEN2124965B1_1	Temporary Personnel Services	4 BEST BUSINESS CORP.	6/6/2023	6/6/2023	\$ 2,579,151.00	\$ 1,593,457.00	Temporary Personnel Services, Bid No. GEN2124965B1, for the Human Resources Division, in the initial one-year amount of \$2,579,151.00 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$12,895,755.00. The initial contract period began on June 6, 2023 for 4 Best Business Corp. and Wolfcreek Consulting, Inc. and began on July 18, 2023 for The Remas Staffing Company and will terminate one year from that date. Increase from the previous contract is due to inflation and scope changes including additional quantities needed. Incumbent: Group 1 (White Collar) - 4 Best Business Corp dba 4BBCorp (primary vendor), Cochhbha Enterprises, Inc., dba CEI Staffing (secondary vendor) and RCAN DON'T QUIT Corp. d/b/a Pride staff (tertiary vendor). Group 2 (Blue Collar) - 4 Best Business Corp dba 4BBCorp (primary vendor), Cochhbha Enterprises, Inc., dba CEI Staffing (secondary vendor) and Albion Healthcare Staffing, Inc. (tertiary vendor). Group 3 (Accountant) - Cochhbha Enterprises, Inc. dba CEI Staffing (primary vendor), 4 Best Business Corp dba 4BBCorp (secondary vendor) and Albion Healthcare Staffing, Inc. (tertiary vendor). Expenditures: \$5,620,198.	N	N	Y
13	GEN2124965B1_2		WOLFCREEK CONSULTING, INC.	6/6/2023	6/6/2023						
14	GEN2124965B1_3		THE REMAS STAFFING COMPANY	6/6/2023	7/18/2023						

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										Living Wage	Scope Changes
15	BLD2125704B1_1	HVAC Unit and HVAC Precision Unit Maintenance and Repair	AIRMATIC CONTROLS INC	6/8/2023	6/19/2023	\$ 927,940.00	\$ 780,330.00	HVAC Unit and HVAC Precision Unit Maintenance and Repair, Bid No. BLD212570481, for the Facilities Management Division, in the initial two-year amount of \$1,248,270.00 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$3,120,675.00. The initial contract period began on June 19, 2023 and will terminate two years from that date. Increase from the previous contract is due to inflation and scope changes including additional locations and required equipment.	N	Y	Y
16	BLD2125704B1_2		THERMO AIR INC						Incumbent: Airmatic Controls, Inc. and Thermo Air, Inc.; Contract No. and Title: BLD2117444B1 1 and BLD2117444B1_2, HVAC Units and HVAC Precision Cooling Unit Maintenance and Repair Services. Contract Term: May 19, 2020 through June 18, 2023, Expenditures: BLD2116204B1_1, \$1,772,872.80 and BLD211620481_2: \$519,028.76.	Y	Y
17	BLD2124732B2_1	Pest Rodent & Termite Control Services	NORTHWEST EXTERMINATING CO, LLC ROLLINS INC	6/22/2023	8/1/2023	\$ 210,078.00	\$ 524,370.00	Pest Rodent & Termite Control Services, Bid No. BLD2124732B2_1, for the Aviation - Maintenance Division, in the initial one-year amount of \$210,078.00 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$1,050,390.00. The initial contract period began on August 1, 2023 and will terminate one year from that date. Decrease from the previous contract is due to reduction to scope of work.	N	N	N
18	BLD2125598B1_1	Fire Alarm Monitoring, Testing, Maintenance and Repair Services	BASS UNITED FIRE AND SECURITY SYSTEMS INC	6/29/2023	8/27/2023	\$ 396,372.00	\$ 435,732.33	Fire Alarm Monitoring, Testing, Maintenance and Repair Services, Bid No. BLD2125598B1, for the Facilities Management Division, in the initial two-year amount of \$792,744.00 and authorize the Director of Purchasing to renew the contract for three one-year periods for a five-year potential estimated amount of \$3,497,800.00. The initial contract period began on August 27, 2023 and will terminate three years from that date. Decrease from the previous contract is due to reduction of items needed.	N	N	Y
19	BLD2125598B1_2		BASS UNITED FIRE AND SECURITY SYSTEMS INC	6/29/2023	8/27/2023			Incumbent: Haig Service Corp; Contract No. and Title: BLD2119115B1_1 and BLD2119115B1_2, Fire Alarm Systems Monitoring. Contract Term: August 27, 2020 through August 26, 2023, Expenditures to date: \$325,597.35 and \$290,716.51.			
20	OPN2126414B1_1	Countywide Mailing Services	POSTAL CENTER INTERNATIONAL INC	7/13/2023	8/20/2023	\$ 225,742.90	\$ 205,673.34	Countywide Mailing Services, Bid No. OPN2126414B1_1, for the Enterprise Technology Services Division, in the initial one-year amount of \$225,742.90 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$1,128,714.50. The initial contract period began on August 20, 2023 and will terminate one year from that date. Increase from the previous contract is due to increase in pass-thru allowance.	N	N	N
								Incumbent: Postal Center International, Inc.; Contract OPN211559482_2, Mailing Services; Contract term: 01/05/2022 - 08/19/2023; Expenditures \$241,007.23.			

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										Living Wage	Scope Changes
21	OPN2125934B2_1	Solid Waste Trash Removal and Recycling Services	GREAT WASTE AND RECYCLING SERVICES LLC	7/26/2023	9/1/2023	\$ 314,480.00	\$ 859,477.32	Solid Waste Trash Removal and Recycling Services, Bid No. OPN2125934B2, for the Aviation - Maintenance Division, in the initial three-year amount of \$943,440.00 and authorize the Director of Purchasing to renew the contract for two one-year periods for a five-year potential estimated amount of \$1,572,400.00. The initial contract period began on September 1, 2023 and will terminate three years from that date. Decrease from the previous contract is due to decrease in required quantities and allowances. Incumbent: Great Waste and Recycling Services LLC.; Contract No. OPN2119360B1, Solid Waste Trash Removal and Recycling Services; Contract Term: September 9, 2020 through September 6, 2023, Expenditures: \$2,425,839.16.	N	Y	N
22	BLD2126382B1_1	Security Alarm Monitoring, Maintenance and Repair	ALPHA SECURITY & FIRE ALARM SERVICES, INC	8/10/2023	9/1/2023	\$ 154,496.00	\$ 102,477.00	Security Alarm Monitoring, Maintenance and Repair, Bid No. BLD212638281, for the Facilities Management Division, in the initial two-year amount of \$308,992.00 and authorize the Director of Purchasing to renew the contract for two one-year periods for a five-year potential estimated amount of \$772,480.00. The initial contract period began on September 1, 2023 and will terminate two years from that date. Increase from the previous contract is due to inflation. Incumbent: Alpha Security & Fire Alarm Services, Inc., Contract Number and Title: BLD212036881, Security Alarm Monitoring. Contract Term: June 3, 2020 through August 31, 2023, Expenditures: \$200,038.21.	N	Y	N
23	BLD2126003B1_1	Painting and Waterproofing Services	PROPERTIES OF ELEGANT DISTINCTION LLC	8/10/2023	9/14/2023	\$ 2,323,967.00	\$ 2,770,693.00	Painting and Waterproofing Services, Bid No. BLD212600381, for the Facilities Management Division, in the initial one-year amount of \$2,323,967.00 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$11,619,835.00. The initial contract period began on September 14, 2023 and will terminate one year from that date. Decrease from the previous contract is due to decreases in allowances and unit prices. Incumbent: MaintenX International Service Management Group, Inc. Contract Number and Title: BLD211945081_1, Waterproofing Maintenance and Repair, Contract Term: June 16, 2020 through June 15, 2021, 90-Day Extension: June 16, 2023 through September 13, 2023. Expenditures: \$5,509,363.42.	N	N	Y
24	BLD2126139B1_1	Aerial Adulticiding & Larviciding Services	LEADING EDGE AERIAL TECHNOLOGIES, INC	8/21/2023	8/21/2023	\$ 111,750.00	N/A	Aerial Adulticiding & Larviciding Services, Bid No. BLD2126139B1, for the Highway & Bridge Maintenance Division, in the initial one-year amount of \$111,750.00 and authorize the Director of Purchasing to renew the contract for four one-year periods for a five-year potential estimated amount of \$558,750.00. The initial contract period began on August 21, 2023 and will terminate one year from that date.	N	N/A	N/A



INTERGOVERNMENTAL AFFAIRS/BOARDS SECTION

100 S. Andrews Avenue, 8th Floor • Fort Lauderdale, Florida 33301 • 954-357-7575

June 16, 2023

Eddie Edwards, Jr.
1603 Abaco Drive M4
Coconut Creek, FL 33066

Dear Mr. Edwards:

Please accept my sincere appreciation for the time and effort you have given to improve the quality of life in Broward County by serving on the Living Wage Advisory Board.

As you know, your appointing Commissioner is no longer a member of the County Commission. Pursuant to Section 1-233(a)(2)(b)(2), six months has passed since a new Commissioner entered office. Consequently, your membership on the Living Wage Advisory Board has expired.

The entire Board of County Commissioners thanks you for your service and looks forward to your continued participation in our community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Naomie Labaty", enclosed in a blue oval.

Naomie Labaty
Boards Administrator

C: Commissioner Robert McKinzie
C. Marty Cassini, Manager, Intergovernmental Affairs/Boards Section
Lucy Garcia, Board Coordinator, Living Wage Advisory Board



INTERGOVERNMENTAL AFFAIRS/BOARDS SECTION

100 S. Andrews Avenue, 8th Floor • Fort Lauderdale, Florida 33301 • 954-357-7575

June 07, 2023

Darryl M. Payne
5980 NW 15 St.
Sunrise, FL 33313

Dear Mr. Payne:

The Broward County Board of County Commissioners was pleased to reappoint you to the Living Wage Advisory Board on June 06, 2023. As a member of this board, you are a public officer subject to Chapter 112, Part III, of the Florida Statutes which is the "Code of Ethics for Public Officers and Employees."

The following documents have been sent to you electronically in order for you to become familiar with your legal responsibilities and the various disclosure requirements as a member of this board:

1. 2023 Florida Commission on Ethics Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees that summarizes the ethics laws.
2. Terms of appointees to Broward County boards, authorities, and agencies; quorum, Chapter 1, Article XII, Section 1-233 of the Broward County Code.
3. Prohibition on Lobbying by advisory board members, including the "Lobbying Restriction Chart," Chapter 26, Article V, Section 26-70 of the Broward County Code.
4. Acceptance of gifts by members of County boards and Gift Restriction Decision Chart, Chapter 26, Article V, Section 26-70.1.
5. Disclosing the representation of others before agencies, Chapter 26, Article V, Section 26-76 of the Broward County Code. ***If Section 26-76 applies to you***, you must also file Form 2 Quarterly Client Disclosure and return to Supervisor of Elections.
6. Broward County Advisory Boards Policies.
7. Board Overview Document.
8. Acknowledgment of Receipt of Documents - ***sign and return to board coordinator***.

Please contact Ms. Lucy Garcia at 954-357-6071 regarding the next meeting. In the meantime, if you have any questions, please contact me at 954-357-5934 or boards@broward.org.

Sincerely,

A handwritten signature in blue ink that reads "Naomi Labaty".

Naomi Labaty
Boards Administrator

C: Commissioner Hazelle P. Rogers
C. Marty Cassini, Manager, Intergovernmental Affairs/Boards Section
Lucy Garcia, Board Coordinator, Living Wage Advisory Board

May 30, 2023	No Meeting <i>(Memorial Day – May 29, 2023)</i>
JUNE	
June 6, 2023	Regular Commission Meeting
June 8, 2023 (Thursday)	10:00am – 5pm Budget Workshop
June 13, 2023	Regular Commission Meeting
June 15, 2023 (Thursday)	10:00am – 5pm Budget Workshop <i>(Juneteenth– June 19, 2023)</i>
June 20, 2023	No Meeting <i>(Juneteenth – June 19, 2023)</i>
JULY	
July 4–August 8, 2023	<i>Summer Recess NACo Annual Conference July 21-24, 2023</i>
AUGUST	
August 17, 2023 (Thursday)	10:00am – 5pm Budget Workshop
August 22, 2023	Regular Commission Meeting
August 29, 2023	10:00am – 5pm Budget Workshop
SEPTEMBER	
September 5, 2023	No Meeting <i>(Labor Day – September 4, 2023)</i>
September 7, 2023 (Thursday)	Regular Commission Meeting 5:01 p.m. Budget Hearing #1
September 19, 2023	Regular Commission Meeting 5:01 p.m. Budget Hearing #2 <i>(Rosh Hashanah – September 15-17, 2023)</i>
September 26, 2023	No Meeting <i>(Yom Kippur – September 24-25, 2023)</i>
OCTOBER	
October 3, 2023	No Meeting
October 10, 2023	Regular Commission Meeting
October 17, 2023	Hold for Workshop
October 24, 2023	Regular Commission Meeting
October 31, 2023	No Meeting
NOVEMBER	
November 7, 2023	No Meeting <i>(Election Day – November 7, 2023)</i>

November 14, 2023	Regular Commission Meeting <i>(Veterans Day – Observed Friday, November 10, 2023)</i>
November 21, 2023	No Meeting <i>(Thanksgiving Holiday – November 23-24, 2023)</i>
November 28, 2023	Regular Commission Meeting <i>(Reorganization)</i>
DECEMBER	
December 5, 2023	Hold for Workshop
December 12, 2023	Regular Commission Meeting
December 19-31, 2023	No Meeting – Winter Recess

11/29/2022

From: [Garcia, Lucy](#)
To: "markacbbcamp@bellsouth.net"; "zaccassidy"; "miked1526@hotmail.com"; "frankderisi@hotmail.com"; "LegalMr@aol.com"; "eddie@thecei.com"
Cc: [Gleason, Robert](#); [Pitts-Howard, Shelia](#); [Francis, Alexa](#); [Hidalgo, Jose](#); [Brown, Stacy-Ann](#); [Wilson, Allen](#); [Cuervo, Mary](#); [Amuchastegui, Fernando](#)
Subject: Living Wage Advisory Board - Photo Identification Badges
Date: Friday, March 31, 2023 5:11:00 PM
Attachments: [image002.png](#)
[image003.png](#)
[ID Badging - Steps to Book Appointment.pdf](#)

Good afternoon LWAB Members,

As previously mentioned in our meeting on 3/1/23, Advisory Board Coordinators are no longer able to request your replacement Identification Badges (ID's) for your expired ID's.

Advisory Board members are required to make appointments directly with the Security ID Badging office to get your renewed badges.

- **To schedule an ID Badge appointment; you can either click on the link OR scan the QR Code provided below to your phone.**

[Appointments \(square.site\)](#)



- **Attached is a document that will provide you with the online prompts you will follow to book your appointment.**

If you have any questions, call me at (954) 357-6071.

If you need assistance with the online process, you can call the Security Badging office at (954) 357-7737.

Thank you,




Lucy Garcia
Program Project Coordinator
Broward County Purchasing Division

Broward County Government Center West
Security ID Badging Office

Steps on booking your appointment

- The locaton address, hours and contact informtion is provided below.
- Click on “GCW Employee ID Badge” section; see arrow below. It will take you to the next prompt.

HOME BOOK  Let's go

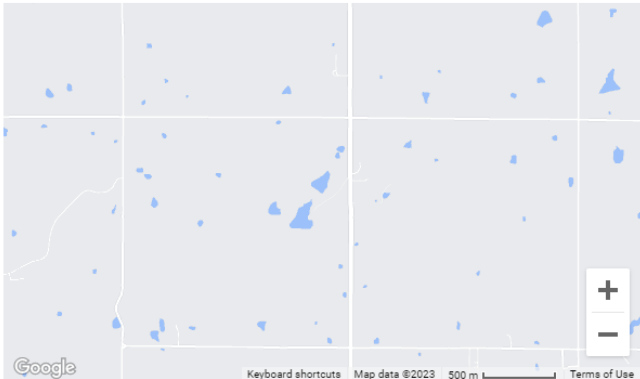
1 University Dr. Plantation, FL 33324

Broward County Government
Open until 2:00 pm • +1 954-357-7737 • fmsecurity@broward.org [Book](#)

[My bookings](#)

Services

Replacement Badge Book now \$15.00 • 15 mins	GCW Employee ID Badge Appointment One University Drive Plantation, FL 33324 Book now \$0.00 • 20 mins
GCW Contractor ID Badge Appointment One University Drive Plantation, FL 33324 Book now \$0.00 • 20 mins	



Location & Hours

Broward County Government
1 University Dr.
Plantation, Florida 33324
(954) 357-7737
fmsecurity@broward.org
[Get directions](#)

Monday 9:00 am - 2:00 pm
Tuesday 9:00 am - 2:00 pm
Wednesday 9:00 am - 2:00 pm
Thursday 9:00 am - 2:00 pm
Friday 9:00 am - 2:00 pm
Saturday Closed
Sunday Closed

- The "GCW Employee ID Badge" option will already be checked; click on continue



[Select service](#)

Select date and time

Enter your details

Select one or more services

GCW Employee ID Badge Appointment

Free · 20 minutes · [More info](#)

One University Drive Plantation, FL 33324

GCW Contractor ID Badge Appointment

Free · 20 minutes · [More info](#)

Replacement Badge

\$15.00 · 15 minutes



[Continue](#)

- Click on the date and time for your appointment. It will take you to the next prompt.



Service · [Edit](#)

GCW Employee ID
Badge Appointment
20 minutes

[Date and time](#)

Monday, April 3, 2023
1:00 pm – 1:20 pm
EDT

Enter your details

Select your preferred date and time

Calendar for April 2023. The date April 3, 2023 is selected.

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Available on Mon, Apr 3, 2023

Time zone: [Eastern Time Zone \(EDT\)](#)

Morning

All booked

Afternoon

12:00 pm 12:30 pm ✓ 1:00 pm

Evening

All booked

[Back](#)

- Enter your details and click on Book appointment.
- A confirmation should go to your email.



Service · [Edit](#)

GCW Employee ID
Badge Appointment
20 minutes

Date and time · [Edit](#)

Friday, March 31,
2023
1:30 pm – 1:50 pm
EDT

[Enter your details](#)

You're nearly done. Enter your details below.

Appointment held for 9:51

United States ▼	+1	(000) 000-0000
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Upon booking, Square will automatically create an account for you with Square Appointments. You can sign back into Broward County Government using your mobile number at any time.

[Book appointment](#)

By creating this appointment, you acknowledge you will receive automated transactional messages from this merchant.



[Back](#)

Advisory Board Attendance Record

Board Name:	Living Wage Advisory Board												
Board Coordinator Name:	Lucy Garcia												
Coordinator Contact #:	(954) 357-6071												
Meeting Dates:	Jan	Feb	Mar	Apr	May	Jun*	Jul	Aug	Sep	Oct	Nov	Dec	Year End Status
	N/A	N/A	1	N/A	N/A	7	N/A	N/A	6	N/A	N/A	6	
Member Name													
Mark Klein, Chair			A			NQX							
Zac Cassidy, Vice Chair			X			NQA							
Mike "D" Payne			X			NQA							
Frank De Risi			X			NQA							
Chester Just			X			NQX							
Eddie Edwards, Jr			X			NQX							
*Meeting was cancelled due to non-quorum													

After each meeting, email a copy of *this attendance record* to boards@broward.org. If you have any questions, please call the County Boards Administrator at 954-357-5934.

Legend:

X - present
 A - absent
 E - excused
 NQA - no quorum absent
 NQX - no quorum present
 N - newly appointed
 Z - removed
 C - cancelled

2023
LIVING WAGE ADVISORY BOARD MEETINGS

(These are the quarterly meetings (First Wednesday of the month) for 2023

MARCH 1, 2023

JUNE 7, 2023

SEPTEMBER 6, 2023

DECEMBER 6, 2023